Council Meeting  
Municipality of West Grey, Council Chambers  
402813 Grey County Rd 4, Durham, ON N0G 1R0  

September 15, 2020, 6 p.m.  
Virtual meeting  

This meeting is online  
We are using the ZOOM meeting software – audio only  
To join the meeting through your computer (or smartphone with the ZOOM app) go  
to: https://us02web.zoom.us/j/82124077874  
If you prefer to phone in and listen live dial +1 647 558 0588 (long-distance charges to Toronto may  
apply)  
If prompted, enter the meeting ID: 821 2407 7874  
To participate during the comment or question periods use the raise hand function on your computer  
or *9 on your phone.  

Accessibility of documents: Documents are available in alternate formats upon request. Please  
contact the Clerk's Department at 519-369-2200 or by email at gscharback@westgrey.com to discuss  
how best we can meet your needs if you require an accessible format or communication support.  

1. Call to order  

2. Moment of reflection  

3. Declaration of pecuniary interest and general nature thereof  

4. Closed session  

Recommendation:  
Whereas the Municipal Act, S. O. 2001, section 239(2), as amended, authorizes  
councils of municipalities to close to the public a meeting or part of a meeting for  
dealing with certain subject matters;  

Now therefore be it resolved that the Council of the Municipality of West Grey  
does now go into a closed session at _____ p.m., with the CAO/deputy clerk,  
clerk, director of public works and administrative assistant, clerk's department to  
discuss items that relate to personal matters about an identifiable individual,  
including municipal or local board employees.  

Recommendation:  
That the Council of the Municipality of West Grey reconvenes in open session at  
__________ p.m.  

5. Matters arising from the closed session
6. Comment period

7. Public meetings

8. Adoption of minutes

8.1 September 1, 2020 Council Minutes

8.2 August 4, 2020 Elmwood Community Centre Board Minutes

Recommendation:
That the Council of the Municipality of West Grey approves the September 1, 2020 council meeting minutes, as presented; and

That minutes from the August 4, 2020 Elmwood Community Centre Board meeting, be received for information.

9. Routine department reports

10. Miscellaneous correspondence

10.1 Items requiring action

10.1.1 Request for council to recognize October 18-24, 2020 as Ontario Public Library Week

Recommendation:
That the Council of the Municipality of West Grey recognizes October 18-24, 2020 as Ontario Public Library Week; and

That a letter be sent to the CEO/Librarian of the West Grey Public Library confirming the decision.

10.2 Items for information

10.2.1 Letter from the Ministry of Agriculture, Food and Rural Affairs regarding partial proclamation of the Security from Trespass and Protecting Food Safety Act, 2020

10.2.2 Letter from the Ministry of Municipal Affairs and Housing regarding exercising authority under the current emergency order in relation to staff deployment

Recommendation:
That the Council of the Municipality of West Grey receives correspondence items not otherwise dealt with.

11. Future committee meetings

11.1 Committee of the Whole meeting, September 29, 2020 at 9 a.m.
11.2 Saugeen Municipal Airport Commission meeting, September 16, 2020 at 1:30 p.m.

11.3 West Grey Public Library Board meeting, September 16, 2020 at 1:30 p.m.

11.4 West Grey Police Services Board meeting, September 28, 2020 at 9 a.m.

11.5 West Grey Economic Development Advisory Committee meeting, October 1, 2020 at 9:30 a.m.

11.6 Elmwood Community Centre Board meeting, October 6, 2020 at 7 p.m.

12. Communications from the mayor and council

13. Delegations / presentations

13.1 Grey County Climate Change Action Plan - Hiba Hussain. Planner, County of Grey

Recommendation:
That the Council of the Municipality of West Grey receives the delegation by Hiba Hussain, Planner, County of Grey regarding Grey County Climate Change Action Plan.

14. Business arising from the previous meeting

15. Staff reports

15.1 Principles Integrity

15.1.1 Recommendation Report re: Complaint against Councillor Hergert

Recommendation:
That the Council of the Municipality of West Grey receives the report from Principles Integrity, the Integrity Commissioner for the Municipality of West Grey, respecting a complaint against Councillor Hergert dated September 10, 2020.

15.2 Director of Finance/Treasurer

15.2.1 Approval of Accounts – Voucher 16-2020

Recommendation:
That the Council of The Municipality of West Grey approves Voucher No. 16-2020 in the amount of $2,874,964.55.
15.2.2  Normanby Public Works Depot Septic Replacement

Recommendation:
That the Council of The Municipality of West Grey approves the project to replace the septic at the Normanby Public Works Depot to be funded from the Public Works Housing Reserve.

15.3  Co-ordinator, Office of the CAO

15.3.1  West Grey Pole Banner Program

Recommendation:
That report West Grey Pole Banner Program be received; and further

That the Council of The Municipality of West Grey approves a budget up to a maximum of $10,000 to develop and implement a pole banner program; and

That staff work with the economic development advisory committee (EDAC) to develop a pole banner program to launch in the spring of 2021.

15.4  Director of Infrastructure and Public Works

15.4.1  Connecting Link Project – Garafraxa Bridge Rehabilitation

Recommendation:
That the Council of The Municipality of West Grey award the engineering for the Garafraxa Bridge Rehabilitation project to Triton Engineering Services Limited.

15.5  Recreation Supervisor

15.5.1  Rural Economic Development (RED) grant update

Recommendation:
That report Rural Economic Development (RED) grant update be received for information; and

That the Council of The Municipality of West Grey hereby schedules a virtual joint council meeting with Grey Highlands on September 28th at 3 p.m.
15.6  Clerk

15.6.1  Council Code of Conduct

Recommendation:
That the Council of The Municipality of West Grey receives the report, Council Code of Conduct; and

That the Council of The Municipality of West Grey approves the committee of the whole recommendation to pass the Council Code of Conduct as presented by Principles Integrity at the May 26, 2020 committee of the whole meeting by considering the bylaw to adopt the Council Code of Conduct in the bylaw portion of the agenda.

16.  Bylaws

16.1  Bylaw No. 61-2020 Sale of Municipal Land to DJ Land Development Limited

Recommendation:
That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 61-2020, being a bylaw for the Sale of Municipal Land to DJ Land Development Limited.

16.2  Bylaw No. 62-2020 Council Code of Conduct

Recommendation:
That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 62-2020, being a bylaw to adopt a Council Code of Conduct.

16.3  Bylaw No. 63-2020 Hopkins Zoning Amendment No. ZA-07-2020

Recommendation:
That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 63-2020, being a bylaw to amend the zoning Bylaw No. 37-2006.

16.4  Bylaw No. 64-2020 Sciven Zoning Amendment No. ZA-08-2020

Recommendation:
That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 64-2020, being a bylaw to amend the zoning Bylaw No. 37-2006.
16.5 Bylaw No. 65-2020 Confirming Proceedings of Council

Recommendation:
That the Council of the Municipality of West Grey gives first, second and third and final reading to Bylaw No. 65-2020, being a bylaw to confirm matters addressed at the September 15, 2020 regular council meeting.

17. New business

17.1 Notice of Motion - AMO Conference - Additional Compensation

Moved by Councillor Townsend:
Whereas the 2020 AMO conference was a virtual event due to COVID-19 it involved:

a) No travel, so no claim for mileage or travel time

b) No meal allowance, since there is no extra cost as council members attended from home

c) No preparation time claim, as per past years

d) 3-days of attendance, with each day being at least 5 hours and more, including 1 breakout session per day

e) the option to "attend" the 11 additional breakout sessions available that had to be "attended" after the official conference time frame; and

there were 14 concurrent breakout sessions over the 3 days, of which only 3 (1 per day) could be attended during the conference time frame, leaving 11 more (optional), at 1.25 hours each, to attend afterwards; and

if all 11 were attended, it would take 13.75 hours to view them all, assuming on average attendees would get compensated for attending approx 1/2 of these 11 sessions that would take 6.9 hours;

Now therefore be it resolved that council approve one (1) additional day of remuneration for council members for the 2020 AMO conference in addition to the three days allowed in Conference Policy Bylaw 72-2018.

18. Addendum

19. Closed session - incomplete items only

20. Matters arising from closed session

21. Question period

22. Municipal act - notices
23. **Adjournment**

Recommendation:
That we do now adjourn at ____ p.m., to meet again on October 6, 2020 at 10 a.m. or at the call of the chair.
Minutes
Council meeting
Municipality of West Grey
Tuesday, September 1, 2020, 10 a.m.
Virtual meeting

Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Council members absent: Councillor Beth Hamilton

Staff members present: CAO/Deputy Clerk Laura Johnston, Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Director of Finance/Treasurer Kerri Mighton, Recreation Supervisor Kodey Hewlett, Chief Building Official Karl Schipprack, Manager Planning & Development Lorelie Spencer, Co-ordinator, Office of the CAO Jonathan Zettel, Administrative Assistant, Clerk's Office Lindsey Glazier

1. Call to order
   Mayor Robinson called the meeting to order at 10:06 a.m.

2. Moment of reflection
   Mayor Robinson called for a moment of reflection.

3. Declaration of pecuniary interest and general nature thereof
   None.

4. Closed session
   None.

5. Matters arising from the closed session
   Not applicable.

6. Comment Period
   Marian Ratcliffe provided comments via email. Recreation Supervisor Hewlett read the email wherein Ms. Ratcliffe advised that she supports allowing provisions for electronic meetings to continue beyond the current emergency
situation, and appreciates the ability to hear and participate in council meetings during the pandemic.

She supports allowing the electronic attendance of delegations and interested members of the public to continue on a permanent basis, noting that it makes attending and participating in council meetings more accessible to the public. The night meetings can make attendance difficult for those who are concerned about driving after dark. She concurs with points made by staff about issues with winter weather and the possibility of a second wave of COVID, and added that it's environmentally friendly as we would not all be driving in to attend, and she is able to listen and participate by phone at a low cost.

7. Public meetings

None.

8. Consent agenda

Resolution: 199-20

Moved: Deputy Mayor Hutchinson
Seconded: Councillor Townsend

That the agenda be amended for future meetings to remove the consent agenda item.

Disposition: Carried

8.1 Adoption of minutes

8.1.1 August 4, 2020 council minutes

8.2 Committee minutes

8.2.1 March 4, 2020 West Grey Traffic Safety Working Group
8.2.2 June 26, 2020 Saugeen Mobility and Regional Transit Committee
8.2.3 July 16, 2020 Economic Development Advisory Committee

8.3 Routine department reports

None.

8.4 Miscellaneous correspondence

8.4.1 Christine Robinson, Mayor, Municipality of West Grey, elected to the AMO Board of Directors, Rural Caucus
8.4.6 City of Port Colborne Endorsement of Bill 164 – Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019

8.5 Future committee meetings

8.5.1 Economic Development Advisory Committee - September 3, 2020 at 9:30 a.m.

8.5.2 Committee of Adjustment - September 8, 2020 at 1 p.m. - pursuant to the Planning Act, section 45

8.5.3 West Grey Accessibility Advisory Committee - September 2, 2020 at 7 p.m.

8.5.4 Committee of the Whole (planning) - September 8, 2020 at 1:30 p.m.

8.5.5 Saugeen Municipal Airport Commission meeting - September 16, 2020 at 1:30 p.m.

8.5.6 West Grey Public Library Board - September 16, 2020 at 1:30 p.m.

8.5.7 West Grey Police Service Board - September 28, 2020 at 9 a.m.

Resolution: 198-20

Moved: Deputy Mayor Hutchinson
Seconded: Councillor Townsend

That consent agenda items 8.1.1, council minutes of August 4, 2020 are hereby approved, as printed; and

That, authorization be given for the actions to be taken as may be necessary to give effect to the recommendations contained therein; and

That consent agenda items 8.2 to 8.5, inclusive, except for items 8.4.2, 8.4.3, 8.4.4, 8.4.5, be received for information.

Disposition: Carried

8.4.2 Request regarding Church rates at Neustadt Hall for St. Paul's Normanby Lutheran church

8.4.3 Request Neustadt and District Lions Club for use of Neustadt Community Hall for meetings
Supervisor Hewlett confirmed that halls rentals identified as "small halls" have a church rate or a cultural rate set by the municipality.

Council directed staff to investigate fees for community groups, grant programs, charitable rates, as well as opportunities to increase facility use, to be brought to a committee of a whole meeting as part of a fees and charges review. Council requested items 8.4.2 and 8.4.3 to be included in the report.

Resolution: 200-20

Moved: Councillor Hutchinson
Seconded: Councillor Hergert

That staff bring forward a report to committee of the whole regarding fees and charges.

Disposition: Carried

Council recessed at 10:37 a.m. due to a technical issue.

Mayor Robinson called the meeting back to order at 10:45 a.m.

8.4.4 Request regarding building permit refund #WG2020-29

Staff advised that bylaw 34-2020 dated on May 19, 2020 provides that upon written request, the Chief Building Official shall determine the amount of fees, if any, that may be refunded in accordance with Schedule “B”. No fees shall be refunded after six months of permit issuance. Under no circumstances shall there be a refund of less than $200.00; and

Schedule "B" states that if a building or demolition permit is cancelled at the request of the holder within 6 months of the date of issuance, 50% of the permit fee collected shall be refunded.

Where, in the opinion of the Chief Building Official, any other type of building permit that has not been acted upon, and the holder requests cancellation prior to the commencement of the work, the holder of the permit shall be entitled to a refund of one-half the permit fee paid.

Under no circumstances shall there be a refund of less than $200.00.
Resolution: 201-20

Moved: Councillor Hutchinson
Seconded: Councillor Townsend

That an exemption to bylaw no. 34-2020 be provided to permit a 100 percent fee refund to be paid to Karen and Tony Firetto-Gross.

Disposition: Carried

8.4.5 Guelph Owen Sound Transportation (GOST) bus stop location request

Staff noted that West Grey currently maintains the parking lot, a provision for bus stop location will need to be identified for use when the street and parking lot are closed for community events. Council requested that painted lines be added to identify parking for the bus, in addition to signs. Clerk Scharback will bring a report to a future meeting with the inclusion of a lease agreement and bylaw for council consideration.

9. Communications from the mayor and council

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council, and on upcoming events and activities.

10. Delegations / presentations

None.

11. Business arising from the previous meeting

11.1 Support Municipality of Chatham-Kent Emancipation Day Resolution dated July 20, 2020

Resolution: 202-20

Moved: Councillor Hutchinson
Seconded: Councillor Hergert

That the Council of the Municipality of West Grey hereby supports the resolution of the Municipality of Chatham-Kent, dated July 20, 2020 that supports the Private Members Bill by M. Jowhari regarding Emancipation Day that states:
That the House recognizes that:
a) The British Parliament abolished slavery in the British Empire as of August 1, 1834
b) Slavery existed in the British North America prior to its abolition in 1834
c) Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1, as Emancipation Day
d) The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for People of African Descent to highlight the important contributions that people of African Descent have made to Canadian society, and to provide a platform for conforming anti-black racism; and
e) The heritage of Canada's people of African descent and the contributions they have made and continue to make to Canada; and that in the opinion of the House, the government should designate August 1 of every year as "Emancipation Day" in Canada.

That support for this motion be sent to our Member of Parliament and all House of Commons representatives.

Disposition: Carried

12. Staff reports

12.1 Clerk

12.1.1 Appoint West Grey Member to Court of Revision

Resolution: 203-20

Moved: Councillor Hutchinson
Seconded: Councillor Townsend

That the council of the municipality of West Grey hereby appoints Harold McKnight to serve as the West Grey representative on the Court of Revision for the Shannon Municipal Drain and Municipal Drains 30 and 52-2020 to be held on September 1, 2020 at 3 p.m. in the Town of Minto.

Disposition: Carried
12.1.2 Electronic Meeting and Proxy Options for Council Meetings

Resolution: 204-20

Moved: Deputy Mayor Hutchinson
Seconded: Councillor Hergert

That council approves provisions for electronic meetings outside of a declared provincial or municipal emergency to be included in revisions to the procedural bylaw; and

That the following provisions be included in the revised procedural bylaw relating to electronic meeting participation;

For council and committees to allow for a hybrid model for meetings to allow for electronic participation for fully electronic meetings; and

Individual member electronic participation for in person meetings.

That staff is hereby directed to bring a report to a future meeting regarding electronic meeting conference systems, live streaming, initial and on-going costs and funding options.

Disposition: Carried

12.2 Director of Finance/Treasurer

12.2.1 Approval of Accounts – Vouchers 14-2020 and 15-2020

Resolution: 205-20

Moved: Deputy Mayor Hutchinson
Seconded: Councillor Townsend

That council approve voucher no. 14-2020 in the amount of $613,463 and voucher no. 15-2020 in the amount of $342,505.10.

Disposition: Carried

12.3 Recreation Supervisor

12.3.1 Municipal Alcohol Policy and Facilities Licensing Update

Received feedback from over 40 individuals from public meetings, not in support of licencing.
Resolution: 206-20

Moved: Councillor Hergert
Seconded: Deputy Mayor Hutchinson

That report Municipal Alcohol Policy and Facilities Licensing Update be received for information; and

That council consider bylaw 58-2020 to adopt the Municipal Alcohol Policy in the bylaw portion of the agenda; and

That council direct staff to continue operating municipal facilities with renters assuming responsibility for liquor licenses on an as needed basis.

Dispotion: Carried

12.4 Manager, Planning and Development

12.4.1 Request for Purchase of Property

Council requested staff create a pamphlet outlining what to consider when buying property to educate those purchasing property.

Council recessed for lunch at 1:40 p.m.

Mayor Robinson called the meeting to order at 2:14 p.m.

Resolution: 207-20

Moved: Councillor Hutchinson
Seconded: Councillor Townsend

That the portion of Concession 14 that extends along lots 21-25, inclusive be closed by bylaw at a future meeting of council; and that these lands be declared surplus to the needs of the municipality and that all abutting property owners be notified.

Disposition: Carried
Resolution: 208-20

Moved: Councillor Townsend
Seconded: Deputy Mayor Hutchinson

That lands known as Plan 508, Lots 49-52; Lots 77-80, Town of Durham, is hereby declared surplus to the needs of the municipality.

Disposition: Carried

Resolution: 209-20

Moved: Councillor Hutchinson
Seconded: Councillor Townsend

That staff investigate and report back to committee of the whole planning or committee of the whole at a future meeting with additional information regarding the potential sale of lands known as a portion of Caroline Street North, Plan #0101, East of lots 1, 2, 3, 4, and 5.

Disposition: Carried

13. **Bylaws**

13.1 **Bylaw no. 51-2020 - Records retention - repeals bylaw no. 29-2001**

After council inquiry Clerk Scharback identified that the records retention bylaw is specific to corporate records in the care and control of the Corporation of the Municipality of West Grey. Clerk Scharback answered specific questions relating to what items would go into specific folders and regarding retention periods.

Resolution: 210-20

Moved: Councillor Shea
Seconded: Councillor Hergert

That West Grey Council gives third and final reading to bylaw No. 51-2020, being a bylaw to provide a Records Retention Program Policy.

Disposition: Carried
13.2 **Bylaw no. 58-2020 - Adopt a Municipal Alcohol Policy**

After council inquiry Recreation Supervisor Hewlett reiterated that any event held at a municipal facility, the sale of alcohol for profit is not permitted.

**Resolution: 211-20**

**Moved:** Deputy Mayor Hutchinson  
**Seconded:** Councillor Hergert

That West Grey Council gives first, second and third and final reading to bylaw no. 58-2020, a bylaw to adopt a Municipal Alcohol Policy

**Disposition: Carried**

13.3 **Bylaw no. 59-2020 - Connecting Links Garafraxa St. Bridge Agreement**

**Resolution: 212-20**

**Moved:** Councillor Shea  
**Seconded:** Councillor Hergert

That West Grey Council gives first, second and third and final reading to bylaw no. 59-2020, a bylaw to authorize the mayor and clerk to sign a Connecting Links Program Contribution Agreement between the Municipality of West Grey and Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation.

**Disposition: Carried**

13.4 **Bylaw no. 60-2020 - Confirming bylaw**

Responding to a council inquiry, Clerk Scharback recommended moving the confirming bylaw to directly preceding adjournment, however, if it is the wish of council, Clerk Scharback can investigate this option.

**Resolution: 213-20**

**Moved:** Deputy Mayor Hutchinson  
**Seconded:** Councillor Townsend
That West Grey Council gives first, second and third and final reading to bylaw no. 60-2020, being a bylaw to confirm matters addressed at the September 1, 2020 regular council meeting.

Disposition: Carried

14. New business

14.2 In-person council meetings

CAO Johnston shared that CAO's throughout Grey County have discussed returning to meetings in person. CAO Johnston identified that the municipal office has been open to the public for two weeks. She shared that the council chambers are remaining closed to the public until an extensive cleaning is completed and technical needs are met. Staff are investigating options.

14.3 RED Grant

CAO Johnston confirmed that West Grey received a grant from the province for the Rural Economic Development Fund (RED), which will be in partnership with Grey Highlands and working with Georgian College and Social Enterprise Network Central Ontario (SENCO). The launch event will be a screening of a documentary titled The Social Shift. West Grey municipal staff members Lindsey Glazier and Kodey Hewlett will be trained to mentor businesses in relation to social enterprise initiatives.

14.4 Carnegie Library (240 Garafraxa St.)

Council requested that a discussion about the future of the Carnegie Library building be included in a future meeting.

14.5 Status of 2020 Organizational and Compensation Review

The CAO identified that the 2020 Organizational and Compensation Review being conducted by M. L. Consulting is in the final stages. Irrespective of COVID the project is proceeding and outcomes will be presented shortly.

14.6 Motion to refine the annual budget preparation process

Resolution: 214-20

Moved: Councillor Townsend
Seconded: Councillor Shea
Moved that West Grey Council adopts the following schedule for the 2021 Budget preparation:

- November 30, 2020 – Staff provides the Budget Information Package to council, including:
  - Projected Expenses and Revenues for the current year (including a report on risks, exposures that could affect this projection)
  - Projected Deficits, Surpluses and Transfers to/from Reserves
  - Projected Reserves at year-end, by Reserve Account
  - Proposed 2021 Budget, by Department, including:
    - Removal of any 2020 expenses not continuing into 2021 (such as one-time 2020 expenses and grants, matured loans, etc.)
    - Adjustment to reflect ongoing Expenses for initiatives which began part-way through 2020
    - New initiatives including changes to services and rates, prioritized by staff
    - A written explanation of the change between the Projected 2020 and the Proposed 2021 Budgets

- January 2021 – Budget Meeting 1, to review the Budget Information Package. Council identifies follow-up requests for staff, if any.

- January 2021 – Budget Meeting 2, to review follow-up requests, finalize proposed 2021 Budget

- February 2021 – Public Meeting to share proposed 2021 Budget Package with the community

- March 2, 2021 – 2021 Budget Approval

**Disposition: Carried**

14.1 **Direct motion - 2020 AMO Conference compensation**

Councillor Townsend moved a motion to allow for compensation in addition to seminar and policy compensation outlined in bylaw 72-2018, it was seconded by Councillor Hutchinson. Councillor Hergert declared a conflict on this item. The mover and seconder withdrew the motion.

Councillor Townsend advised that he will bring forward a notice of motion for the next agenda regarding 2020 AMO Conference compensation.

15. **Addendum**

None.
16. **Closed session - incomplete items only**
   None.

17. **Matters arising from closed session**
   Not applicable.

18. **Question period**
   None.

19. **Municipal act - notices**
   None.

20. **Adjournment**

**Resolution: 215-20**

**Moved:** Councillor Hergert  
**Seconded:** Councillor Hutchinson

That we do now adjourn at 3:21 p.m., to meet again on September 15, 2020 at 7 p.m. or at the call of the chair.

**Disposition: Carried**

______________________________  
Mayor Christine Robinson

______________________________  
Clerk Genevieve Scharback
1. Call to Order  
   **Attendees:**  
   Mark, Beth, Kodey, Alicia, Dean, Steve, Hazel, Patsy and Ernie

2. Approval of Agenda  
   Motion by Dean, second Beth, carried by all

3. Declaration of Pecuniary Interest (direct and indirect)  
   **None**

4. Approval of Previous Meeting Minutes – July 16, 2020  
   Motion by Beth, second Hazel, carried by all

5. Treasurer’s Report – Financial Update / Projections over next 6 months. Motion by Dean, second Beth, carried by all  
   Note: July totals include deposit of $4500 for window project that will be from the capital.

6. Business arising from the Previous Meeting  
   - Covid – 19 update  
     Health Unit has approved a maximum of 50 indoors per area (ie: upstairs and downstairs 50 each)  
     Still require 2m distancing for capacity maximums.  
     Outdoors is a maximum of 100 but must still maintain 2m social distancing.
   
   - Policies and procedures developed by municipalities for reopening of facilities  
     Mark working on template for opening facilities (Arena). Will share with the ECCB to use for opening the ECC.
   
   - Request from Brockton to change agreement from biannual kitchen repayment to monthly payments  
     Mark will arrange a meeting with Dale, Ernie and Trish
   
   - Notice from Farmers Week organizers that they will be holding a virtual Farmers Week event in January 2021. They have requested ECC pencil in January 2022.  
     Dale will contact Lorie to propose setting up the ECC as a remote viewing site.
   
   - Windows update  
     Windows ordered. Could be 5 to 6 weeks before Van Dolder’s receive the windows.
Deposit of $4500 has been paid.

- Additional PPE
  
  Steve will inquire about hand sanitizer pricing and availability from Barclay's

7. Ongoing Business
   - K. Hewlett digital sign update
     
     Kodey - sign installed but area needs a cleanup; WiFi connection not working yet. Trees need to be trimmed.

8. New Business
   - Future Bookings - *(Linda - please provide this information at next meeting)*
   - Gas inspection at ECC
     
     Ernie: Inspection complete. One fryer requires a commercial hose for the gas attachment. This fryer belongs to the Fire Department and is used each year for the Fireman’s Breakfast. It returned last year missing a connector. A temporary residential hose was installed. All of the parts are now there to reattach the commercial hose. Will call Lang’s to get this completed.

9. Next Meeting Date: TBD

10. Adjournment

Motion by Alicia
September 10, 2020

We would like to ask Council to recognize October 18 – 24 2020 as Ontario Library Week.

"October is Canadian Library Month! During this month, libraries and library partners across Canada raise awareness of the valuable role libraries play in Canadians' lives."

Thank you for supporting West Grey Public Library.

Sincerely,

Kim Storz
CEO/Chief Librarian
August 31, 2020

Mayor Christine Robinson
Her Worship
Municipality of West Grey
mayor@westgrey.com

Dear Mayor Robinson:

Over the past 2 years, our government has heard from farmers, municipalities and the broader agriculture community about the threat of on-farm trespass activities. We have heard that farmers are worried for their own safety, the safety of their families, their employees as well as the safety of their animals.

We listened to your concerns, and back in December 2019, I was honoured to introduce the Security from Trespass and Protecting Food Safety Act, 2020 and to act on our government’s commitment to protect farmers, agri-food businesses, farm animals and our food supply from the risks of trespass activities. The Act received Royal Assent on June 18, 2020.

I appreciate the strong support that I have received from our stakeholder partners, like you, on such an important piece of legislation. The COVID-19 outbreak has shown us now more than ever, how important it is to have a steady, reliable food supply and to protect the health and safety of the agri-food workers who help feed us.

As you may be aware, we have recently seen a public safety situation grow more urgent. Earlier this summer a demonstrator tragically died outside a meat processing plant. Since then, we have seen heightened tensions leading to greater risks for everyone involved. This has created a significant public safety concern that must be addressed to ensure everyone’s safety.

As a result, I am announcing today a partial proclamation of the Security from Trespass and Protecting Food Safety Act, 2020 that will come into effect on Wednesday September 2, 2020 at 12:01AM to address these immediate public safety concerns.
We are proclaiming sections 6(1), 7, 14(1)[3] and 15(1) of the Act, making it an offence to stop, hinder, obstruct or otherwise interfere with a motor vehicle transporting farm animals.

Regulation 950 under the Provincial Offences Act (POA) is also being amended so that tickets can be issued under Part I of the POA for a contravention of section 6(1) of the Act. This approach will allow for more immediate use of the relevant provisions to address the obstruction of motor vehicles transporting farm animals.

I am also pleased to inform you that a Discussion Paper has been posted on the regulatory registry, outlining the ministry’s proposed approach for the regulatory items that are needed to make the rest of the Act come into force. It will be posted for public comment for 45 days, closing on October 15, 2020. Comments can also be sent directly by email to SecurityFromTrespass.OMAFRA@ontario.ca.

I understand the importance and urgency of this Act to many across the sector. However, before the remaining sections can be proclaimed into force, a number of items must be prescribed via a regulation to operationalize the Act. These regulations are needed to ensure the act is clear, easily interpreted and fulfils its intended purposes. It is important that we take the time to hear from those impacted so we can take those comments into consideration in finalizing the regulation.

The remaining sections of the Act come into force upon proclamation by the Lieutenant Governor in Council. Once fully proclaimed into force, the Act will recognize the unique risks associated with trespassing on farms and at processing facilities.

I strongly encourage you to provide feedback and comments on this discussion paper. Your insights are valuable as we work to ensure the Minister’s Regulation and the Act are fair and reasonable while also meeting the needs of industry. Your input is an important contribution to help shape the content and design of the Minister’s Regulation.

Again, thank you for your support. I look forward to working with you to create a safe and healthy Ontario for all.

Sincerely,

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs
April 16, 2020

Dear Head of Council:

As you know, on March 17, 2020, our government declared a provincial emergency pursuant to the authority granted under the *Emergency Management and Civil Protection Act* (EMCPA). I am writing to update you that on April 16, 2020, our government issued an emergency order under the EMCPA (O. Reg. 157/20) to provide municipalities with the flexibility to deploy certain of their staff to where they are needed most. At this critical time, it is important that municipalities continue to work collaboratively and engage in good faith with their bargaining agents. The order is effective immediately and we intend for it to remain in effect for the duration of the declared provincial emergency.

I know that these are challenging times for municipalities, particularly as the situation around us changes so quickly. In these unprecedented times, I have heard a strong and consistent message from municipalities and numerous sector organizations that the authority to enable work deployment similar to what has been provided by the Province for hospitals and public health units is urgently needed to ensure continuity of critical services.

I thank you for sharing these concerns. We have heard you and have worked quickly to issue this order. This order is a temporary measure and provides your municipality – as an employer – the authority to take any reasonable measure necessary to respond to COVID-19 with respect to internal work deployment.

In order to exercise this authority, if it hasn’t already, the municipality will need to also declare an emergency under section 4 of the EMCPA concurrent with this order. The authority provided for in this order includes the ability for municipalities to redeploy certain of their staff within the same employer or to employ volunteers to perform bargaining unit work, cancel leaves and change assignment of work, for those priority services listed in the order.

The orders specify conditions under which the authority can be exercised. This includes requiring a municipality to provide at least 24 hours of advance notice to affected bargaining units before implementing a redeployment plan. The *Occupational Health and Safety Act* and existing rights under the *Employment Standards Act* will continue to apply. Municipalities, as employers, are required to comply with all provincial orders, as
well as any guidance and safety standards prescribed by the province for COVID-19. They are also responsible for ensuring that any staff being reassigned to new duties have the required training and skills. Full details of the orders can be reviewed online at Ontario.ca/alert.

I want to acknowledge and applaud the proactive efforts that many municipalities have already taken to engage in good faith with their bargaining agents to keep their staff employed and safe, and to establish local arrangements to redeploy employees to high-need areas. I would also encourage municipalities to continue leveraging their existing authorities as employers and building on pre-existing relationships and structures with your bargaining agent partners, such as joint health and safety committees, to address staffing needs and allocate resources.

Moreover, as you and others in your organization consider whether and how you will exercise the authority under the emergency order, I would ask that you maintain the following important objectives:

- In making staffing decisions, first provide opportunity for full-time work to existing part-time staff before seeking out and employing extra full-time staff from outside your organization.
- In redeploying staff, should there be a difference in the terms and conditions of work, in the different departments of the organization, the expectation is that staff will not receive a lower wage than their home position.

Municipalities are encouraged to review this and other applicable orders (available on the Government’s Emergency Information webpage at: Ontario.ca/alert) and work with their legal counsel for advice and understanding of the flexibility it provides to you in managing your organizations.

If your municipality chooses to implement the authority in these orders, I would ask that you keep my staff apprised by letting your local Municipal Services Office know when you use it. If your municipality has any further questions regarding this order, we encourage contacting your local Municipal Services Office.

I thank you for your continued support and collaboration in these challenging times. This collaborative relationship is critical at all times, and never more so than during this emergency.
Visit Ontario's website to learn more about how the province continues to protect Ontarians from COVID-19

Sincerely,

Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
   Municipal Clerks
   Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
   Brian Rosborough, Executive Director, Association of Municipalities of Ontario
   Cam Guthrie, Chair, Large Urban Mayor's Caucus of Ontario
   Karen Redman, Chair, Mayors and Regional Chairs of Ontario
   Jane Albright, President, Ontario Municipal Human Resources Association
Grey County Climate Change Action Plan

Municipality of West Grey Council Delegation
September 15th, 2020
Benefits of a Climate Action Plan

- Reduce energy use and save money – keeping energy dollars in the community
  - For both citizens, businesses, and the Corporation
- Encourage economic growth and green jobs through low-carbon investment
- Improve energy security
- Increase environmental stewardship
- Aid in the protection of County owned assets
- Create a sustainable community through adaptation and mitigation
- Improve health and well-being of community members
A joint initiative between ICLEI and the Federation of Canadian Municipalities (FCM)

A network of over 400 Canadian municipalities from coast to coast to coast!
Plan Development Process

- Follows FCM-ICLEI’s Partners for Climate Protection Program
- Plan will meet requirements for Milestones 1-3
- Targeting completion of Plan by Winter 2021
Role of Municipalities

- Over 50% of emissions are under the direct influence or control of local governments.

Major emissions sources:
- Powering and heating our homes and buildings
- Transportation and vehicle use
- Generating and managing waste

Municipalities can impact:
- Built environment (buildings, infrastructure, land-use)
- Transportation systems
- Waste management
Grey County’s Climate Change Action Plan

- This Plan will identify a path forward for a ‘sustainable community’ and identify and close gaps in the existing policy framework to achieve the vision and goals that will be developed in the Plan.
- The Plan will ultimately develop a results-oriented policy document that will identify various projects and further policy initiatives that can be implemented to achieve climate change goals and overall GHG reductions.
Taking Action on Climate Change

**ADAPTATION**
- Flood protection
- Infrastructure and building design
- Disaster management & business continuity
- Complete communities
- Water and energy conservation

**MITIGATION**
- Urban forest
- Sustainable transportation
- Energy efficiency
- Renewable energy

Actions to Manage the Impacts of Climate Change

Actions to Reduce Emissions That Cause Climate Change
Climate Change Action Plan

- Focusing on community & corporate emissions
- Theme areas to meet targets and goals:
  - Buildings
  - Transportation
  - Waste
  - Agriculture
  - Land-Use
  - Energy
Project Objectives

- Understand current and projected GHG emissions
- Develop a GHG reduction target and set of goals
- Identify actions to reduce GHG emissions
- Prepare the Climate Change Action Plan
- Completed Partners for Climate Protection Milestones 1-3
# Project Tasks & Timeline

<table>
<thead>
<tr>
<th><strong>PHASE 1 &amp; 2</strong></th>
<th><strong>Dec 2019 - Mar 2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TASKS</strong></td>
<td></td>
</tr>
<tr>
<td>• Establish working groups and committees</td>
<td></td>
</tr>
<tr>
<td>• Develop a Communications &amp; Engagement Plan</td>
<td></td>
</tr>
<tr>
<td>• Collecting data for inventory</td>
<td></td>
</tr>
<tr>
<td>• Develop GHG emission inventory and BAU projections</td>
<td></td>
</tr>
<tr>
<td>• Establish an initial vision for the CCAP</td>
<td></td>
</tr>
<tr>
<td>• Identify options for Corporate and Community GHG reduction targets</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PHASE 2 &amp; 3</strong></th>
<th><strong>Spring - Summer 2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TASKS</strong></td>
<td></td>
</tr>
<tr>
<td>• Carry out communication &amp; engagement strategies.</td>
<td></td>
</tr>
<tr>
<td>• Identify existing plans, policies, and programs and propose opportunities</td>
<td></td>
</tr>
<tr>
<td>• Conduct inventory mapping &amp; analysis</td>
<td></td>
</tr>
<tr>
<td>• Finalize corporate and community GHG reduction targets</td>
<td></td>
</tr>
<tr>
<td>• Finalize a vision, goals, and objectives for the Plan</td>
<td></td>
</tr>
<tr>
<td>• Develop a list of actions</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PHASE 4 &amp; 5</strong></th>
<th><strong>Summer - Fall 2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TASKS</strong></td>
<td></td>
</tr>
<tr>
<td>• Continue communication &amp; engagement strategies</td>
<td></td>
</tr>
<tr>
<td>• Finalize priority list of actions</td>
<td></td>
</tr>
<tr>
<td>• Quantify emission reductions</td>
<td></td>
</tr>
<tr>
<td>• Identify implementation and monitoring considerations</td>
<td></td>
</tr>
<tr>
<td>• Develop preliminary report on recommendations for proposed strategies</td>
<td></td>
</tr>
<tr>
<td>• Write and develop the CCAP</td>
<td></td>
</tr>
<tr>
<td>• Review and finalize the CCAP</td>
<td></td>
</tr>
</tbody>
</table>
Engagement

- Climate Change Task Force
  - County Council and Senior Management Staff
  - Will provide strategic direction and guidance to Plan

- Climate Change Internal Working Group
  - Staff from various departments at the County
  - Will provide strategic input from a corporate perspective, and help inform the process, recommendations and the overall Plan

- Climate Change External Working Group
  - Members from local health units, conservation authorities, organizations, academics, etc.
  - Will provide local expertise, suggestions and recommendations, help inform process and the Plan
Online & Face-to-Face Engagement

- Online surveys to collect feedback on goals, objectives and actions
- Online updates on Plan process and outcomes
- Online workshop series to collect feedback on goals, objectives and actions
- Targeted online meetings and focus groups with member municipalities, key economic sector groups (e.g. agriculture), etc.
- Potential Open House to collect feedback, provide input in Fall 2020 (depends on COVID status)
Introductory Comments

[1] Principles *Integrity* was appointed the Integrity Commissioner for the Municipality of West Grey on April 1, 2018. We are also privileged to serve as Integrity Commissioner for a number of other Ontario municipalities. The operating philosophy which guides us in our work with all of our client municipalities is this:

*The perception that a community’s elected representatives are operating with integrity is the glue which sustains local democracy. We live in a time when citizens are skeptical of their elected representatives at all levels. The overarching objective in appointing an integrity commissioner is to ensure the existence of robust and effective policies, procedures, and mechanisms that enhance the citizen’s perception that their Council (and local boards) meet established ethical standards and where they do not, there exists a review mechanism that serves the public interest.*

[2] The Municipality of West Grey has as part of its ethical framework a Code of Conduct which is the policy touchstone underlying the assessments conducted in this report. It represents the standard of conduct against which all members of Council are to be measured when there is an allegation of breach of the ethical responsibilities established under the Code of Conduct. The review mechanism contemplated by the Code, one which is required in all Ontario municipalities, is an inquiry/complaints process administered by an integrity commissioner.

[3] Integrity commissioners carry out a range of functions for municipalities (and their local boards). They assist in the development of the ethical framework, for example by suggesting content or commentary for codes of conduct. They conduct education and training for members of council and outreach for members of the community. One of the most important functions is the provision of advice and guidance to members to help sort out ethical grey areas or to confirm activities that support compliance. And finally, but not principally, they investigate allegations that a person has fallen short of compliance with the municipality’s ethical framework and where appropriate they submit public reports on their findings, and make recommendations, including recommending sanctions, that council for the municipality may consider imposing in giving consideration to that report.
Principles

Integrity

[4] It is important that this broad range of functions be mentioned at the outset of this investigation report. Our goal, as stated in our operating philosophy, is to help members of the West Grey community, indeed the broader municipal sector and the public, to appreciate that elected and appointed representatives generally carry out their functions with integrity. In cases where they do not, there is a proper process in place to fairly assess the facts and, if necessary, recommend appropriate sanctions. In every case, including this one, the highest objective is to make recommendations that serve the public interest, if there are recommendations to be made.

[5] Our role differs from other ‘adjudicators’ whose responsibilities generally focus, to state it colloquially, on making findings of fact and fault. While that is a necessary component when allegations are made, it is not the only component.

[6] Our operating philosophy dictates the format of this report. The tenets of procedural fairness require us to provide reasons for our conclusions and recommendations, and we have done that. Procedural fairness also requires us to conduct a process where parties can participate in the review and resolution of a complaint.

[7] In this regard, we have assessed the information fairly, in an independent and neutral manner, and have provided an opportunity to the respondent to respond to the allegations and provide comment on the preliminary findings.

The Complaint

[8] On July 9, 2020 we received a complaint from the Chair of the Saugeen Municipal Airport Commission (SMA), on behalf of the Commission, alleging that the Respondent, Councillor Hergert, contravened the Council Code of Conduct.

[9] The complaint alleges that the Respondent has continued to communicate with an individual or his lawyer, who is in a dispute which may result in litigation with the SMA, despite the decision and explicit direction by the SMA Commission that all communication with that party should be directed through the Chair to the SMA’s lawyer.

[10] The complaint alleges that the action of the Respondent directly undermines the collective efforts and experience of the Commission, disregards and ignores the SMA Commission’s decision, and casts doubt on the contributions of the Respondent in her role on the SMA Commission.
Process Followed for this Investigation

[11] In conducting this investigation, Principles Integrity applied the principles of procedural fairness and was guided by the complaint process set out under the Council Code of Conduct.

[12] This fair and balanced process includes the following elements:

- Reviewing the complaint to determine whether it is within scope and jurisdiction and in the public interest to pursue, including giving consideration to whether the complaint should be restated or narrowed, where this better reflects the public interest

- Notifying the Respondent and providing her with an opportunity to respond in full to the allegations

- Reviewing the relevant provisions of the Council Code of Conduct and other documentation and emails

- Conducting interviews of persons with information relevant to the complaint

- Providing the Respondent with the opportunity to review and provide comments prior to finalizing our Recommendation Report, although the Respondent chose not to provide any

Background and Context:


[14] The Municipality of West Grey is one of three municipal partners who together have entered into a joint municipal services agreement to oversee operations of the Saugeen Municipal Airport (the SMA).

[15] Pursuant to the joint municipal services agreement, each member municipality appoints one member of its Council to serve as a Commissioner on the SMA.

[16] Councillor Hergert is the Council appointee for the Municipality of West Grey.

[17] The SMA Commission is composed of three elected officials, one appointed from the Council of each of the partner municipalities of Brockton, Hanover and West Grey, plus four members at large, representing pilots who use the airport.

[18] Dan Gieruszak, the Deputy Mayor of Brockton, is the Chair of the SMA Commission.
Principles

Integrity

[19] The Respondent, the Councillor from West Grey, is the Vice-Chair.

[20] The SMA Commission, which was newly constituted in January 2019 reflecting a change in membership following the municipal elections, experienced challenges with one of its pilots who was not complying with the terms of his Airport Access Agreement.

[21] Throughout 2019, the SMA was pursuing steps seeking to remedy safety violations and to pursue an up-to-date Access Agreement with the pilot in question.

[22] These steps included investigating legal recourse against the pilot.

[23] On September 4, 2019 the pilot advised the SMA Commission that all future correspondence concerning these or other matters should be directed to his lawyer, A. Ferrier of Fallis Falls & McMillan, a Durham law firm.

[24] The email, with the subject line Future Communications, marked High Importance, was copied to all members of the SMA Commission.

[25] Shortly following receipt of this correspondence, the Commission reviewed it and all members confirmed their understanding that all direct communication between the pilot and/or his lawyer should cease, and all communication with that party and his lawyer should be directed through the Chair, who would direct it to the SMA lawyer.

[26] Following this decision of the Commission, it became apparent that the Respondent was continuing to communicate directly with the pilot or with his lawyer.

[27] On June 19, 2020 the Chair sent correspondence by email to the lawyer for the Commission, copied to all members of the Commission, as follows:

Please be advised that the Saugeen Municipal Airport Commission wishes to ensure that all communication between the Commission and Fallis Law is effective, efficient and represents the position and understanding of the Commission. Establishing a single point of contact will ensure that we can move forward in good faith. Please ensure that future communication is directed through me.

I have cc'd the Commissioners as I trust you understand our desire to establish effective communication going forward. To that end, and since there may have been a misuse of email address / contact points I may BCC Commissioners in the future.

Best regards,
[28] At its June 17, 2020 meeting, the Commission decided that if the pilot did not comply with the request to enter into an up-dated Access Agreement by July 16, 2020, the Commission would pursue legal recourse.

[29] On June 26, 2020 A. Ferrier sent a letter to the three Mayors of the partner municipalities indicating that, on the advice of the Respondent, they were requesting a virtual/video-conference meeting to discuss the matter. This letter made it obvious to the Commission that the Respondent continued to communicate behind the scenes with the pilot and/or his lawyer, contrary to the decision taken by the Commission.

**Applicable Provisions of the Code of Conduct:**

[30] The Saugeen Airport Commission has adopted a Code of Conduct for the SMA which applies to employees, contractors, users and members of the Saugeen Airport Commission.

[31] The SMA Code of Conduct provides as follows:

> **Article 2** General Principles

> 2.1 SMA employees, contractors, airport users and members of the SAC shall:

> (a) act with integrity, honesty, and professionalism and in the best interests of the SMA.

[32] The SMA is a joint municipal service board established under s.202 of the Municipal Act.

[33] A joint municipal service board is a local board under the Municipal Act, and as such would be subject to the code of conduct for local boards adopted by the municipal partners, even if there were no code of conduct adopted by the SMA Commission.

[34] Finally, all members of council, even those who serve on local boards such as the SMA Commission, are subject to their own Council Code of Conduct. The Respondent is subject to the West Grey Council Code of Conduct.

[35] The provisions of the West Grey Code of Conduct relevant to this investigation are as follows:

> **5.2** General Principles and Values
Principles

Integrity

c) Members will respect the decision-making process of Council by accurately communicating the decision reached by majority of Council, even if they disagree with the outcome.

d) Members will maintain professionalism, integrity, respect, and trust.

5.3.5. Confidentiality, Privacy and Use of Information

b) Members will not disclose or release by any means to any Member of the public either in verbal or written form any confidential information acquired by virtue of their office, except when required by law to do so.

4.0 Definitions

f). “Confidential Information” means:

   iii. Information concerning litigation, negotiation, or personnel matters;

   iv. Reports of consultants, draft documents and internal communications, which, if disclosed may prejudice the reputation of the Municipality, its officers and employees, or its effective operation.

Findings and Analysis:

[36] The Respondent freely admits that she has communicated with the lawyer for the pilot, despite the direction of the Commission to direct all communication through the Chair following the letter of September 4, 2019.

[37] The Respondent has expressed concern about the Commission’s decision to require communications with the pilot and his lawyer to be directed through legal counsel.

[38] It is evident that the Respondent has been in communication and working behind the scenes with the pilot and his lawyer, attempting to ‘do an end run’ around the SMA Commission’s position.

[39] The Commission, on the other hand, is satisfied that the Access Agreement it is requiring is fair and reasonable, and all other users of the facility are required to sign it.

[40] Significantly, the Commission was put on notice by the letter of September 4, 2019 from the pilot that all future communications should be directed to his lawyer.

[41] As noted, the SMA Commission is comprised of three elected officials and four non-elected officials.
Principles

Integrity

[42] There is sometimes a lack of procedural knowledge and experience among non-elected citizen appointees on a local board as to the conduct of meetings and other matters of governance. The presence and support of municipal staff is often helpful in this regard.

[43] The SMA Commission is a joint municipal service board and so is one step removed from a municipality. It therefore does not benefit from having the built-in support of municipal staff.

[44] The SMA has also experienced some turnover on its management staff.

[45] As a result, the Commission has not kept pace with its partner municipalities in providing public notice of its meeting agendas and minutes. For obvious reasons, the focus has been on airport operations.

[46] The Respondent has expressed concerns around the Commission’s procedural steps, and raises this as a rationale for continuing her direct communications with the pilot and his lawyer.

[47] While the Commission may need to improve its administrative processes in terms of providing public notice of its meetings, and making its agendas and minutes publicly available, this does not justify the Respondent’s refusal to respect and abide by the Commission’s decision to direct all communication from the pilot or his lawyer to the attention of the Chair.

[48] The Respondent advises that she is the ‘representative’ of the lawyer. While it may be the case that the lawyer or the pilot reside in the Respondent’s municipality, she is not an agent for her constituents. While some members of Council interpret the Municipal Act describing the role of Council (s. 224(a)) “to represent the public and to consider the well-being and interests of the municipality”, to establish an obligation to faithfully carry out the objectives of individual constituents, that is simply not the case. The Respondent must abide by the Commission’s decisions in matters such as these.

[49] The Respondent represents but a single vote on the Commission of seven.

[50] The Council Code of Conduct includes a provision which requires that members of Council respect the decision-making process of Council, even if they disagree with the outcome. This includes not only accurately communicating that decision, but not conducting oneself in a manner that disregards that decision.

[51] This provision reflects the proper conduct of members of elected and appointed municipal bodies where all votes are equal and decisions are democratically arrived at following due process.
[52] The conduct of the Respondent in refusing to abide by the Commission’s decision and continuing to communicate directly with the lawyer, raises doubt in the mind of some commissioners as to whether the Respondent can be trusted to maintain confidentiality around discussions of the Commission regarding its legal actions involving the pilot.

[53] The Council Code of Conduct includes a provision that members maintain professionalism, integrity, respect and trust.

[54] We find that the Respondent, by continuing to communicate with the pilot and/or his lawyer and by demonstrably disregarding the direction of the Commission, undermined the trust of the SMA in her, and thereby failed to maintain integrity and trust.

[55] The SMA Code of Conduct similarly includes a provision that members act with integrity, honesty, and professionalism and in the best interests of the SMA.

[56] The decision as to what constitutes the ‘best interests of the SMA’ is for the SMA to determine. It is clearly not open to a member of the SMA to operate in a manner contrary to the best interests of the SMA when participating in SMA business.

[57] In directing all communications to be forwarded to the Chair, the SMA Commission determined this course of action to be in its best interests.

[58] We find that the Respondent’s continued communication was not, according to the SMA Commission, in the best interest of the SMA.

[59] We find that the Respondent’s conduct contravened the Council Code of Conduct by failing to maintain integrity and trust, and contravened the SMA Code of Conduct by not reflecting the best interest of the SMA.

Conclusions and Recommendations:

[60] An Integrity Commissioner’s investigation report is not simply the conclusion of a technical exercise to determine whether there has been a breach of codified standards of behaviour. This report is not simply the sum total of analysis of fact and policy. We are not simply assigned the duty of bringing adjudication to grievances between individuals.

[61] As observed above, the conduct of the Respondent in refusing to abide by the Commission’s decision and continuing to communicate directly with the lawyer, has raised doubt in the mind of some commissioners as to whether the Respondent can be trusted to maintain confidentiality.
Unfortunately, her conduct has resulted in an erosion of that trust to the degree that some members of the SMA question whether Councillor Hergert can continue to properly fulfill the role of serving the Municipality of West Grey’s interests on that Commission.

An integrity commissioner may recommend that sanctions be imposed, including a reprimand, or a suspension of pay for up to 90-days. Sometimes, appropriate recommendations do not involve financial sanctions at all.

Having made the findings we did in this investigation, in our view, a reprimand is warranted.

We are also of the view that Councillor Hergert should consider resigning from the SMA given her reluctance to follow the Board’s explicit direction.

In the event that Councillor Hergert does not step down, it is within Council’s jurisdiction to revoke her appointment and proceed with an alternate appointee as the representative of West Grey to the SMA Commission.

Recommendations:

It is recommended:

1. That Council pass the following resolution:
   
   That having been found to have breached the Codes of Conduct for the Municipality of West Grey and the Saugeen Municipal Airport Commission, that Councillor Rebecca Hergert be and is hereby formally reprimanded.

2. That Councillor Hergert consider resigning from her position on the SMA; and

3. Alternatively, that Council consider revoking the appointment of Councillor Hergert as the West Grey appointee to the Saugeen Municipal Airport Commission, and that another member of Council be appointed in her stead.

We wish to conclude by publicly thanking everyone who was asked to participate in our investigation.

We will be pleased to be available at the Council meeting when this report is considered.
Recommendation

That the Council of the Municipality of West Grey approves Voucher No. 16-2020 in the amount of $2,874,964.55.

Executive summary

Voucher No. 16-2020 in the amount of $2,874,964.55 is presented for council approval.

Background and discussion

Department totals for Voucher No. 16-2020 are $2,704,607.23, including $136,543.15 for payroll #18 (August 16-29, 2020) and $33,814.17 for the employer portion of OMERS.

Legal and legislated requirements

None

Financial and resource implications

Accounts payable in the amount of $2,874,964.55.

Staffing implications

None.

Consultation

None.

Alignment to strategic vision plan

Pillar: build a better future
Goal: vibrant community
Strategy: be responsible stewards of the tax dollars
Attachments
Journal Voucher No. 16-2020

Next steps
Council approve Voucher No. 16-2020.

Respectfully submitted:
Kerri Mighton, Director of Finance/Treasurer
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIB03019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG. 24/20 E</td>
<td>1-5-0500-2010</td>
<td>Council Material &amp; Supplies</td>
<td>Amazon.ca Aug 18 - earphones</td>
<td>268 2020-09-01</td>
<td>$50.74</td>
</tr>
<tr>
<td>CIB03019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG. 24/20 E</td>
<td>1-5-0500-2010</td>
<td>Council Material &amp; Supplies</td>
<td>Amazon.ca Aug 18 - earphones</td>
<td>268 2020-09-01</td>
<td>$9.05</td>
</tr>
<tr>
<td>INFO0001</td>
<td>INFINITY NETWORK SOLUTIONS</td>
<td>30454</td>
<td>1-5-0500-2010</td>
<td>Council Material &amp; Supplies</td>
<td>Sept: mthly licence MS Office (4-council/2-admin,JZLS)</td>
<td>268 2020-09-15</td>
<td>$58.66</td>
</tr>
<tr>
<td>INFO0001</td>
<td>INFINITY NETWORK SOLUTIONS</td>
<td>30454</td>
<td>1-5-0500-2010</td>
<td>Council Material &amp; Supplies</td>
<td>Sept: mthly licence MS Office (4-council/2-admin,JZLS)</td>
<td>268 2020-09-15</td>
<td>$5.93</td>
</tr>
<tr>
<td>ROB19071</td>
<td>ROBINSON, CHRISTINE</td>
<td>AUG 2020</td>
<td>1-5-0500-2013</td>
<td>Council Mileage</td>
<td>August mileage - 80 kms</td>
<td>268 2020-09-15</td>
<td>$35.60</td>
</tr>
<tr>
<td>ROB19071</td>
<td>ROBINSON, CHRISTINE</td>
<td>AUG 2020</td>
<td>1-5-0500-2013</td>
<td>Council Mileage</td>
<td>August mileage - 80 kms</td>
<td>268 2020-09-15</td>
<td>$(3.54)</td>
</tr>
</tbody>
</table>

**Total** $131.46
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>GL Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>1-5-2005-2024</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>240 GARAF SEPT.1/20</td>
<td>Corporate Costs Utilities</td>
<td>240 Garafra St N hydro to Aug. 13</td>
<td>268 2020-09-01</td>
<td>$42.29</td>
</tr>
<tr>
<td>HYD15021</td>
<td>1-5-2005-2024</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>240 GARAF SEPT.1/20</td>
<td>Corporate Costs Utilities</td>
<td>240 Garafra St N hydro to Aug. 13</td>
<td>268 2020-09-01</td>
<td>$5 (9.86)</td>
</tr>
<tr>
<td>HYD15021</td>
<td>1-5-2005-2024</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>172 SOUTH SEPT.1/20</td>
<td>Corporate Costs Utilities</td>
<td>172 South E hydro to July 25</td>
<td>268 2020-09-01</td>
<td>$30.74</td>
</tr>
<tr>
<td>HYD15021</td>
<td>1-5-2005-2024</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>172 SOUTH SEPT.1/20</td>
<td>Corporate Costs Utilities</td>
<td>172 South E hydro to July 25</td>
<td>268 2020-09-01</td>
<td>$26.27</td>
</tr>
<tr>
<td>MAR90045</td>
<td>1-5-2005-2024</td>
<td>MARIANNE LOVE CONSULTING SERVICES INC.</td>
<td>180.20</td>
<td>Corporate Costs Consultant Fees</td>
<td>August services/compensation for organizational review</td>
<td>268 2020-09-15</td>
<td>$11,187.00</td>
</tr>
<tr>
<td>MAR90045</td>
<td>1-5-2005-2024</td>
<td>MARIANNE LOVE CONSULTING SERVICES INC.</td>
<td>180.20</td>
<td>Corporate Costs Consultant Fees</td>
<td>August services/compensation for organizational review</td>
<td>268 2020-09-15</td>
<td>$1,112.75</td>
</tr>
<tr>
<td>MEA13213</td>
<td>1-5-2005-4050</td>
<td>MEARIE GROUP</td>
<td>31.691</td>
<td>Corporate Costs Liability Durham Hydro</td>
<td>Sept - PUC Retirement Life</td>
<td>268 2020-09-15</td>
<td>$354.26</td>
</tr>
<tr>
<td>ROB00013</td>
<td>1-5-2005-2024</td>
<td>ROBINSON TRESLAN PROFESSIONAL CORPORATION</td>
<td>20-0709</td>
<td>Corporate Costs Legal</td>
<td>Misc legal services : July 5- Aug 27</td>
<td>268 2020-09-15</td>
<td>$1,727.00</td>
</tr>
<tr>
<td>ROB00013</td>
<td>1-5-2005-2024</td>
<td>ROBINSON TRESLAN PROFESSIONAL CORPORATION</td>
<td>20-0709</td>
<td>Corporate Costs Legal</td>
<td>Misc legal services : July 5- Aug 27</td>
<td>268 2020-09-15</td>
<td>$1,771.79</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$12,648.74</td>
</tr>
</tbody>
</table>

1050

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>GL Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>COU03120</td>
<td>1-2-2050-9100</td>
<td>COUNTY OF GREY</td>
<td>SEPT 2020</td>
<td>Requisition County - General</td>
<td>3rd installment for 2020 Levy</td>
<td>268 2020-09-15</td>
<td>$1,483,450.05</td>
</tr>
<tr>
<td>COU03120</td>
<td>1-2-2050-9113</td>
<td>COUNTY OF GREY</td>
<td>2020 SEPT</td>
<td>Requisition - County - P.I.L</td>
<td>3rd installment for 2020 PIL's</td>
<td>268 2020-09-15</td>
<td>$6,045.95</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,489,496.00</td>
</tr>
</tbody>
</table>

1060

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>GL Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE20001</td>
<td>1-2-1060-9100</td>
<td>THE BLUEWATER DISTRICT SCHOOL BOARD (DISTRICT)</td>
<td>SEPT. 2020</td>
<td>Requisition-Public School - General</td>
<td>2nd installment for Public English school</td>
<td>268 2020-09-15</td>
<td>$750,738.95</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$750,738.95</td>
</tr>
</tbody>
</table>

1
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE20070</td>
<td>THE BRUCE-GREY CATHOLIC DISTRICT SCHOOL BOARD</td>
<td>SEPT 2020</td>
<td>1-2-1070-9100</td>
<td>Requisition Separate - general</td>
<td>2nd installment for English Separate school</td>
<td>268</td>
<td>2020-09-15</td>
<td>$89,103.69</td>
</tr>
<tr>
<td>CON12026</td>
<td>CONSEIL SCOLAIRE VIAMONDE</td>
<td>SEPT. 2020</td>
<td>1-2-1080-9100</td>
<td>Requisition French Public - General</td>
<td>2nd installment for French Public school</td>
<td>268</td>
<td>2020-09-15</td>
<td>$1,340.46</td>
</tr>
<tr>
<td>CON12025</td>
<td>CONSEIL SCOLAIRE CATHOLIQUE PROVIDENCE</td>
<td>SEPT. 2020</td>
<td>1-2-1090-9100</td>
<td>Requisition Fr Separate General</td>
<td>2nd installment for French Separate school</td>
<td>268</td>
<td>2020-09-15</td>
<td>$3,270.77</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>907432</td>
<td>1-5-1400-2010</td>
<td>Fire Durham Material/Supplies</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>($13.61)</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>907432</td>
<td>1-5-1400-2010</td>
<td>Fire Durham Material/Supplies</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$136.74</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91420</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>D.Prmp: service call supply/install 2-1/2 valve</td>
<td>268</td>
<td>2020-09-15</td>
<td>($45.36)</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91418</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Service call to diagnose/repair Aerial stuck in extended position</td>
<td>268</td>
<td>2020-09-15</td>
<td>($251.39)</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91419</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Squad#12: service call to repair roll up door, n/a sensor, repair siren box, etc</td>
<td>268</td>
<td>2020-09-15</td>
<td>$2,278.18</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91419</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Squad#12: service call to repair roll up door, n/a sensor, repair siren box, etc</td>
<td>268</td>
<td>2020-09-15</td>
<td>($226.61)</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91420</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Service call to diagnose/repair Aerial stuck in extended position</td>
<td>268</td>
<td>2020-09-15</td>
<td>$455.99</td>
</tr>
<tr>
<td>CM03203</td>
<td>C-MAX FIRE SOLUTIONS</td>
<td>91418</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Service call to diagnose/repair Aerial stuck in extended position</td>
<td>268</td>
<td>2020-09-15</td>
<td>$2,527.25</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21013 AUG/2020</td>
<td>1-5-1400-2010</td>
<td>Fire Durham Material/Supplies</td>
<td>Cnctr. wax, drying towel, etc for Fire dept</td>
<td>268</td>
<td>2020-09-15</td>
<td>$54.20</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21013 AUG/2020</td>
<td>1-5-1400-2010</td>
<td>Fire Durham Material/Supplies</td>
<td>Cnctr. wax, drying towel, etc for Fire dept</td>
<td>268</td>
<td>2020-09-15</td>
<td>($54.20)</td>
</tr>
<tr>
<td>HWY8050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97467</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Ladder#1: annual safety/inspection/service</td>
<td>268</td>
<td>2020-09-15</td>
<td>$733.19</td>
</tr>
<tr>
<td>HWY8050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97467</td>
<td>1-5-1400-2034</td>
<td>Fire Durham Vehicle Maintenance</td>
<td>Ladder#1: annual safety/inspection/service</td>
<td>268</td>
<td>2020-09-15</td>
<td>($729.93)</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>179 GEO A SEPT.1/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Fire Chief office, etc hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>$271.13</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>179 GEO A SEPT.1/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Fire Chief office, etc hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>($37.52)</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>179 GEO B SEPT.1/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>D.Fire hall, etc hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>$190.06</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>179 GEO B SEPT.1/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>D.Fire hall, etc hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>($26.30)</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>110 JOHN SEPT.1/30</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Radio  Bidg hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>$43.82</td>
</tr>
<tr>
<td>HYD01021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>110 JOHN SEPT.1/30</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Radio  Bidg hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
<td>($6.07)</td>
</tr>
<tr>
<td>JAE10016</td>
<td>JAEKEL MANUFACTURING</td>
<td>AD10600</td>
<td>1-5-1400-2035</td>
<td>Fire Durham Equipment Maintenance</td>
<td>Tanker #14: repair valve handle</td>
<td>268</td>
<td>2020-09-15</td>
<td>$72.04</td>
</tr>
<tr>
<td>JAE10016</td>
<td>JAEKEL MANUFACTURING</td>
<td>AD10600</td>
<td>1-5-1400-2035</td>
<td>Fire Durham Equipment Maintenance</td>
<td>Tanker #14: repair valve handle</td>
<td>268</td>
<td>2020-09-15</td>
<td>($7.17)</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-1400-2029</td>
<td>Fire Durham Fuel</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>($42.40)</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-1400-2029</td>
<td>Fire Durham Fuel</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$4.28</td>
</tr>
<tr>
<td>MUN20094</td>
<td>MUNICIPALITY OF WEST GREY</td>
<td>179 GEO AUG/2020</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>August water/sewer @ D.Fire stn</td>
<td>268</td>
<td>2020-09-15</td>
<td>$76.70</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>J#V</td>
<td>Invoice Due Date</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-------------------------------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>----------------------------------------------------------</td>
<td>-----</td>
<td>-----------------</td>
<td>--------</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>507432</td>
<td>1-5-1500-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$136.74</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>507432</td>
<td>1-5-1500-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$136.74</td>
</tr>
<tr>
<td>HWY81050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97356</td>
<td>1-5-1500-2034</td>
<td>Fire West Grey Life Insurance</td>
<td>Tanker: bu alarm selfadj noise level, solenoid replaced</td>
<td>268</td>
<td>2020-09-15</td>
<td>$124.20</td>
</tr>
<tr>
<td>HWY81050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97356</td>
<td>1-5-1500-2034</td>
<td>Fire West Grey Life Insurance</td>
<td>Tanker: bu alarm selfadj noise level, solenoid replaced</td>
<td>268</td>
<td>2020-09-15</td>
<td>$124.20</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1500-2029</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$51.26</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1500-2029</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$(5.10)</td>
</tr>
<tr>
<td>SGS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD</td>
<td>11357780</td>
<td>1-5-1500-2031</td>
<td>Norm Fire Water Monitoring/Maint</td>
<td>Aug. 19 water testing</td>
<td>268</td>
<td>2020-09-15</td>
<td>$11.68</td>
</tr>
<tr>
<td>SGS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD</td>
<td>11357780</td>
<td>1-5-1500-2031</td>
<td>Norm Fire Water Monitoring/Maint</td>
<td>Aug. 19 water testing</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(1.16)</td>
</tr>
</tbody>
</table>

**1600**

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J#V</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>507432</td>
<td>1-5-1500-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$136.74</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>507432</td>
<td>1-5-1500-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$136.74</td>
</tr>
<tr>
<td>HARR0012</td>
<td>HARRIS, WAYNE</td>
<td>AUG. 31/20</td>
<td>1-5-1500-2021</td>
<td>Fire West Grey Life Insurance</td>
<td>Aug. mileage 10kms for Pmp Ops course</td>
<td>268</td>
<td>2020-09-15</td>
<td>$44.95</td>
</tr>
<tr>
<td>HARR0012</td>
<td>HARRIS, WAYNE</td>
<td>AUG. 31/20</td>
<td>1-5-1500-2021</td>
<td>Fire West Grey Life Insurance</td>
<td>Aug. mileage 10kms for Pmp Ops course</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(4.47)</td>
</tr>
<tr>
<td>HWY81050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97342</td>
<td>1-5-1500-2034</td>
<td>Fire West Grey Life Insurance</td>
<td>Tanker #6: replace leaking cab air bag</td>
<td>268</td>
<td>2020-09-15</td>
<td>$259.99</td>
</tr>
<tr>
<td>HWY81050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97342</td>
<td>1-5-1500-2034</td>
<td>Fire West Grey Life Insurance</td>
<td>Tanker #6: replace leaking cab air bag</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(29.88)</td>
</tr>
<tr>
<td>HWY81050</td>
<td>HWY 4 TRUCK SERVICE LTD</td>
<td>97464</td>
<td>1-5-1500-2034</td>
<td>Fire West Grey Life Insurance</td>
<td>Tanker #6: repair PTO, replace rt rear side signal light, etc</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(107.14)</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1500-2029</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$29.47</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1500-2029</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$(424.63)</td>
</tr>
</tbody>
</table>

**1800**

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J#V</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIG01008</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>SEPT. 2020</td>
<td>1-5-1800-1013</td>
<td>Fire West Grey Life Insurance</td>
<td>Accidental Death/ Dismemberment - Sept</td>
<td>268</td>
<td>2020-09-08</td>
<td>$3.63</td>
</tr>
<tr>
<td>CIB01019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG. 24/20 H</td>
<td>1-5-1800-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>July 29 - Puppies for lunch meeting (2)</td>
<td>268</td>
<td>2020-09-01</td>
<td>$63.73</td>
</tr>
<tr>
<td>CIB01019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG. 24/20 H</td>
<td>1-5-1800-2010</td>
<td>Fire West Grey Life Insurance</td>
<td>July 29 - Puppies for lunch meeting (2)</td>
<td>268</td>
<td>2020-09-01</td>
<td>$(6.34)</td>
</tr>
<tr>
<td>FIR00010</td>
<td>FIRE PROTECTION SURVEY SERVICES</td>
<td>005</td>
<td>1-5-1800-2037</td>
<td>Fire West Grey Prevention Expenses</td>
<td>Fire Dept Water Tanker Shuttle certification test + expenses for M.McKenna</td>
<td>268</td>
<td>2020-09-15</td>
<td>$2,994.30</td>
</tr>
<tr>
<td>FIR00010</td>
<td>FIRE PROTECTION SURVEY SERVICES</td>
<td>005</td>
<td>1-5-1800-2037</td>
<td>Fire West Grey Prevention Expenses</td>
<td>Fire Dept Water Tanker Shuttle certification test + expenses for M.McKenna</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(297.84)</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1800-2033</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$273.50</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>1-5-1800-2033</td>
<td>Fire West Grey Life Insurance</td>
<td>AUGUST fuel delivery</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$(27.20)</td>
</tr>
</tbody>
</table>

**2000**

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J#V</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>12600001</td>
<td>1262696 ONTARIO INC O/A CARQUEST HANOVER</td>
<td>5332-267886</td>
<td>1-1-2000-1104</td>
<td>HST 8.6%</td>
<td>Fuses, Deep Creep</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(8.58)</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861830</td>
<td>1-1-2000-1104</td>
<td>HST 8.6%</td>
<td>Cylinder rental - Aug (1-lg/2-am/1-prop)</td>
<td>268</td>
<td>2020-09-15</td>
<td>$7.00</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861829</td>
<td>1-1-2000-1104</td>
<td>HST 8.6%</td>
<td>Cylinder rental - Aug (5-lg)</td>
<td>268</td>
<td>2020-09-15</td>
<td>$(1.99)</td>
</tr>
<tr>
<td>ALL01029</td>
<td>ALLIED MEDICAL INSTRUMENTS INC</td>
<td>507432</td>
<td>1-1-2000-1104</td>
<td>HST 8.6%</td>
<td>Dressings, gauze, etc - 1st Aid supplies</td>
<td>268</td>
<td>2020-09-15</td>
<td>$40.81</td>
</tr>
</tbody>
</table>

$281.66
<table>
<thead>
<tr>
<th>Date</th>
<th>Source</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Duth Sewar Plant hydro to July 31</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Tennis Court hydro to Aug. 13</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% 240 Garafaxa Str N hydro to Aug. 13</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% D.Fire hall, etc hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Ayrton Street light hydro to July 27</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% New Strg Depot hydro to Aug. 19</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Fire Chief office, etc hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% 172 South E hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Benchmark Depot hydro to July 30</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Douglas Str light hydro to July 27</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Radio Bldg hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Durham Landf hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Durh. Pmp #3 hydro to July 25</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Neu. Wall #7 hydro to July 24</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Neu. Wall #2 hydro to July 24</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Glenegy street light hydro to July 27</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Traffic light hydro to July 27</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>HST 86.461% Heritage Bridge hydro to July 24</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>IDEAL SUPPLY INC</td>
<td>HST 86.461% Flat washer, hex nut</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>IDEAL SUPPLY INC</td>
<td>HST 86.461% Hex bd bolts</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>INFINITY NETWORK SOLUTIONS</td>
<td>HST 86.461% Sept. mthly BDR backup service</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>INFINITY NETWORK SOLUTIONS</td>
<td>HST 86.461% Sept. mthly email spam filtering</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>INFINITY NETWORK SOLUTIONS</td>
<td>HST 86.461% Sept. computer network monitoring, anti-virus</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>J.A.PORTER HOLDINGS(LUCKNOW),TD</td>
<td>HST 86.461% Sept. mthly licence MS Office (4-county/2-admin.)</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>JAEKEL MANUFACTURING</td>
<td>HST 86.461% Service boxes, brass coupler, adaptors, etc</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>JOHNSON &amp; SCHWASS PROFESSIONAL CORPORATION</td>
<td>HST 86.461% June - August miscellaneous legal services</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>KEL11048</td>
<td>HST 86.461% Compactor serviced - April</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>LYSTEX INTERNATIONAL INC</td>
<td>HST 86.461% August - liquid bioxids processing (9)</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>M &amp; L SUPPLY</td>
<td>HST 86.461% Electric cold fog sprayer, Ultra-Lyte disinfectant COVID</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>MARIANNE LOVE CONSULTING SERVICES INC</td>
<td>HST 86.461% August services/compensation for organizational review</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>MCD00004</td>
<td>HST 86.461% AUGUST fuel delivery</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>MCD00004</td>
<td>HST 86.461% AUGUST fuel delivery</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>MUR18390</td>
<td>HST 86.461% AUGUST fuel delivery</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>NORTH WELLINGTON CO-OP SERVICE</td>
<td>HST 86.461% 22&quot; floor squeegee, threaded handles for Nby Arena</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>NORTH WELLINGTON CO-OP SERVICE</td>
<td>HST 86.461% Whitmarking fieldstrip</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>NOVICECO</td>
<td>HST 86.461% Pkg tape, toner, staples, tape dispenser / blue tile folders</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>NOVICECO</td>
<td>HST 86.461% Floor signs</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>ONIX NETWORKING CANADA INC</td>
<td>HST 86.461% Equldiet Software subscriptions - 2 (Rost#189-20)</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>OSPREY EQUIPMENT REPAIR LTD</td>
<td>HST 86.461% GR2WG: service - refe park brake sensor</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>PACIFIC 1ST SOLUTIONS INCORPORATED</td>
<td>HST 86.461% 4th BookKing ofy billing Oct-Dec</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>PORTER, PAUL</td>
<td>HST 86.461% 2020 Work boot allowance</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>REDMOND'S TREE SERVICE</td>
<td>HST 86.461% July 13 Durham tree removal / Park / Sadder / College Streets</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>REDMOND'S TREE SERVICE</td>
<td>HST 86.461% June 2 - Durham tree removal</td>
</tr>
<tr>
<td>1-1-2000-1104</td>
<td>REDMOND'S TREE SERVICE</td>
<td>HST 86.461% June 17 Durham tree removal / Queen Street</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------</td>
<td>----------------</td>
</tr>
<tr>
<td>80180009</td>
<td>ROBERTS, CHERYL</td>
<td>AUGUST 2020 MLG</td>
</tr>
<tr>
<td>80000009</td>
<td>ROBERTS, CHERYL</td>
<td>AUGUST 2009 K9</td>
</tr>
<tr>
<td>80190013</td>
<td>ROBINSON TRESLAN PROFESSIONAL CORPORATION</td>
<td>20-0709</td>
</tr>
<tr>
<td>8019071</td>
<td>ROBINSON, CHRISTINE</td>
<td>AUG 2020</td>
</tr>
<tr>
<td>8131930</td>
<td>STA19332</td>
<td>14788</td>
</tr>
<tr>
<td>8462507</td>
<td>STAPLES BUSINESS ADVANTAGE</td>
<td>54018172</td>
</tr>
<tr>
<td>8461407</td>
<td>STATE CHEMICAL LTD</td>
<td>901659176</td>
</tr>
<tr>
<td>8610003</td>
<td>SUN LIFE ASSURANCE CO CANADA</td>
<td>SEPT 2020 B</td>
</tr>
<tr>
<td>8671201</td>
<td>THE MURRAY GROUP LIMITED</td>
<td>P-265-00014368</td>
</tr>
<tr>
<td>8920006</td>
<td>BILL TREXFORD TRUCKING LTD</td>
<td>6368</td>
</tr>
<tr>
<td>8920006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51329</td>
</tr>
<tr>
<td>8920006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51331</td>
</tr>
<tr>
<td>8920006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51330</td>
</tr>
<tr>
<td>8920006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51332</td>
</tr>
<tr>
<td>8920006</td>
<td>TROY LIFE &amp; FIRE SAFETY LTD</td>
<td>1000284934</td>
</tr>
<tr>
<td>8920006</td>
<td>ULINE CANADA CORPORATION</td>
<td>7128056</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 A</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 F</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 H</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 D</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 E</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 C</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 B</td>
</tr>
<tr>
<td>8920001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250060 G</td>
</tr>
<tr>
<td>8920001</td>
<td>WORK EQUIPMENT LTD</td>
<td>49079</td>
</tr>
<tr>
<td>8920001</td>
<td>WORK EQUIPMENT LTD</td>
<td>49079</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------</td>
<td>----------------</td>
</tr>
<tr>
<td>5010</td>
<td>4280</td>
<td>1-5-2500-2010</td>
</tr>
<tr>
<td>6065</td>
<td>403585881</td>
<td>1-5-2500-1013</td>
</tr>
<tr>
<td>1</td>
<td>5010</td>
<td>1-5-2500-2010</td>
</tr>
</tbody>
</table>

### 2005

#### Vendor Account Number | Supplier Name | Invoice Number | GL Account Number | GL Account Code Name | Invoice Description | Invoice Due Date | Total |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5010</td>
<td>4280</td>
<td>1-5-2500-2010</td>
<td>Building Material &amp; Supplies</td>
<td>broad spectrum disinfectant for Nby Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$233.79</td>
</tr>
<tr>
<td>6065</td>
<td>403585881</td>
<td>1-5-2500-1013</td>
<td>Building Life Insurance</td>
<td>Employee Life, Dep. Life, STD, LTD - September</td>
<td>268</td>
<td>2020-09-15</td>
<td>$434.88</td>
</tr>
<tr>
<td>1</td>
<td>5010</td>
<td>1-5-2500-2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$683.91</td>
</tr>
</tbody>
</table>

### 3000

#### Vendor Account Number | Supplier Name | Invoice Number | GL Account Number | GL Account Code Name | Invoice Description | Invoice Due Date | Total |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5010</td>
<td>4280</td>
<td>1-5-2500-2010</td>
<td>Building Material &amp; Supplies</td>
<td>broad spectrum disinfectant for Nby Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$233.79</td>
</tr>
<tr>
<td>6065</td>
<td>403585881</td>
<td>1-5-2500-1013</td>
<td>Building Life Insurance</td>
<td>Employee Life, Dep. Life, STD, LTD - September</td>
<td>268</td>
<td>2020-09-15</td>
<td>$434.88</td>
</tr>
<tr>
<td>1</td>
<td>5010</td>
<td>1-5-2500-2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$683.91</td>
</tr>
</tbody>
</table>

### 3510

#### Vendor Account Number | Supplier Name | Invoice Number | GL Account Number | GL Account Code Name | Invoice Description | Invoice Due Date | Total |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5010</td>
<td>4280</td>
<td>1-5-2500-2010</td>
<td>Building Material &amp; Supplies</td>
<td>broad spectrum disinfectant for Nby Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$233.79</td>
</tr>
<tr>
<td>6065</td>
<td>403585881</td>
<td>1-5-2500-1013</td>
<td>Building Life Insurance</td>
<td>Employee Life, Dep. Life, STD, LTD - September</td>
<td>268</td>
<td>2020-09-15</td>
<td>$434.88</td>
</tr>
<tr>
<td>1</td>
<td>5010</td>
<td>1-5-2500-2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$683.91</td>
</tr>
</tbody>
</table>

### 5010
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5-5015-0100</td>
<td>CARQUEST CANADA LTD #5643</td>
<td>14573-170642</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Tail light lens (tile trailer) / deep creep</td>
<td>268</td>
<td>2020-09-15</td>
<td>$2,551</td>
</tr>
<tr>
<td>1-5-5015-0100</td>
<td>CARQUEST CANADA LTD #5643</td>
<td>14573-170642</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Tail light lens (tile trailer) / deep creep</td>
<td>268</td>
<td>2020-09-15</td>
<td>($0.25)</td>
</tr>
<tr>
<td>1-5-5030-0100</td>
<td>CEDAR SIGNS</td>
<td>2020-2008</td>
<td>1-5-5030-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance 30 - 'No Parking' signs</td>
<td>268</td>
<td>2020-09-15</td>
<td>$509.09</td>
</tr>
<tr>
<td>1-5-5030-0100</td>
<td>CEDAR SIGNS</td>
<td>2020-2008</td>
<td>1-5-5030-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance 30 - 'No Parking' signs</td>
<td>268</td>
<td>2020-09-15</td>
<td>($0.64)</td>
</tr>
<tr>
<td>51332</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51332</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Structure 181 (SIR 25) engineering services re: traffic detour etc</td>
<td>268</td>
<td>2020-09-15</td>
<td>$741.28</td>
</tr>
<tr>
<td>51332</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51332</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Structure 181 (SIR 25) engineering services re: traffic detour etc</td>
<td>268</td>
<td>2020-09-15</td>
<td>($73.73)</td>
</tr>
<tr>
<td>51331</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51331</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Structure 180 rehabilitation engineering services</td>
<td>268</td>
<td>2020-09-15</td>
<td>$5,567.51</td>
</tr>
<tr>
<td>51331</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51331</td>
<td>1-5-5015-0100</td>
<td>A</td>
<td>Bridges &amp; Culverts Maintenance Structure 180 rehabilitation engineering services</td>
<td>268</td>
<td>2020-09-15</td>
<td>($533.79)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$6,142.02</td>
</tr>
<tr>
<td>1-5-5010-0100</td>
<td>CEDARWELL EXCAVATING LTD</td>
<td>206652</td>
<td>1-5-5010-0100</td>
<td>B5</td>
<td>Roadside Maintenance Hand sanitizer / clear g bags</td>
<td>268</td>
<td>2020-09-15</td>
<td>$192.10</td>
</tr>
<tr>
<td>1-5-5010-0100</td>
<td>CEDARWELL EXCAVATING LTD</td>
<td>206652</td>
<td>1-5-5010-0100</td>
<td>B5</td>
<td>Roadside Maintenance Hand sanitizer / clear g bags</td>
<td>268</td>
<td>2020-09-15</td>
<td>($19.11)</td>
</tr>
<tr>
<td>1-5-5030-0100</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-5030-0100</td>
<td>B2</td>
<td>Roadside Maintenance AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>$10.05</td>
</tr>
<tr>
<td>1-5-5030-0100</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-5030-0100</td>
<td>B2</td>
<td>Roadside Maintenance AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
<td>($1.00)</td>
</tr>
<tr>
<td>863</td>
<td>REDMOND'S TREE SERVICE</td>
<td>863</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance June 24 Durham tree removal : Garafraxa/Albert / Elgin Streets</td>
<td>268</td>
<td>2020-09-15</td>
<td>$1,582.00</td>
</tr>
<tr>
<td>921</td>
<td>REDMOND'S TREE SERVICE</td>
<td>921</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance June 17 Durham tree removal : Queen Street</td>
<td>268</td>
<td>2020-09-15</td>
<td>$693.25</td>
</tr>
<tr>
<td>921</td>
<td>REDMOND'S TREE SERVICE</td>
<td>921</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance June 17 Durham tree removal : Queen Street</td>
<td>268</td>
<td>2020-09-15</td>
<td>($99.01)</td>
</tr>
<tr>
<td>920</td>
<td>REDMOND'S TREE SERVICE</td>
<td>920</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance July 13 Durham tree removal : Park / Saddler / College Streets</td>
<td>268</td>
<td>2020-09-15</td>
<td>$1,582.00</td>
</tr>
<tr>
<td>865</td>
<td>REDMOND'S TREE SERVICE</td>
<td>865</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance June 2 - Durham tree removal Garafraxa/College Streets</td>
<td>268</td>
<td>2020-09-15</td>
<td>$1,582.00</td>
</tr>
<tr>
<td>865</td>
<td>REDMOND'S TREE SERVICE</td>
<td>865</td>
<td>1-5-5015-0100</td>
<td>B2</td>
<td>Roadside Maintenance June 2 - Durham tree removal Garafraxa/College Streets</td>
<td>268</td>
<td>2020-09-15</td>
<td>($157.36)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,147.56</td>
</tr>
<tr>
<td>P-260-00014368</td>
<td>THE MURRAY GROUP LIMITED</td>
<td>268</td>
<td>1-5-5020-0100</td>
<td>C1</td>
<td>Hardtop Maintenance RD#1 July 28 stone dust 13.28 tonn</td>
<td>268</td>
<td>2020-09-15</td>
<td>$141.82</td>
</tr>
<tr>
<td>P-260-00014368</td>
<td>THE MURRAY GROUP LIMITED</td>
<td>268</td>
<td>1-5-5020-0100</td>
<td>C1</td>
<td>Hardtop Maintenance RD#1 July 28 stone dust 13.28 tonn</td>
<td>268</td>
<td>2020-09-15</td>
<td>($14.11)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$107.71</td>
</tr>
<tr>
<td>206652</td>
<td>CEDARWELL EXCAVATING LTD</td>
<td>206652</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control Winter sand for Bentinck shed + 9,908.02 tonne</td>
<td>268</td>
<td>2020-09-15</td>
<td>$34,725.68</td>
</tr>
<tr>
<td>206652</td>
<td>CEDARWELL EXCAVATING LTD</td>
<td>206652</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control Winter sand for Bentinck shed + 9,908.02 tonne</td>
<td>268</td>
<td>2020-09-15</td>
<td>($3,454.11)</td>
</tr>
<tr>
<td>670320</td>
<td>COMPASS MINERALS CANADA</td>
<td>670320</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control Aug. 21 salt order - 39.93 tonnes for Glenelg</td>
<td>268</td>
<td>2020-09-15</td>
<td>($344.77)</td>
</tr>
<tr>
<td>669806</td>
<td>COMPASS MINERALS CANADA</td>
<td>669806</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control Aug. 21 salt order - 78.06 tonnes for Normandy</td>
<td>268</td>
<td>2020-09-15</td>
<td>$6,776.12</td>
</tr>
<tr>
<td>669806</td>
<td>COMPASS MINERALS CANADA</td>
<td>669806</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control Aug. 21 salt order - 78.06 tonnes for Normandy</td>
<td>268</td>
<td>2020-09-15</td>
<td>($674.01)</td>
</tr>
</tbody>
</table>
### Winter Control

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM00006</td>
<td>COMPASS MINERALS CANADA</td>
<td>609306</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Aug. 20 salt order - 39.78 tonne for Glenelg</td>
<td>268 2020-09-15</td>
<td>$3,453.17</td>
</tr>
<tr>
<td>COM00006</td>
<td>COMPASS MINERALS CANADA</td>
<td>6070320</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Aug. 21 salt order - 39.93 tonnes for Glenelg</td>
<td>268 2020-09-15</td>
<td>$3,466.18</td>
</tr>
<tr>
<td>COM00006</td>
<td>COMPASS MINERALS CANADA</td>
<td>669304</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Aug. 20 salt order - 40.34 tonnes for Bentinck</td>
<td>268 2020-09-15</td>
<td>$3,501.78</td>
</tr>
<tr>
<td>COM00006</td>
<td>COMPASS MINERALS CANADA</td>
<td>669304</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Aug. 20 salt order - 39.78 tonnes for Glenelg</td>
<td>268 2020-09-15</td>
<td>($348.32)</td>
</tr>
<tr>
<td>COM00006</td>
<td>COMPASS MINERALS CANADA</td>
<td>669804</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Aug. 20 salt order - 41.58 tonnes for Bentinck</td>
<td>268 2020-09-15</td>
<td>$3,609.42</td>
</tr>
<tr>
<td>TRE00006</td>
<td>BILL TRELFORD TRUCKING LTD</td>
<td>6268</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Delivery of salt orders Aug. 20-21 : 239.69 kg</td>
<td>268 2020-09-04</td>
<td>$3,041.90</td>
</tr>
<tr>
<td>TRE00006</td>
<td>BILL TRELFORD TRUCKING LTD</td>
<td>6268</td>
<td>1-5-5030-0100</td>
<td>E2</td>
<td>Winter Control</td>
<td>Delivery of salt orders Aug. 20-21 : 239.69 kg</td>
<td>268 2020-09-04</td>
<td>($302.57)</td>
</tr>
</tbody>
</table>

### Signs Maintenance

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ES05002</td>
<td>E.S.HUBBELL &amp; SONS LIMITED</td>
<td>1021880</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Channel sign posts - 200</td>
<td>268 2020-09-15</td>
<td>$4,431.86</td>
</tr>
<tr>
<td>ES05002</td>
<td>E.S.HUBBELL &amp; SONS LIMITED</td>
<td>1021880</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Channel sign posts - 200</td>
<td>268 2020-09-15</td>
<td>($440.83)</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21020 AUGUST/20</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Aug: socket adaptor kit</td>
<td>268 2020-09-15</td>
<td>$11.29</td>
</tr>
<tr>
<td>IDE09030</td>
<td>IDEAL SUPPLY INC</td>
<td>1613829</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Hex hd bolts</td>
<td>268 2020-09-15</td>
<td>$67.92</td>
</tr>
<tr>
<td>IDE09310</td>
<td>IDEAL SUPPLY INC</td>
<td>1613213</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Flat washer, hex nut</td>
<td>268 2020-09-15</td>
<td>$18.46</td>
</tr>
<tr>
<td>IDE09310</td>
<td>IDEAL SUPPLY INC</td>
<td>1613213</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Flat washer, hex nut</td>
<td>268 2020-09-15</td>
<td>($1.83)</td>
</tr>
<tr>
<td>IDE09030</td>
<td>IDEAL SUPPLY INC</td>
<td>1613829</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Hex hd bolts</td>
<td>268 2020-09-15</td>
<td>($67.75)</td>
</tr>
<tr>
<td>IDE09310</td>
<td>IDEAL SUPPLY INC</td>
<td>1613213</td>
<td>1-5-5040-0100</td>
<td>F</td>
<td>Signs Maintenance</td>
<td>Flat washer, hex nut</td>
<td>268 2020-09-15</td>
<td>($1.83)</td>
</tr>
</tbody>
</table>

### Sidewalks Maintenance

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOC00001</td>
<td>BOCON INC</td>
<td>2020053</td>
<td>1-5-5043-0100</td>
<td>SW</td>
<td>Sidewalks Maintenance</td>
<td>Replacement of broken sidewalk panels in Durham</td>
<td>268 2020-09-15</td>
<td>$8,090.80</td>
</tr>
<tr>
<td>BOC00001</td>
<td>BOCON INC</td>
<td>2020053</td>
<td>1-5-5043-0100</td>
<td>SW</td>
<td>Sidewalks Maintenance</td>
<td>Replacement of broken sidewalk panels in Durham</td>
<td>268 2020-09-15</td>
<td>($804.78)</td>
</tr>
</tbody>
</table>

### Overhead

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1250001</td>
<td>ONTARIO INC O/A CARQUEST</td>
<td>5332-267886</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Fuses, Deep Creep</td>
<td>268 2020-09-15</td>
<td>$36.25</td>
</tr>
<tr>
<td>1250001</td>
<td>ONTARIO INC O/A CARQUEST</td>
<td>5332-267886</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Fuses, Deep Creep</td>
<td>268 2020-09-15</td>
<td>($5.86)</td>
</tr>
<tr>
<td>AIG01048</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>SEPT. 2020</td>
<td>1-5-5045-1013</td>
<td>SHED</td>
<td>Overhead</td>
<td>Public Works Life Insurance</td>
<td>268 2020-09-08</td>
<td>$42.50</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861830</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Cylinder rental - Aug (1-lg2-am/1-prop)</td>
<td>268 2020-09-15</td>
<td>$70.41</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861830</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Cylinder rental - Aug (1-lg2-am/1-prop)</td>
<td>268 2020-09-15</td>
<td>($7.00)</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861830</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Cylinder rental - Aug (5-lg)</td>
<td>268 2020-09-15</td>
<td>$19.97</td>
</tr>
<tr>
<td>AIR01045</td>
<td>AIR LIQUIDE CANADA INC</td>
<td>71861830</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Cylinder rental - Aug (5-lg)</td>
<td>268 2020-09-15</td>
<td>($1.99)</td>
</tr>
<tr>
<td>BEL02078</td>
<td>BELL CANADA</td>
<td>364-5105 SEPT. 1/20</td>
<td>1-5-5045-0100</td>
<td>PHONE</td>
<td>Overhead</td>
<td>Bentinck Depot phone to Sept. 18</td>
<td>268 2020-09-01</td>
<td>($20.02)</td>
</tr>
<tr>
<td>BEL02078</td>
<td>BELL CANADA</td>
<td>364-5105 SEPT. 1/20</td>
<td>1-5-5045-0100</td>
<td>PHONE</td>
<td>Overhead</td>
<td>Bentinck Depot phone to Sept. 18</td>
<td>268 2020-09-01</td>
<td>$201.33</td>
</tr>
<tr>
<td>CAR03007</td>
<td>CARQUEST CANADA LTD #6543</td>
<td>14573-170642</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Tail light lens (tile trailer) / deep creep</td>
<td>268 2020-09-15</td>
<td>$10.73</td>
</tr>
<tr>
<td>CAR03007</td>
<td>CARQUEST CANADA LTD #6543</td>
<td>14573-170642</td>
<td>1-5-5045-0100</td>
<td>HED</td>
<td>Overhead</td>
<td>Tail light lens (tile trailer) / deep creep</td>
<td>268 2020-09-15</td>
<td>($1.07)</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>J/V</td>
<td>Invoice Due Date</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------------------</td>
<td>---------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>--------------------------------</td>
<td>-------</td>
<td>------------------</td>
<td>--------</td>
</tr>
<tr>
<td>HYD1501</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>1-5-335-2014</td>
<td>St Lighting Durham Utilities</td>
<td></td>
<td>Douglas St light hydro to July 27</td>
<td>268</td>
<td>2020-09-01</td>
<td>$39.52</td>
</tr>
<tr>
<td>HYD1501</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>1-5-335-2014</td>
<td>St Lighting Durham Utilities</td>
<td></td>
<td>Douglas St light hydro to July 27</td>
<td>268</td>
<td>2020-09-01</td>
<td>$39.52</td>
</tr>
</tbody>
</table>

5350
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>251 GARAF SEPT 1/20</td>
<td>1-5-335-2014</td>
<td>St Lighting H.Bridge Utilities</td>
<td>Heritage Bridge hydro to July 24</td>
<td>2020-09-01</td>
<td>3732</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>251 GARAF SEPT 1/20</td>
<td>1-5-335-2014</td>
<td>St Lighting H.Bridge Utilities</td>
<td>Heritage Bridge hydro to July 24</td>
<td>2020-09-01</td>
<td>557.33</td>
</tr>
</tbody>
</table>

5370

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>AYT STR SEPT 1/20</td>
<td>1-5-5370-2014</td>
<td>St Lighting Ayton Utilities</td>
<td>Ayton Street light hydro to July 27</td>
<td>2020-09-01</td>
<td>834.61</td>
</tr>
</tbody>
</table>

5399

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>103 GARAF SEPT 1/20</td>
<td>1-5-339-2014</td>
<td>Traffic Lights Durham Hydro</td>
<td>Traffic light hydro to July 27</td>
<td>2020-09-01</td>
<td>2209.20</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>103 GARAF SEPT 1/20</td>
<td>1-5-339-2014</td>
<td>Traffic Lights Durham Hydro</td>
<td>Traffic light hydro to July 27</td>
<td>2020-09-01</td>
<td>41.39</td>
</tr>
</tbody>
</table>

5700

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAR03001</td>
<td>CARSON SUPPLY</td>
<td>S160203-001</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>Hydrant bonnet groove pins</td>
<td>2020-03-15</td>
<td>116.88</td>
</tr>
<tr>
<td>CAR03022</td>
<td>CARSON SUPPLY</td>
<td>S160203-001</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>Hydrant bonnet groove pins</td>
<td>2020-03-15</td>
<td>116.88</td>
</tr>
<tr>
<td>DES00298</td>
<td>DESCO - HANOVER</td>
<td>8686628</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>3/4&quot; hose, 1/2&quot; sed fct for pmphs</td>
<td>2020-03-15</td>
<td>36.95</td>
</tr>
<tr>
<td>DES00298</td>
<td>DESCO - HANOVER</td>
<td>8686628</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>3/4&quot; hose, 1/2&quot; sed fct for pmphs</td>
<td>2020-03-15</td>
<td>36.95</td>
</tr>
<tr>
<td>FAR00002</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21020 AUGUST20 C</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>Aug: Alk rust paint for hydrants</td>
<td>2020-03-15</td>
<td>29.95</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21020 AUGUST20 C</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>Aug: Alk rust paint for hydrants</td>
<td>2020-03-15</td>
<td>29.95</td>
</tr>
<tr>
<td>H2F08126</td>
<td>H2FLOW EQUIPMENT INC</td>
<td>17951</td>
<td>1-5-5700-2010</td>
<td>Water Material &amp; Supplies</td>
<td>Service tech labour/travel/mlg on site @ Neu.WTP re: issues w/Trojan UV Swr SC B04 Aug.5</td>
<td>2020-03-15</td>
<td>1,017.32</td>
</tr>
</tbody>
</table>

5750

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>181135 SEPT 1/20</td>
<td>1-5-5700-2014</td>
<td>Water Neustadt Utilities</td>
<td>Neu. Well #2 hydro to July 24</td>
<td>2020-03-15</td>
<td>352.19</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>181135 SEPT 1/20</td>
<td>1-5-5700-2014</td>
<td>Water Neustadt Utilities</td>
<td>Neu. Well #2 hydro to July 24</td>
<td>2020-03-15</td>
<td>435.76</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>181171 SEPT 1/20</td>
<td>1-5-5700-2014</td>
<td>Water Neustadt Utilities</td>
<td>Neu. Well #1 hydro to July 24</td>
<td>2020-03-15</td>
<td>435.76</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>181171 SEPT 1/20</td>
<td>1-5-5700-2014</td>
<td>Water Neustadt Utilities</td>
<td>Neu. Well #1 hydro to July 24</td>
<td>2020-03-15</td>
<td>435.76</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 H</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>VWR: wipes, filter paper, handling</td>
<td>2020-03-15</td>
<td>89.04</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 H</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>VWR: wipes, filter paper, handling</td>
<td>2020-03-15</td>
<td>89.04</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 D</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>Low lint wipes from Weber Supply</td>
<td>2020-03-15</td>
<td>34.68</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 D</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>Low lint wipes from Weber Supply</td>
<td>2020-03-15</td>
<td>34.68</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 A</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>August water/sewer services</td>
<td>2020-03-15</td>
<td>67,479.65</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>90250900 A</td>
<td>1-5-5700-2198</td>
<td>Water Neustadt Contract Payments</td>
<td>August water/sewer services</td>
<td>2020-03-15</td>
<td>67,479.65</td>
</tr>
</tbody>
</table>
### 5710

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J/W</th>
<th>Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 A</td>
<td>1-5-5710-2198</td>
<td>Sewer Neustadt Contract Payments</td>
<td></td>
<td>268</td>
<td>$4,764.29</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 B</td>
<td>1-5-5710-2198</td>
<td>Sewer Neustadt Contract Payments</td>
<td></td>
<td>268</td>
<td>$472.06</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 C</td>
<td>1-5-5710-2198</td>
<td>Sewer Neustadt Contract Payments</td>
<td></td>
<td>268</td>
<td>$37.28</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 H</td>
<td>1-5-5710-2198</td>
<td>Sewer Neustadt Contract Payments</td>
<td></td>
<td>268</td>
<td>$85.03</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 C</td>
<td>1-5-5710-2198</td>
<td>Sewer Neustadt Contract Payments</td>
<td></td>
<td>268</td>
<td>$(31.71)</td>
</tr>
</tbody>
</table>

### 5720

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J/W</th>
<th>Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEW0028</td>
<td>DESCÓ - HANOVER</td>
<td>8686628</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$36.95</td>
</tr>
<tr>
<td>DEW0028</td>
<td>DESCÓ - HANOVER</td>
<td>8686628</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$(3.67)</td>
</tr>
<tr>
<td>DEW00002</td>
<td>95304 ONTARIO INC o/a DEWAR SERVICES</td>
<td>16924</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$200.92</td>
</tr>
<tr>
<td>DEW00002</td>
<td>95304 ONTARIO INC o/a DEWAR SERVICES</td>
<td>16924</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$(26.35)</td>
</tr>
<tr>
<td>FAS00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>21020 AUGUST/20 C</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$(2.97)</td>
</tr>
<tr>
<td>FAS00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>21020 AUGUST/20 C</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$29.94</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>106 JOHN SEPT.1/20</td>
<td>1-5-5720-2014</td>
<td>Durham Water Utilities</td>
<td></td>
<td>268</td>
<td>$767.07</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>106 JOHN SEPT.1/20</td>
<td>1-5-5720-2014</td>
<td>Durham Water Utilities</td>
<td></td>
<td>268</td>
<td>$(106.18)</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>1 SOUTH SEPT.1/20</td>
<td>1-5-5720-2100</td>
<td>Durham Water Utilities</td>
<td></td>
<td>268</td>
<td>$1,601.49</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>1 SOUTH SEPT.1/20</td>
<td>1-5-5720-2100</td>
<td>Durham Water Utilities</td>
<td></td>
<td>268</td>
<td>$(221.89)</td>
</tr>
<tr>
<td>JA1034</td>
<td>J.A.PORTER HOLDINGS(LUCKNOW),LTD</td>
<td>216030</td>
<td>1-5-5720-2100</td>
<td>Water Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$2,350.53</td>
</tr>
<tr>
<td>JA1034</td>
<td>J.A.PORTER HOLDINGS(LUCKNOW),LTD</td>
<td>216030</td>
<td>1-5-5720-2100</td>
<td>Service boxes, brass coupler, adaptors, etc</td>
<td></td>
<td>268</td>
<td>$(233.80)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 F</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(3.86)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 G</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$4,231.92</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 G</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(420.94)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 F</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$38.88</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 G</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(221.89)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 H</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$38.88</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 H</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(221.89)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 A</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(9,016.16)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC</td>
<td>9025060 A</td>
<td>1-5-5720-2198</td>
<td>Water Durham Contract Payments</td>
<td></td>
<td>268</td>
<td>$(896.23)</td>
</tr>
</tbody>
</table>

### 5730

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>J/W</th>
<th>Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAS00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>21020 AUGUST/20 B</td>
<td>1-5-5730-2100</td>
<td>Sewer Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$133.60</td>
</tr>
<tr>
<td>FAS00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>21020 AUGUST/20 B</td>
<td>1-5-5730-2100</td>
<td>Sewer Material &amp; Supplies Durham</td>
<td></td>
<td>268</td>
<td>$(13.29)</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>461 SADD SEPT.1/20</td>
<td>1-5-5730-2014</td>
<td>Durham Utilities</td>
<td></td>
<td>268</td>
<td>$6,647.67</td>
</tr>
<tr>
<td>HYD1021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>461 SADD SEPT.1/20</td>
<td>1-5-5730-2014</td>
<td>Durham Utilities</td>
<td></td>
<td>268</td>
<td>$(561.76)</td>
</tr>
<tr>
<td>LYS0001</td>
<td>LYSTEK INTERNATIONAL INC</td>
<td>184-62</td>
<td>1-5-5730-3060</td>
<td>Sewer Durham Sludge Storage/Haulage</td>
<td></td>
<td>268</td>
<td>$4,290.75</td>
</tr>
<tr>
<td>LYS0001</td>
<td>LYSTEK INTERNATIONAL INC</td>
<td>184-62</td>
<td>1-5-5730-3060</td>
<td>Sewer Durham Sludge Storage/Haulage</td>
<td></td>
<td>268</td>
<td>$(428.80)</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>Invoice Date</td>
<td>Invoice Due Date</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>--------------------</td>
<td>-------------</td>
<td>------------------</td>
</tr>
<tr>
<td>SPA19370</td>
<td>SPARLING'S PROPANE CO. LTD.</td>
<td>3104407912702</td>
<td>1-5-5730-2014</td>
<td>Sewer Durham Utilities</td>
<td>Aug. 25th propane delivery @ D.Swg Bldg #2</td>
<td>2020-09-15</td>
<td>$45.25</td>
</tr>
<tr>
<td>SPA19370</td>
<td>SPARLING'S PROPANE CO. LTD.</td>
<td>3104407912702</td>
<td>1-5-5730-2014</td>
<td>Sewer Durham Utilities</td>
<td>Aug. 25th propane delivery @ D.Swg Bldg #2</td>
<td>2020-09-15</td>
<td>($4.50)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 A</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>August water/sewer services</td>
<td>2020-09-15</td>
<td>$18,097.01</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 E</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>Paper towels from Weber Supply</td>
<td>2020-09-15</td>
<td>$104.51</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 C</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>Raincoats from NW Co-Op</td>
<td>2020-09-15</td>
<td>$37.28</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 C</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>Raincoats from NW Co-Op</td>
<td>2020-09-15</td>
<td>($3.71)</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 H</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>VWR: wipes, filter paper, handling</td>
<td>2020-09-15</td>
<td>$85.03</td>
</tr>
<tr>
<td>VEO00001</td>
<td>VEOLIA WATER CANADA INC 90250906 H</td>
<td>1-5-5730-2198</td>
<td></td>
<td>Sewer Durham Contract Payments</td>
<td>VWR: wipes, filter paper, handling</td>
<td>2020-09-15</td>
<td>($8.46)</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$25,612.11</td>
</tr>
<tr>
<td>SGS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD 11357780</td>
<td>1-5-5741-2031</td>
<td>1-5-5741-2031</td>
<td>West Grey Water Monitoring/Maint</td>
<td>Aug. 19 water testing</td>
<td>2020-09-15</td>
<td>$20.44</td>
</tr>
<tr>
<td>SGS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD 11357780</td>
<td>1-5-5741-2031</td>
<td>1-5-5741-2031</td>
<td>West Grey Water Monitoring/Maint</td>
<td>Aug. 19 water testing</td>
<td>2020-09-15</td>
<td>($2.03)</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$18.41</td>
</tr>
<tr>
<td>WAS00001</td>
<td>WASTE MANAGEMENT OF CANADA CORP 0003477-0677-2</td>
<td>1-5-6000-3013</td>
<td>1-5-6000-3013</td>
<td>Landfill - Recycling Expenses</td>
<td>August single stream recycle</td>
<td>2020-09-15</td>
<td>$2,569.33</td>
</tr>
<tr>
<td>WAS00001</td>
<td>WASTE MANAGEMENT OF CANADA CORP 0003477-0677-2</td>
<td>1-5-6000-3013</td>
<td>1-5-6000-3013</td>
<td>Landfill - Recycling Expenses</td>
<td>August single stream recycle</td>
<td>2020-09-15</td>
<td>($255.57)</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Garbage Collection</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>($1,358.54)</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Garbage Collection</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>$13,658.07</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Landfill - Recycling Expenses</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>($1,457.44)</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Landfill - Recycling Expenses</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>$11,138.96</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Landfill - Recycling Expenses</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>$2,460.83</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Landfill - Recycling Expenses</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>$482.64</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP 590109-0256-3</td>
<td>1-5-6000-3012</td>
<td>1-5-6000-3012</td>
<td>Landfill - Recycling Expenses</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>2020-09-15</td>
<td>$570.01</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$27,668.29</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE 21020 AUGUST/20 G</td>
<td>1-5-6010-2010</td>
<td>1-5-6010-2010</td>
<td>Landfill Bentinck Material/Suppl's</td>
<td>Aug: dead bolt</td>
<td>2020-09-15</td>
<td>$24.85</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE 21020 AUGUST/20 G</td>
<td>1-5-6010-2010</td>
<td>1-5-6010-2010</td>
<td>Landfill Bentinck Material/Suppl's</td>
<td>Aug: dead bolt</td>
<td>2020-09-15</td>
<td>($24.85)</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$22.20</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE 21020 AUGUST/20 D</td>
<td>1-5-6030-2010</td>
<td>1-5-6030-2010</td>
<td>Landfill Durham Material/Suppl's</td>
<td>Aug: dead bolt replaced, hand wipes, fly catcher strips</td>
<td>2020-09-15</td>
<td>$110.60</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW'S HOME HARDWARE 21020 AUGUST/20 D</td>
<td>1-5-6030-2010</td>
<td>1-5-6030-2010</td>
<td>Landfill Durham Material/Suppl's</td>
<td>Aug: dead bolt replaced, hand wipes, fly catcher strips</td>
<td>2020-09-15</td>
<td>($11.02)</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Due Date</td>
<td>Invoice Description</td>
<td>V#</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------------------------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>---------------------</td>
<td>------------------</td>
<td>--------------------------------------</td>
<td>----</td>
</tr>
<tr>
<td>6000</td>
<td>HARRIS LANDSCAPE &amp; DESIGN</td>
<td>884</td>
<td>1-5-6600-3011</td>
<td>Cemetery Durham Contract Labour</td>
<td>2020-09-15</td>
<td>August cemetery contract services @ Duffs Cemetery</td>
<td>2</td>
</tr>
<tr>
<td>610</td>
<td>HARRIS LANDSCAPE &amp; DESIGN</td>
<td>884</td>
<td>1-5-6600-3011</td>
<td>Cemetery Durham Contract Labour</td>
<td>2020-09-15</td>
<td>August cemetery contract services @ Duffs Cemetery</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>18718392</td>
<td>1-5-7000-1013</td>
<td>Nby Arena Life Insurance</td>
<td>2020-09-08</td>
<td>Accidental Death/ Dismememnt - Sept 268 2020-09-08</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>BELL CANADA</td>
<td>65-7525 SEPT.1/20</td>
<td>1-5-7000-2016</td>
<td>Normandy Arena Telephone/Fax</td>
<td>2020-09-01</td>
<td>Long distant calls / servics to Sept. 268 2020-09-01</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>CULLITON, TOM</td>
<td>AUG 2020</td>
<td>1-5-7000-2021</td>
<td>Normandy Arena Mileage</td>
<td>2020-09-15</td>
<td>July / August mileage : 88 kms / 40 kms 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>CULLITON, TOM</td>
<td>AUG 2020</td>
<td>1-5-7000-2021</td>
<td>Normandy Arena Mileage</td>
<td>2020-09-15</td>
<td>July / August mileage : 88 kms / 40 kms 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>EMKE SCHAA CLIMATE CARE</td>
<td>18718392</td>
<td>1-5-7000-2010</td>
<td>Normandy Arena Bldg Maint</td>
<td>2020-09-15</td>
<td>Aytom Arena : service to repair waterless urinal 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>EMKE SCHAA CLIMATE CARE</td>
<td>18718392</td>
<td>1-5-7000-2011</td>
<td>Normandy Arena Bldg Maint</td>
<td>2020-09-15</td>
<td>Aytom Arena : service to repair waterless urinal 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>HURONIA/MED-E-OX LTD</td>
<td>188920</td>
<td>1-5-7000-2040</td>
<td>Normandy Resurfacor Rep/Maint</td>
<td>2020-09-15</td>
<td>Zamboni propane delivery - Aug. 26 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>112102 SEPT.1/20</td>
<td>1-5-7000-2014</td>
<td>Normandy Arena Utilities</td>
<td>2020-09-01</td>
<td>Nby Arena hydro to July 31 268 2020-09-01</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>112102 SEPT.1/20</td>
<td>1-5-7000-2014</td>
<td>Normandy Arena Utilities</td>
<td>2020-09-01</td>
<td>Nby Arena hydro to July 31 268 2020-09-01</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-7000-2020</td>
<td>Nby Arena Vehicle Fuel</td>
<td>2020-09-04</td>
<td>AUGUST fuel delivery 268 2020-09-04</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>NORTH WELLINGTON CO-OP SERVICE</td>
<td>620975-69430</td>
<td>1-5-7000-2010</td>
<td>Normandy Arena Mat/Supp</td>
<td>2020-09-15</td>
<td>22&quot; floor squeegee, threaded handles for Nby Arena 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>7000</td>
<td>SGS LAKEFIELD RESEARCH LTD</td>
<td>11357780</td>
<td>1-5-7000-2030</td>
<td>Normandy Arena Water Maint</td>
<td>2020-09-15</td>
<td>Aug. 19 water testing 268 2020-09-15</td>
<td>2</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>JV#</td>
<td>Invoice Due Date</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>---------------------</td>
<td>-------------------</td>
<td>-----</td>
<td>------------------</td>
</tr>
<tr>
<td>CUL20210</td>
<td>CULLITON, TOM</td>
<td>AUG 2020</td>
<td>1-5-7000-2021</td>
<td>Neustadt Arena Mileage</td>
<td>July / August mileage - 88 km / 40 kms</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>CUL20210</td>
<td>CULLITON, TOM</td>
<td>AUG 2020</td>
<td>1-5-7100-2021</td>
<td>Neustadt Arena Mileage</td>
<td>July / August mileage - 88 km / 40 kms</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>GRE00229</td>
<td>GREY-BRUCE TRASH TAXI INC</td>
<td>22572</td>
<td>1-5-7100-2015</td>
<td>Neu. Arena Bldg Maintenance</td>
<td>Aug. 13th bin service @ Neustadt</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>GRE00229</td>
<td>GREY-BRUCE TRASH TAXI INC</td>
<td>22572</td>
<td>1-5-7100-2015</td>
<td>Neu. Arena Bldg Maintenance</td>
<td>Aug. 13th bin service @ Neustadt</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>WAS03013</td>
<td>WASTE MANAGEMENT OF CANADA CORP</td>
<td>500199-0256-3</td>
<td>1-5-7100-2015</td>
<td>Neu. Arena Bldg Maintenance</td>
<td>AUGUST curbside pickup / Bin service</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
</tbody>
</table>

7200

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIG01088</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>SEPT. 2020</td>
<td>1-5-7200-1013</td>
<td>Recreation Durham Arena Life Insur'</td>
<td>Accidental Death/ Dismemberment - Sept</td>
<td>268</td>
<td>2020-09-08</td>
<td>$2.82</td>
</tr>
<tr>
<td>BLA02257</td>
<td>BLACK &amp; MCDONALD LIMITED</td>
<td>43-1119142</td>
<td>1-5-7200-2040</td>
<td>Durham Arena Ice Plant Rep/Maint'</td>
<td>Preventative maintenance for Durham Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$2,259.44</td>
</tr>
<tr>
<td>BLA02257</td>
<td>BLACK &amp; MCDONALD LIMITED</td>
<td>43-1119142</td>
<td>1-5-7200-2040</td>
<td>Durham Arena Ice Plant Rep/Maint'</td>
<td>Preventative maintenance for Durham Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>($259.94)</td>
</tr>
<tr>
<td>CHE00001</td>
<td>CHEM-AQUA</td>
<td>677624</td>
<td>1-5-7200-2040</td>
<td>Durham Arena Ice Plant Rep/Maint'</td>
<td>September water treatment program for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$187.20</td>
</tr>
<tr>
<td>CHE00001</td>
<td>CHEM-AQUA</td>
<td>677624</td>
<td>1-5-7200-2040</td>
<td>Durham Arena Ice Plant Rep/Maint'</td>
<td>September water treatment program for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>($21.54)</td>
</tr>
<tr>
<td>DAV00210</td>
<td>DAVIDSON-HILL ELEVATOR INC</td>
<td>47516946</td>
<td>1-5-7200-3011</td>
<td>Durham Arena Contract Labour</td>
<td>D.Arena elevator maintenance/phone - September</td>
<td>268</td>
<td>2020-09-15</td>
<td>$584.76</td>
</tr>
<tr>
<td>DAV00210</td>
<td>DAVIDSON-HILL ELEVATOR INC</td>
<td>47516946</td>
<td>1-5-7200-3011</td>
<td>Durham Arena Contract Labour</td>
<td>D.Arena elevator maintenance/phone - September</td>
<td>268</td>
<td>2020-09-15</td>
<td>($67.27)</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>12010 AUG/2020</td>
<td>1-5-7200-2015</td>
<td>Rec Durham Arena Bldg Maintenance</td>
<td>Paint, tape, battaries, screws, etc for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$275.94</td>
</tr>
<tr>
<td>FAR00003</td>
<td>FARLOW’S HOME HARDWARE</td>
<td>12010 AUG/2020</td>
<td>1-5-7200-2015</td>
<td>Rec Durham Arena Bldg Maintenance</td>
<td>Paint, tape, battaries, screws, etc for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>($31.76)</td>
</tr>
<tr>
<td>HYD15201</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SADD SEPT.120</td>
<td>1-5-7200-2014</td>
<td>Durham Arena Utilities (90%)</td>
<td>451 Sadder St W hydro to July 31</td>
<td>268</td>
<td>2020-09-01</td>
<td>$2,279.79</td>
</tr>
<tr>
<td>HYD15201</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SADD SEPT.120</td>
<td>1-5-7200-2014</td>
<td>Durham Arena Utilities (90%)</td>
<td>451 Sadder St W hydro to July 31</td>
<td>268</td>
<td>2020-09-01</td>
<td>($262.28)</td>
</tr>
<tr>
<td>MUN20942</td>
<td>MUNICIPALITY OF WEST GREY</td>
<td>451 SADD AUG/20</td>
<td>1-5-7200-2009</td>
<td>Durham Arena Water/Sewer</td>
<td>Durham Arena water/sewer - August</td>
<td>268</td>
<td>2020-09-15</td>
<td>$50.73</td>
</tr>
<tr>
<td>MUR18030</td>
<td>MURRAY, RANDY</td>
<td>AUGUST 2020</td>
<td>1-5-7200-2021</td>
<td>Durham Arena Mileage</td>
<td>August mileage - 200 kms</td>
<td>268</td>
<td>2020-09-15</td>
<td>($10.24)</td>
</tr>
<tr>
<td>RIL18079</td>
<td>RILEY MANUFACTURING</td>
<td>18046</td>
<td>1-5-7200-2015</td>
<td>Rec Durham Arena Bldg Maintenance</td>
<td>Goal frame vertical cushions, goal frame bottom cushions</td>
<td>268</td>
<td>2020-09-15</td>
<td>$98.00</td>
</tr>
<tr>
<td>RIL18079</td>
<td>RILEY MANUFACTURING</td>
<td>18046</td>
<td>1-5-7200-2015</td>
<td>Rec Durham Arena Bldg Maintenance</td>
<td>Goal frame vertical cushions, goal frame bottom cushions</td>
<td>268</td>
<td>2020-09-15</td>
<td>($104.48)</td>
</tr>
<tr>
<td>STA19390</td>
<td>STATE CHEMICAL LTD</td>
<td>901659176</td>
<td>1-5-7200-2010</td>
<td>Durham Arena Mat/Supplies</td>
<td>Dust mop treatment</td>
<td>268</td>
<td>2020-09-15</td>
<td>$320.92</td>
</tr>
<tr>
<td>STA19390</td>
<td>STATE CHEMICAL LTD</td>
<td>901659176</td>
<td>1-5-7200-2010</td>
<td>Durham Arena Mat/Supplies</td>
<td>Dust mop treatment</td>
<td>268</td>
<td>2020-09-15</td>
<td>($38.92)</td>
</tr>
</tbody>
</table>

7210

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAR00004</td>
<td>BARCLAY WHOLESALE</td>
<td>34067</td>
<td>1-5-7210-2010</td>
<td>Durham Arena Hall Mat/Supp' (20%)</td>
<td>Foaming soap, paper towels, g.bags, gloves for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>$267.19</td>
</tr>
<tr>
<td>BAR00004</td>
<td>BARCLAY WHOLESALE</td>
<td>34067</td>
<td>1-5-7210-2010</td>
<td>Durham Arena Hall Mat/Supp' (20%)</td>
<td>Foaming soap, paper towels, g.bags, gloves for D.Arena</td>
<td>268</td>
<td>2020-09-15</td>
<td>($30.74)</td>
</tr>
</tbody>
</table>
### HYDRO ONE NETWORKS INC.

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>GL Account Number</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5-7210-2014</td>
<td>Durham Arena Hall Utilities</td>
<td>1-5-7210-2014</td>
<td>451 SADD SEPT.120</td>
<td>451 Saddler SI W hydro to July 31</td>
<td>268</td>
<td>2020-09-01</td>
<td>$253.31</td>
</tr>
<tr>
<td>1-5-7210-2014</td>
<td>Durham Arena Hall Utilities</td>
<td>1-5-7210-2014</td>
<td>451 SADD SEPT.120</td>
<td>451 Saddler SI W hydro to July 31</td>
<td>268</td>
<td>2020-09-01</td>
<td>($29.14)</td>
</tr>
</tbody>
</table>

### 7220

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>GL Account Number</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8R000015</td>
<td>BROWN, ROBIN</td>
<td>AUG 31/20</td>
<td>1-5-7220-2040</td>
<td>Durham Ball Diamond Expense</td>
<td>Reimburse: supply loss due to breaker issue @ D.Ball diamond</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>F000003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21016 AUG/2020</td>
<td>1-5-7220-2010</td>
<td>Swim/Wade Pool Mat/Supplies</td>
<td>Chlorine pucks, keys for pool</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>F000003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>21016 AUG/2020</td>
<td>1-5-7220-2010</td>
<td>Swim/Wade Pool Mat/Supplies</td>
<td>Chlorine pucks, keys for pool</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>F000003</td>
<td>FARLOW'S HOME HARDWARE</td>
<td>12026 AUG/2020</td>
<td>1-5-7220-2040</td>
<td>Durham Ball Diamond Expense</td>
<td>Padlock, barrelbolt, etc for D.Ball park</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-7220-2040</td>
<td>Durham Ball Diamond Expense</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
</tr>
<tr>
<td>MCD00004</td>
<td>MC DOUGALL ENERGY INC</td>
<td>AUGUST 2020</td>
<td>1-5-7220-2040</td>
<td>Durham Ball Diamond Expense</td>
<td>AUGUST fuel delivery</td>
<td>268</td>
<td>2020-09-04</td>
</tr>
<tr>
<td>NOR14082</td>
<td>NORTH WELLINGTON CO-OP SERVICE</td>
<td>418367-69430</td>
<td>1-5-7220-2040</td>
<td>Durham Ball Diamond Expense</td>
<td>Whitemarking fieldstripe</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>($5.76)</td>
</tr>
</tbody>
</table>

### 7340

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>GL Account Number</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELM05042</td>
<td>ELMWOOD COMMUNITY CENTRE</td>
<td>SEPT 2020</td>
<td>1-5-7340-3010</td>
<td>Recreation - Elmwood</td>
<td>Balance of 2020 operating levy for ECC</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>ELM05042</td>
<td>ELMWOOD COMMUNITY CENTRE</td>
<td>AUGUST 2020</td>
<td>1-5-7340-3010</td>
<td>Recreation - Elmwood</td>
<td>ECC - 2020 Capital levy (window replacements-14)</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
</tbody>
</table>

### 7400

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>GL Account Number</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIG01088</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>SEPT 2020</td>
<td>1-5-7400-1013</td>
<td>WG Recreation Life Insurance</td>
<td>Accidental Death/ Dismemberment - Sept</td>
<td>268</td>
<td>2020-09-08</td>
</tr>
<tr>
<td>CIB081019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG/24/20 C</td>
<td>1-5-7400-2037</td>
<td>Recreation West Grey Program Exp</td>
<td>Aug. 11 : Godfathers - pizza for camp staff meeting</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>CIB081019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG/24/20 C</td>
<td>1-5-7400-2037</td>
<td>Recreation West Grey Program Exp</td>
<td>Aug. 11 : Godfathers - pizza for camp staff meeting</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>CIB081019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG/24/20 B</td>
<td>1-5-7400-2037</td>
<td>Recreation West Grey Program Exp</td>
<td>WalMart Aug. 6 : camp supplies</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>CIB081019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG/24/20 B</td>
<td>1-5-7400-2037</td>
<td>Recreation West Grey Program Exp</td>
<td>WalMart Aug. 6 : camp supplies</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>CIB081019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 AUG/24/20 F</td>
<td>1-5-7400-2037</td>
<td>Recreation West Grey Program Exp</td>
<td>‘Open Air Cinema’: movie equipment (screen, console, speakers, mic, etc)</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>NOV00002</td>
<td>NOVEXCO</td>
<td>403909705</td>
<td>1-5-7400-2010</td>
<td>Recreation West Grey Mat/Supplies</td>
<td>Floor signs</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>NOV00002</td>
<td>NOVEXCO</td>
<td>403909705</td>
<td>1-5-7400-2010</td>
<td>Recreation West Grey Mat/Supplies</td>
<td>Floor signs</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>PAC00002</td>
<td>PACIFIC TIER SOLUTIONS INCOPORATED</td>
<td>6160</td>
<td>1-5-7400-2010</td>
<td>Recreation West Grey Mat/Supplies</td>
<td>4th BookKing qty billing Oct-Dec</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>PAC00002</td>
<td>PACIFIC TIER SOLUTIONS INCOPORATED</td>
<td>6160</td>
<td>1-5-7400-2010</td>
<td>Recreation West Grey Mat/Supplies</td>
<td>4th BookKing qty billing Oct-Dec</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
</tbody>
</table>

### 7500

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Code Name</th>
<th>GL Account Number</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAN08015</td>
<td>HANOVER HOME HARDWARE Mouton &amp; Co. Ltd</td>
<td>JH1953</td>
<td>1-5-7500-2010</td>
<td>Rec Nor' Cenn Hall Mat/Supply</td>
<td>Vacuum clir, window squeegee, hornet/wasp spray, key snaps</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>HAN08015</td>
<td>HANOVER HOME HARDWARE Mouton &amp; Co. Ltd</td>
<td>JH1953</td>
<td>1-5-7500-2010</td>
<td>Rec Nor' Cenn Hall Mat/Supply</td>
<td>Vacuum clir, window squeegee, hornet/wasp spray, key snaps</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>GS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD</td>
<td>11357780</td>
<td>1-5-7500-2031</td>
<td>Norm Cen Hall water Monitoring/Main</td>
<td>Aug. 19 water testing</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>GS12007</td>
<td>SGS LAKEFIELD RESEARCH LTD</td>
<td>11357780</td>
<td>1-5-7500-2031</td>
<td>Norm Cen Hall water Monitoring/Main</td>
<td>Aug. 19 water testing</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>JV#</td>
<td>Invoice Due Date</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------------------------------</td>
<td>---------------</td>
<td>------------------</td>
<td>---------------------</td>
<td>---------------------------------------------</td>
<td>-----</td>
<td>------------------</td>
</tr>
<tr>
<td>GOR00002</td>
<td>GORDON BANNERMAN LTD</td>
<td>20178</td>
<td>1-5-7600-2040</td>
<td>Nau. Pic Shell/Ground/Ball D</td>
<td>Brush frame for groomer</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>GOR00002</td>
<td>GORDON BANNERMAN LTD</td>
<td>20178</td>
<td>1-5-7600-2040</td>
<td>Nau. Pic Shell/Ground/Ball D</td>
<td>Brush frame for groomer</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>185 GEO SEPT 1/20</td>
<td>1-5-7700-2014</td>
<td>Recreation Lamarch Hall Utilities</td>
<td>Town Hall hydro to July 25</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>TRO00002</td>
<td>TROY LIFE &amp; FIRE SAFETY LTD</td>
<td>1000284934</td>
<td>1-5-7700-2015</td>
<td>Recreation Town Hall Bldg Maint'</td>
<td>Town Hall annual monitoring service</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>TRO00002</td>
<td>TROY LIFE &amp; FIRE SAFETY LTD</td>
<td>1000284934</td>
<td>1-5-7700-2015</td>
<td>Recreation Town Hall Bldg Maint'</td>
<td>Town Hall annual monitoring service</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>421610 SEPT 1/20</td>
<td>1-5-7800-2014</td>
<td>Recreation Lamarch Hall Utilities</td>
<td>Lamarch Hall hydro to July 30</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>TRO00002</td>
<td>TROY LIFE &amp; FIRE SAFETY LTD</td>
<td>1000284934</td>
<td>1-5-7700-2015</td>
<td>Recreation Town Hall Bldg Maint'</td>
<td>Town Hall annual monitoring service</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>600 GEO SEPT 1/20</td>
<td>1-5-7800-2014</td>
<td>Recreation Lamarch Hall Utilities</td>
<td>Lamarch Hall hydro to July 30</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>SYD00002</td>
<td>SYD MUCH MORE LTD</td>
<td>600 GEO SEPT 1/20</td>
<td>1-5-7800-2014</td>
<td>Recreation Lamarch Hall Utilities</td>
<td>Lamarch Hall hydro to July 30</td>
<td>268</td>
<td>2020-09-01</td>
</tr>
<tr>
<td>ST00002</td>
<td>ST JOHN'S LUTHERAN CHURCH</td>
<td>6005603</td>
<td>1-5-8120-2010</td>
<td>Durham Park Mat/Supplies</td>
<td>4x4x10 prr tr posts for D.Lions sign@ Heritage Bridge</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>ST00002</td>
<td>ST JOHN'S LUTHERAN CHURCH</td>
<td>6005603</td>
<td>1-5-8120-2010</td>
<td>Durham Park Mat/Supplies</td>
<td>4x4x10 prr tr posts for D.Lions sign@ Heritage Bridge</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>AIG01088</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>SEPT. 2020</td>
<td>1-5-8705-1012</td>
<td>Library Liabl Insurance</td>
<td>Accidental Death/Disembarkment - Sept</td>
<td>268</td>
<td>2020-09-08</td>
</tr>
<tr>
<td>STR0002</td>
<td>ST JOHN'S LUTHERAN CHURCH</td>
<td>OCT 2020</td>
<td>1-5-8705-2031</td>
<td>Library Liabl Insurance/other maint</td>
<td>Elmwood Resource Centre rent - October</td>
<td>268</td>
<td>2020-09-15</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>Invoice Due Date</td>
<td>Total</td>
<td></td>
</tr>
<tr>
<td>-----------------------</td>
<td>-------------------------------------------</td>
<td>-------------------</td>
<td>---------------------</td>
<td>--------------------------------------------------</td>
<td>------------------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td>AIG01088</td>
<td>AIG INSURANCE COMPANY OF CANADA</td>
<td>1-5-9000-1013</td>
<td>1-5-9000-1013</td>
<td>Planning Life Insurance</td>
<td>268-09-09-08</td>
<td>$3.38</td>
<td></td>
</tr>
<tr>
<td>JOH00007</td>
<td>JOHNSON &amp; SCHWASS PROFESSIONAL CORPORATION</td>
<td>1-5-9000-2024</td>
<td>1-5-9000-2024</td>
<td>June - August miscellaneous legal services</td>
<td>268-09-09-15</td>
<td>$711.90</td>
<td></td>
</tr>
<tr>
<td>JOH00007</td>
<td>JOHNSON &amp; SCHWASS PROFESSIONAL CORPORATION</td>
<td>1-5-9000-2024</td>
<td>1-5-9000-2024</td>
<td>June - August miscellaneous legal services</td>
<td>268-09-09-15</td>
<td>($70.81)</td>
<td></td>
</tr>
<tr>
<td>SUN03093</td>
<td>SUN LIFE ASSURANCE CO.CANADA</td>
<td>1-5-9000-1013</td>
<td>1-5-9000-1013</td>
<td>Planning Life Insurance</td>
<td>268-09-09-15</td>
<td>$171.11</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$665.58</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRA00006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51330</td>
<td>1-5-9550-3000</td>
<td>Bridge #17 rehabilitation engineering services</td>
<td>268-09-09-15</td>
<td>$8,329.28</td>
</tr>
<tr>
<td>TRA00006</td>
<td>TRITON ENGINEERING SERVICES LTD</td>
<td>51330</td>
<td>1-5-9550-3000</td>
<td>Bridge #17 rehabilitation engineering services</td>
<td>268-09-09-15</td>
<td>($828.50)</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$7,500.78</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLA02257</td>
<td>BLACK &amp; MCDONALD LIMITED</td>
<td>43-1119984</td>
<td>1-5-9572-3000</td>
<td>Supply glycol system parts for Durham Arena</td>
<td>268-09-09-15</td>
<td>($261.17)</td>
</tr>
<tr>
<td>BLA02257</td>
<td>BLACK &amp; MCDONALD LIMITED</td>
<td>43-1119984</td>
<td>1-5-9572-3000</td>
<td>Supply glycol system parts for Durham Arena</td>
<td>268-09-09-15</td>
<td>$2,270.17</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,009.00</td>
</tr>
</tbody>
</table>

**AP Journal Voucher Detail**

Fiscal Year = 2020
JVR = 261
GL Account Number <> 1120001103, 1120001104, 1220002150
HST Rebate = 1120001103, 1120001104
Invoice Due Date = 2020-08-25

---

**Grand Total Debit**

$5,017.58

**Grand Total Credit**

$(623.24)

**Grand Total**

$4,394.34

---

**Fiscal Year = 2020**

---

Page 65 of 134
<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 AUG. 25/20</td>
<td>1-5-1000-2014</td>
<td>Administration Utilities</td>
<td>Office hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$1,027.45</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 AUG. 25/20</td>
<td>1-5-1000-2014</td>
<td>Administration Utilities</td>
<td>Office hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>($142.22)</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 LT AUG. 25/20</td>
<td>1-5-1000-2014</td>
<td>Administration Utilities</td>
<td>Office sentinel light hydro to July 20</td>
<td>261</td>
<td>2020-08-25</td>
<td>$71.68</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 LT AUG. 25/20</td>
<td>1-5-1000-2014</td>
<td>Administration Utilities</td>
<td>Office sentinel light hydro to July 20</td>
<td>261</td>
<td>2020-08-25</td>
<td>($8.68)</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 AUG. 25/20</td>
<td>6-5-4000-4056</td>
<td>Administration Utilities</td>
<td>Office hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$144.31</td>
</tr>
</tbody>
</table>

1005

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>240 GARAF AUG. 25/20</td>
<td>1-5-005-2014</td>
<td>Corporate Costs Utilities</td>
<td>240 Garafaxa St N heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$14.69</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>240 GARAF AUG. 25/20</td>
<td>1-5-005-2014</td>
<td>Corporate Costs Utilities</td>
<td>240 Garafaxa St N heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>($18.93)</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>3-0-2010-4028</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>($4.24)</td>
</tr>
</tbody>
</table>

1400

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>179 GEO AUG. 25/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Durh.Fire stn heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>($2.89)</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>179 GEO AUG. 25/20</td>
<td>1-5-1400-2014</td>
<td>Fire Durham Utilities</td>
<td>Durh.Fire stn heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$29.05</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>3-0-2800-4028</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$24.16</td>
</tr>
</tbody>
</table>

1500

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>610 ALFR AUG. 25/20</td>
<td>1-5-1500-2014</td>
<td>Fire Normanby Utilities</td>
<td>Mby Fire portion of hydro to July 23 @ 610 Alfred Str Ayton</td>
<td>261</td>
<td>2020-08-25</td>
<td>$163.93</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>610 ALFR AUG. 25/20</td>
<td>1-5-1500-2014</td>
<td>Fire Normanby Utilities</td>
<td>Mby Fire portion of hydro to July 23 @ 610 Alfred Str Ayton</td>
<td>261</td>
<td>2020-08-25</td>
<td>($22.69)</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>3-0-3000-4028</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$141.24</td>
</tr>
</tbody>
</table>

2000

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>CMTRY AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>Durh. Cemetery hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$5.51</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>C HALL APP AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>Centennial Hall appl hydro to July 18</td>
<td>261</td>
<td>2020-08-25</td>
<td>$12.77</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SADD AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>Durham Pmac ball hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$7.75</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SADD AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>Durham Pmac ball hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$7.75</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>124 HELENA AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 100%</td>
<td>Mby Depot hydro to July 23</td>
<td>261</td>
<td>2020-08-25</td>
<td>$12.82</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>LAMBITON AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 86.461%</td>
<td>Durh.Pmpsh #2 hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$366.61</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>402813 LT AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 86.461%</td>
<td>Office sentinel light hydro to July 20</td>
<td>261</td>
<td>2020-08-25</td>
<td>$8.60</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>114079 AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 86.461%</td>
<td>BentLandfill hydro to July 22</td>
<td>261</td>
<td>2020-08-25</td>
<td>$3.54</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>451 Sadder St W heat/mthly charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>$16.36</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>185 GEO AUG. 25/20</td>
<td>1-1-2000-1103</td>
<td>HST 100%</td>
<td>Town Hall heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$3.00</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>240 GARAF AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 100%</td>
<td>240 Garafaxa St N heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$18.93</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>179 GEO AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 100%</td>
<td>Durh.Fire stn heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$2.89</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG. 25/20</td>
<td>1-1-2000-1104</td>
<td>HST 100%</td>
<td>451 Sadder St W heat/mthly charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>$0.55</td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>15-6-4001-5491</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$623.24</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>JV#</td>
<td>Invoice Due Date</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------------</td>
<td>------------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>----------------------------------------------------------</td>
<td>-----</td>
<td>------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>124 HELENA AUG. 25/20</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead Nby Depot hydro to July 23</td>
<td>261</td>
<td>2020-08-25</td>
<td>$92.63</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>124 HELENA AUG. 25/20</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead Nby Depot hydro to July 23</td>
<td>261</td>
<td>2020-08-25</td>
<td>($12.82)</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG.25/20</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead 451 Saddler Str W heat/mth charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>$3.97</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG.25/20</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead 451 Saddler Str W heat/mth charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>($0.55)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$81.22</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>LAMBTON AUG. 25/20</td>
<td>1-5-5720-2014</td>
<td>Durham Water Utilities</td>
<td>Durh.Pmphse #2 hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$2,648.52</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>LAMBTON AUG. 25/20</td>
<td>1-5-5720-2014</td>
<td>Durham Water Utilities</td>
<td>Durh.Pmphse #2 hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>($366.61)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,281.91</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>CMTRY AUG. 25/20</td>
<td>1-5-6600-2014</td>
<td>Cemetery Durham Utilities</td>
<td>Durh. Cemetery hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$34.44</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>CMTRY AUG. 25/20</td>
<td>1-5-6600-2014</td>
<td>Cemetery Durham Utilities</td>
<td>Durh. Cemetery hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>($5.51)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$28.93</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG.25/20</td>
<td>1-5-7220-2014</td>
<td>Durham Arena Union Gas</td>
<td>451 Saddler Str W heat/mth charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>$115.40</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG.25/20</td>
<td>1-5-7220-2014</td>
<td>Durham Arena Union Gas</td>
<td>451 Saddler Str W heat/mth charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>($13.28)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$102.12</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBRIDGE GAS (UNION GAS)</td>
<td>451 SADD AUG.25/20</td>
<td>1-5-7220-2014</td>
<td>Durham Arena Union Gas</td>
<td>451 Saddler Str W heat/mth charge to Aug. 11</td>
<td>261</td>
<td>2020-08-25</td>
<td>$12.83</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>($2.08)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$10.75</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SAD AUG. 25/20</td>
<td>1-5-7220-2014</td>
<td>Durham Ball Park Utilities</td>
<td>Durham Rec ball hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>($7.75)</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>451 SAD AUG. 25/20</td>
<td>1-5-7220-2014</td>
<td>Durham Ball Park Utilities</td>
<td>Durham Rec ball hydro to July 21</td>
<td>261</td>
<td>2020-08-25</td>
<td>$48.41</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$46.66</td>
</tr>
<tr>
<td>Vendor Account Number</td>
<td>Supplier Name</td>
<td>Invoice Number</td>
<td>GL Account Number</td>
<td>GL Account Code Name</td>
<td>Invoice Description</td>
<td>JV#</td>
<td>Invoice Due Date</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>---------------------</td>
<td>-----</td>
<td>------------------</td>
<td>--------</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORK INC.</td>
<td>C HALL APP AUG 25/20</td>
<td>1-5-7500-2014</td>
<td>Rec Nor' Cenn Hall Utilities</td>
<td>Centennial Hall appl hydro to July 18</td>
<td>261</td>
<td>2020-08-25</td>
<td>$79.75</td>
</tr>
<tr>
<td>HYD15021</td>
<td>HYDRO ONE NETWORK INC.</td>
<td>C HALL APP AUG 25/20</td>
<td>1-5-7500-2014</td>
<td>Rec Nor' Cenn Hall Utilities</td>
<td>Centennial Hall appl hydro to July 18</td>
<td>261</td>
<td>2020-08-25</td>
<td>($12.77)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3-1-5000-4028</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$86.56</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Account Number</th>
<th>Supplier Name</th>
<th>Invoice Number</th>
<th>GL Account Number</th>
<th>GL Account Code Name</th>
<th>Invoice Description</th>
<th>JV#</th>
<th>Invoice Due Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNI21001</td>
<td>ENBREGIDE GAS (UNION GAS)</td>
<td>185 GEO AUG 25/20</td>
<td>1-5-7700-2031</td>
<td>Rec Dur Town Hall Natural Gas</td>
<td>Town Hall heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>$26.02</td>
</tr>
<tr>
<td>UNI21001</td>
<td>ENBREGIDE GAS (UNION GAS)</td>
<td>185 GEO AUG 25/20</td>
<td>1-5-7700-2031</td>
<td>Rec Dur Town Hall Natural Gas</td>
<td>Town Hall heat/mthly charge to Aug. 10</td>
<td>261</td>
<td>2020-08-25</td>
<td>($3.00)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3-1-5400-4062</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$23.00</td>
</tr>
</tbody>
</table>
Recommendation

That council approves the project to replace the septic at the Normanby Public Works Depot to be funded from the Public Works Housing Reserve.

Executive summary

The septic system at the Normanby Public Works Depot has reached the end of its life and needs to be replaced.

Background and discussion

The septic system at the Normanby Public Works Depot needs to be replaced. Staff is in the process of obtaining a quote and availability of contractors to complete this work as soon as possible. The cost should be below $10,000.

Legal and legislated requirements

The building department will issue a permit for the septic replacement.

Financial and resource implications

The Public Works Housing Reserve has a balance of $21,000 at Dec. 31, 2019 so there is sufficient funds in the reserve to cover the cost of the septic replacement.

Staffing implications

None.

Consultation

Vance Czerwinski, director of infrastructure and public works
Karl Schipprack, chief building official

Alignment to strategic vision plan

Pillar: build a better future
Goal: stewards of the environment
Strategy: support and encourage environmental sustainability projects
Next steps

The building department will issue a septic permit and the contractor will be engaged to install the new septic system.

Respectfully submitted:

Kerri Mighton, Director of Finance/Treasurer
Recommendation

That report West Grey Pole Banner Program be received; and further

That the Council of The Municipality of West Grey approves a budget up to a maximum of $10,000 to develop and implement a pole banner program; and

That staff work with the economic development advisory committee (EDAC) to develop a pole banner program to launch in the spring of 2021.

Executive summary

On September 3, 2020, the West Grey economic development advisory committee (EDAC) passed a motion to advise council to approve funding for a West Grey pole banner program. Funding could be reallocated from the budget line for 2020 partnership initiatives; the committee advised a budget of no more than $10,000.

Background and discussion

There are a variety of sizes and styles of pole banners and banner brackets used by communities across the province. The EDAC wants to include banners as part of the annual streetscape to fill in the seasonal gaps between the flower program and community holiday light programs.

Additionally, the recent Rediscover Grey campaign launched by Grey County economic development promoted West Grey as a vibrant community for visitors, day-trippers, residents, and neighbours in Grey county. A banner program will contribute to the beautification of West Grey’s urban cores by enhancing and providing a welcoming atmosphere in the downtown areas of West Grey.

Legal and legislated requirements

None.
Financial and resource implications

To fund the program, up to $10,000 could be reallocated from the economic development budget for partnership initiatives that were not used this year. The unspent partnership initiative funds to be reallocated to the banner program would be transferred to the economic development reserve in 2020 and the banner program would be included in the 2021 budget.

Staffing implications

Staff will work with vendors and the EDAC to develop a pole banner program.

Consultation

West Grey Economic Development Advisory Committee (EDAC)

Alignment to strategic vision plan

Pillar: Promote community
Goal: Promote and market
Strategy: Increase West Grey’s profile as a prime location for families and businesses; embrace and celebrate our unique villages and hamlets

Attachments

None.

Next steps

Staff will work with the EDAC to develop a pole banner program for West Grey.

Respectfully submitted:

Jonathan Zettel, Co-ordinator, office of the CAO
Recommendation

That the Council of The Municipality of West Grey award the engineering for the Garafraxa Bridge Rehabilitation project to Triton Engineering Services Limited.

Executive Summary

The Municipality of West Grey has been successful in acquiring funding for the Garafraxa Street Bridge Rehabilitation, through a Connecting Links grant. As outlined in the agreement, the award of first contract and the supporting resolution from council are due September 30, to meet the requirement of the Milestone 1 payment. Triton Engineering Services is the preferred and recommended firm selected for this project.

Background and Discussion

As the first housekeeping item for the project, an engineer needs to be appointed for the engineering, contract administration, and site inspection.

Triton Engineering Services Limited is a community-based consulting firm that provides a wide range of Civil Engineering services. They are located in Harriston Ontario. They have worked with numerous municipalities facing the challenge of managing growth and maintaining and upgrading infrastructure.

Triton Engineering Services Limited has experience in providing engineering solutions for the following local Connecting Link projects:

- Main Street, Clifford, Ontario
- Elora Street North, Harriston, Ontario
- Arthur Street East and West, Harriston, Ontario
- St. David Street Bridge, Fergus, Ontario
Legal and legislated requirements

- Ontario Structure Inspection Manual (OSIM)
- O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways
- 2020 Occupational Health and Safety Act
- Ontario Traffic Manual Book 7

Financial and Resource Implications

2020 and 2021 Capital Budget
Connecting Link Funding Reporting

Staffing Implications

None

Consultation

Connecting Links Agreement – West Grey – Intake 5

Alignment to strategic vision plan

<table>
<thead>
<tr>
<th>Pillar:</th>
<th>Build a Better Future</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal:</td>
<td>Vibrant community</td>
</tr>
<tr>
<td>Strategy:</td>
<td>Maintain and invest in our infrastructure</td>
</tr>
</tbody>
</table>

Attachments

None

Next steps

Upon the direction of Council, send the resolution for Milestone 1 to the Connecting Links Program Intake 5, and proceed with the requirements of Milestone 2.

Respectfully submitted:

Vance Czerwinski, Director of Infrastructure and Public Works
Recommendation

That report Rural Economic Development (RED) grant update be received for information; and
That the Council of The Municipality of West Grey hereby schedules a virtual joint council meeting with Grey Highlands on September 28th at 3 p.m.

Executive summary

The Province recently announced that The Municipality of West Grey and The Municipality of Grey Highlands was successful in the joint application for the Rural Economic Development (RED) grant. The municipalities, in partnership with Georgian College, Social Enterprise Network of Central Ontario (SENO) institute are developing a program that will provide social entrepreneurs and businesses with mentorship opportunities from municipal staff, to gain the knowledge, tools and capacity to create, retain or transition towards social enterprise models.

Background and Discussion

The successful grant application for $23,000 will assist in funding the two year project. West Grey and Grey Highlands staff have been working on this joint venture in partnership with SENO to prepare the launch of the program within the municipalities. Recently staff have undertaken training through the (SENO) in partnership with Georgian college to gain the tools necessary to equip staff with the tools and knowledge to support social entrepreneurs and businesses in retaining or transition towards social enterprise models that will better their communities and promote economic development in their respective municipalities.

Staff from both municipalities have been meeting to prepare the launch event and an education session for their respective councils to be presented at a virtual joint council meeting with Grey Highlands. The joint council meeting, upon approval by both councils, is to take place on September 28, 2020 at 3 p.m. The Municipality of West Grey will host this joint meeting, fulfilling chair and administrative duties. The launch event that will screen The Social Shift Documentary will take place in West Grey at the Hanover Drive-in Theater at 7:30 p.m. on September 28, 2020.
Legal and legislated requirements

Rural Economic Development program agreement provisions.

Financial and resource implications

None.

Staffing implications

Staff are taking place in joint training with Grey Highlands and will be assisting in planning and running training events to follow.

Consultation

Grey Highlands

Alignment to strategic vision plan

Pillar: Work together
Goal: Build partnerships
Strategy: Leverage partnerships with neighbouring municipalities

Attachments

None.

Next steps

Special virtual joint council meeting with Grey Highlands council.

Respectfully submitted:

Kodey Hewlett, Recreation Supervisor

Lindsey Glazier, Administrative Assistant, Clerk’s Office
Recommendation

That the Council of the Municipality of West Grey receives the report, Council Code of Conduct; and

That the Council of the Municipality of West Grey approves the committee of the whole recommendation to pass the council code of conduct as presented by Principles Integrity at the May 26, 2020 committee of the whole meeting by considering the bylaw to adopt the code of conduct in the bylaw portion of the agenda.

Executive summary

Integrity commissioners Jeffrey Abrams and Janice Atwood-Petkovski, co-principles, Principles Integrity, presented a draft code of conduct at the May 26, 2020 committee of the whole meeting. Resolution No. 52-20, which recommended to council to pass the code of conduct was deferred by Resolution No. 53-20 to a future council or committee of the whole meeting.

Background and discussion

Integrity commissioners Jeffrey Abrams and Janice Atwood-Petkovski, co-principles, Principles Integrity, presented an outline of the purpose having a code of conduct, ethical and behavioural guideposts, and key elements of a code of conduct, including mandated provisions, general principals, focused discussions on particular rules, and protocols within the draft Council Code of Conduct.

Principles Integrity worked closely with the CAO and clerk to finalize the presented draft Code of Conduct. Various questions and concerns of the committee of the whole were addressed during the May 26, 2020 presentation. At that time, committee of the whole Resolution No. 52-20, which recommended council pass the code of conduct, was deferred by Resolution No. 53-20 wherein committee of the whole directed that the resolution be brought back to a future council or committee of the whole meeting.
The CAO and clerk have recently met with Mr. Abrams and Ms. Atwood-Petkovski to review the final version of the code of conduct and confirm that no further questions or concerns have been received. A bylaw to adopt the council code of conduct is in the bylaw portion of the agenda for council’s consideration.

Legal and legislated requirements

Municipal Act, 2001, as amended, section 223.2

Financial and resource implications

Cost of Integrity Commissioner consultation and investigation services – as needed.

Staffing implications

N/A

Consultation

CAO/Deputy Clerk
Mr. Abrams, Principles Integrity
Ms. Atwood-Petkovski, Principles Integrity

Alignment to strategic vision plan

Pillar: Work together
Goal: Clear communication
Strategy: Improve internal communication

Attachments

None.

Next steps

Adopt Bylaw No. 62-2020.

Respectfully submitted:

Genevieve Scharback, CMO
Clerk
The Corporation of the Municipality of West Grey
By-law Number 61 - 2020

Being a bylaw to authorize the sale of municipal land to DJ Land Developments Ltd.

Whereas section 5(3) of the Municipal Act, 2001, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

Whereas section 9 of the Municipal Act, 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the council of the Corporation of the Municipality of West Grey has by resolution declared lands known as Pt Park Lt 13 N/S Saddler St E, 14 N/S Saddler St E, 15 N/S Saddler St E Pl 500 Durham Pt 7, 9 & 10 17R2124, West Grey, being PIN 37319-0249(LT) to be surplus to the needs of the municipality; and

That an appraisal of the fair market value of the land has been obtained, and Notice of the intended sale of said lands has been posted on the municipal website for a minimum of ten days, pursuant to West Grey Bylaw No. 23-2006, being the bylaw to establish a policy for the sale and other disposition of land; and

Now, therefore, be it resolved that the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That lands known as Pt Park Lt 13 N/S Saddler St E, 14 N/S Saddler St E, 15 N/S Saddler St E Pl 500 Durham Pt 7, 9 & 10 17R2124, West Grey, being PIN 37319-0249(LT) are hereby sold to DJ Lands Development Ltd. for the sum of $100,000 plus applicable legal costs.

2. That the Agreement of Purchase and Sale between the Corporation of the Municipality of West Grey and DJ Lands Development Ltd., attached hereto and identified as Schedule “A” shall form an integral part of this bylaw.

3. That The Municipality of West Grey Chief Administrative Officer is authorized to sign all necessary documents to execute the attached Agreement of Purchase and Sale on behalf of the Corporation.

4. That this bylaw shall come into force and take effect upon date of final passing.

Read a first, second and third time and finally passed this 1st day of September, 2020.

____________________________    _____________________________
Mayor Christine Robinson   Clerk Genevieve Scharback
Agreement of Purchase and Sale

Form 100
for use in the Province of Ontario

This Agreement of Purchase and Sale dated this 31st day of August 20

BUYER: DJ Land Developments Ltd. [Full legal names of all Buyers] agrees to purchase from

SELLER: The Corporation of The Town of Durham [The Corporation of The Municipality of West Grey] [Full legal names of all Sellers], the following

REAL PROPERTY:
Address: no assigned municipal address
fronting on the south side of Grey County Road 4

in the Town of Durham, in the Municipality of West Grey, in the County of Grey

having a footage of more or less by a depth of

and legally described as PT PARK LT 13 N/S SADDLER ST E, 14 N/S SADDLER ST E, 15 N/S SADDLER ST E PL 500 DURHAM PT 7, 9 & 10 17R2124; WEST GREY; BEING PIN 37319-0249 (LT) [legal description of land including easements not described above]

PURCHASE PRICE: Dollars (CDNS) 100,000.00

One Hundred Thousand Dollars (CDNS)

DEPOSIT: Buyer submits n/a [Frequently/Upon Acceptance/us otherwise described in this Agreement] n/a [Frequently/Upon Acceptance/us otherwise described in this Agreement]

by negotiable cheque payable to n/a "Deposit Holder" to be held in trust pending completion or other termination of this Agreement and to be credited toward the Purchase Price on completion. For the purposes of this Agreement, "Upon Acceptance" shall mean that the Buyer is required to deliver the deposit to the Deposit Holder within 24 hours of the acceptance of this Agreement. The parties to this Agreement hereby acknowledge that, unless otherwise provided for in this Agreement, the Deposit Holder shall place the deposit in trust in the Deposit Holder's non-interest bearing Real Estate Trust Account and no interest shall be earned, received or paid on the deposit.

Buyer agrees to pay the balance as more particularly set out in Schedule A attached.

SCHEDULE(S) A attached hereto form(s) part of this Agreement.

1. IRREVOCABILITY: This offer shall be irrevocable by Seller [Seller/Buyer] until 5:00 on the 4th day of September 20, after which time, if not accepted, this offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.

2. COMPLETION DATE: This Agreement shall be completed by no later than 6:00 p.m. on the 16th day of September 20, Upon completion, vacant possession of the property shall be given to the Buyer unless otherwise provided for in this Agreement.

INITIALS OF BUYER(S): [Signature] INITIALS OF SELLER(S): [Signature]

The trademarks Realtor®, REALTOR®, MLS® Multiple Listing Service® and associated logos are owned by The Canadian Real Estate Association (CREA) and identify the real estate professionals who are members of CREA and who have agreed to be bound by the trademarks License Agreement. © 2020, Ontario Real Estate Association (OREA) Inc. All rights reserved. This form was developed by OREA for the use and reproduction by its members and licensees only. Any other use or reproduction is prohibited except with prior written consent of OREA. Do not alter when printing or reproducing the standard version of this form. OREA bears no liability for your use of this form.

This form is licensed for use by IAM CHARLES JOHNSON only.
3. NOTICES: The Seller hereby appoints the Listing Brokerage or agent for the Seller for the purpose of giving and receiving notices pursuant to this Agreement. Where a Brokerage (Buyer's Brokerage) has entered into a representation agreement with the Buyer, the Buyer hereby appoints the Buyer's Brokerage as agent for the purpose of giving and receiving notices pursuant to this Agreement. Where a Brokerage represents both the Seller and the Buyer (multiple representation), the Brokerage shall not be appointed or authorized to be agent for either the Seller or the Buyer for the purpose of giving and receiving notices. Any notice relating hereto or provided for herein shall be in writing. In addition to any provision contained herein and in any Schedule hereto, this offer, any counter-offer, notice of acceptance thereof or any notice to be given or received pursuant to this Agreement or any Schedule hereto (any of them, "Document") shall be deemed given and received when delivered personally or hand delivered to the Address for Service provided in the Acknowledgement below, or where a facsimile number or email address is provided herein, when transmitted electronically to that facsimile number or email address, respectively, in which case, the signature(s) of the party (parties) shall be deemed to be original.

FAX No.: 519-986-4793  
Email Address: jennifer@johnsonandschwass.ca

4. CHATTELS INCLUDED: None.

5. FIXTURES EXCLUDED: None.

6. RENTAL ITEMS (Including Lease, Lease to Own): The following equipment is rented and not included in the Purchase Price. The Buyer agrees to assume the rental contract(s), if assumable:

None.

The Buyer agrees to cooperate and execute such documentation as may be required to facilitate such assumption.

7. HST: If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the sale of the property is not subject to HST. Any HST on chattels, if applicable, is not included in the Purchase Price.

INITIALS OF BUYER(S): 
INITIALS OF SELLER(S):

© 2020, Ontario Real Estate Association (OREA). All rights reserved. This form was developed by OREA for the use and reproduction by its members and licensees only. Any other use or reproduction is prohibited except with prior written consent of OREA. The user shall be solely liable for any use of this form. This form is licensed for use by CHARLES JOHNSON only.
8. **TITLE SEARCH**: Buyer shall be allowed until 6:00 p.m. on the 9th day of September, 2020 (Requisition Date) to examine the title to the property of Buyer's own expense and until the earlier of: (i) thirty days from the issuer of the Requisition Date or the date on which the conditions in this Agreement are fulfilled, or (ii) twenty (20) days from the date when Buyer is first notified of any outstanding work orders, deficiency notices affecting the property, and that its present use is vacated land. Any issues discovered shall be resolved within fifteen (15) days of the Requisition Date and Buyer shall be allowed to terminate this Agreement within five (5) business days from the date of discovery of the issue.

9. **FUTURE USE**: Seller and Buyer agree that there is no representation or warranty of any kind that the future intended use of the property by Buyer is or will be lawful except as may be specifically provided for in this Agreement.

10. **TITLE**: Provided that the title to the property is good and free from all registered restrictions, liens, and encumbrances except as otherwise specifically provided in this Agreement and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with public authorities providing such have been complied with; or (c) security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or registered utility, (d) any minor easements for the supply of domestic utility, or telecommunication services to the property or adjacent properties; and (e) any easements for drainage, storm or sanitary sewers, public utility lines, telecommunication lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in paragraph 8 any valid objection to title is made by Buyer, the Seller shall at the Seller's expense, make such necessary alterations to the title to effect the removal of such objection.

11. **CLOSING ARRANGEMENTS**: Where each of the Seller and Buyer retain a lawyer to complete the Agreement of Purchase and Sale of the property, and where the transaction will be completed by electronic registration pursuant to Part II of the Land Registration Reform Act, R.S.O. 1990, Chapter 1 and the Electronic Registration Act, R.S.O. 1991, Chapter 4.4, and any amendments thereto, the Seller and Buyer acknowledge and agree that the exchange of closing funds, non-registrable documents and other items (the "Requisite Deliveries") and the release thereof to the Seller and Buyer will (a) not occur at the same time as the registration of the transfer deed (and any other documents intended to be registered in connection with the completion of this transaction) and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries will be required to hold same in trust and not release same except in accordance with the terms of a document registration agreement between the said lawyers. The Seller and Buyer irrevocably instruct the said lawyer to be bound by the document registration agreement which is recommended from time to time by the Law Society of Ontario. Unless otherwise directed by the said lawyers, each Requisite Delivery shall occur by the delivery of the Requisite Deliveries at each party to the office of the lawyer for the other party or such other location as agreed to by both lawyers.

12. **DOCUMENTS AND DISCHARGE**: Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except as are in the possession or control of Seller. If requested by Buyer, Seller will deliver any sketch or survey of the property within Seller's control to Buyer as soon as possible and prior to the Requisition Date. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Trust And Loan Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Co-operative or Insurance Company and which is not to be assumed by Buyer on completion, is not available in registrable form on completion, Buyer agrees to accept Seller's lawyer's personal undertaking to obtain, out of the closing funds, a discharge in registrable form and to register same, or cause same to be registered, on title within a reasonable period of time after completion. Provided that on or before completion Seller shall provide to Buyer a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, and, where a real-time electronic cleared funds transfer system is not being used, a direction executed by Seller directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.

13. **INSPECTION**: Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this offer there shall be a binding agreement of purchase and sale between Buyer and Seller. The Buyer acknowledges having the opportunity to include a requirement for a property inspection report in this Agreement and agrees that except as may be specifically provided for in this Agreement, the Buyer will not be obtaining a property inspection or property inspection report regarding the property.

14. **INSURANCE**: All buildings on the property and all other things being purchased shall be and remain until completion of the risk of Seller. Pending completion, Seller shall hold all insurance policies, if any, and the proceeds thereof in trust for the benefit of the interests as their interests may appear and in the event of subrogation, Buyer may either terminate this Agreement and have all monies paid returned without interest or deduct or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion. If Seller is taking back a Charge/Mortgage, or Buyer is assuming a Charge/Mortgage, Buyer shall supply Seller with reasonable evidence of adequate insurance to protect Seller's or other mortgagee's interest on completion.

**INITIALS OF BUYER(S):**

**INITIALS OF SELLER(S):**

---

**This form is licensed for use by IRA CHARLES JOHNSON only.**
15. PLANNING ACT: This Agreement shall be effective to create an interest in the property only if Seller complies with the subdivision control provisions of the Planning Act by completion and Seller covenants to proceed diligently at Seller's expense to obtain any necessary consent by completion.

16. DOCUMENT PREPARATION: The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of the Buyer, and any Charge/Mortgage to be given back by the Buyer to Seller at the expense of the Buyer. It is requested by Buyer, Seller covenants that the Transfer/Deed in blank shall contain the statements contemplated by Section 50(22) of the Planning Act, R.S.O. 1990.

17. RESIDENCY: (a) Subject to (b) below, the Seller represents and warrants that the Seller is not and on completion will not be a non-resident under the non-residency provisions of the Income Tax Act which representation and warranty shall survive and not merge upon the completion of this transaction and the Seller shall deliver to the Buyer a statutory declaration that Seller is not more than a non-resident of Canada; (b) provided that if the Seller is a non-resident under the non-residency provisions of the Income Tax Act, the Buyer shall be credited towards the Purchase Price with the amount, if any, necessary for Buyer to pay to the Minister of National Revenue to satisfy Buyer's liability in respect of tax payable by Seller under the non-residency provisions of the Income Tax Act by reason of this sale. Buyer shall not claim such credit if Seller delivers on completion the prescribed certificate.

18. ADJUSTMENTS: Any rents, mortgage interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Buyer.

19. PROPERTY ASSESSMENT: The Buyer and Seller hereby acknowledge that the Province of Ontario has implemented current value assessment and properties may be reassessed on an annual basis. The Buyer and Seller agree that no claim will be made against the Buyer or Seller, or any Brokerage, Broker or Salesperson, for any changes in property tax as a result of a re-assessment of the property, save and except any property taxes that accrued prior to the completion of this transaction.

20. TIME LIMITS: Time shall be of the essence hereof provided that the time for doing or completing of any matter provided herein may be extended or abridged by an agreement in writing signed by Seller and Buyer or by their respective lawyers who may be specifically authorized in that regard.

21. TENDER: Any tender of documents or money hereunder may be made upon Seller or Buyer or their respective lawyers on the day set for completion. Money shall be tendered with funds drawn on a lawyer's trust account in the form of a bank draft, certified cheque or wire transfer using the Large Value Transfer System.

22. FAMILY LAW ACT: Seller warrants that spousal consent is not necessary to this transaction under the provisions of the Family Law Act, R.S.O. 1990 unless the spouse of the Seller has executed the consent hereinafter provided.

23. UFFI: Seller represents and warrants to Buyer that during the time Seller has owned the property, Seller has not caused any building on the property to be insulated with insulation containing urea-formaldehyde, and that to the best of Seller's knowledge no building on the property contains or has ever contained insulation that contains urea-formaldehyde. This warranty shall survive and not merge on the completion of this transaction, and if the building is part of a multiple unit building, this warranty shall only apply to that part of the building which is the subject of this transaction.

24. LEGAL, ACCOUNTING AND ENVIRONMENTAL ADVICE: The parties acknowledge that any information provided by the brokerage is not legal, tax or environmental advice.

25. CONSUMER REPORTS: The Buyer is hereby notified that a consumer report containing credit and/or personal information may be referred to in connection with this transaction.

26. AGREEMENT IN WRITING: If there is conflict or discrepancy between any provision added to this Agreement (including any Schedule attached hereto) and any provision in the standard pre-set portion hereof, the added provision shall supersede the standard pre-set provision to the extent of such conflict or discrepancy. This Agreement including any Schedule attached hereto, shall constitute the entire Agreement between Buyer and Seller. There is no representation, warranty, collateral agreement or condition, which affects this Agreement other than as expressed herein. For purposes of this Agreement, Seller means vendor and Buyer means purchaser. This Agreement shall be read with all changes of gender or number required by the context.

27. TIME AND DATE: Any reference to a time and date in this Agreement shall mean the time and date where the property is located.

INITIALS OF BUYER(S): [Signature]  
INITIALS OF SELLER(S): [Signature]
28. SUCCESSORS AND ASSIGNS: The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.

SIGNED, SEALED AND DELIVERED in the presence of:  

(Witness)  

(Buyer)  

(Sole)  

(Date)  

Aug 31, 2020

IN WITNESS whereof I have hereunto set my hand and seal:

(Seller)  

(Witness)  

(Fax No.)

I, the Undersigned Seller, agree to the above offer. hereby irrevocably instruct my lawyer to pay directly to the Brokerage(s) with which I have agreed to pay commission, the unpaid balance of the commission together with applicable Harmonized Sales tax (and any other taxes as may hereafter be applicable) from the proceeds of the sale prior to any payment to the undersigned on completion, as advised by the brokerage(s) to my lawyer.

SIGNED, SEALED AND DELIVERED in the presence of:  

(Witness)  

(Buyer)  

(Sole)  

(Date)  

IN WITNESS whereof I have hereunto set my hand and seal:

(Seller)  

(Witness)  

(Sole)  

(Date)

SPOUSAL CONSENT: The undersigned spouse of the Seller hereby consents to the disposition evidenced herein pursuant to the provisions of the Family Law Act, R.S.O. 1990, and hereby agrees to execute all necessary or incidental documents to give full force and effect to the sale evidenced herein.

(Witness)  

(Tran)  

(Date)

CONFIRMATION OF ACCEPTANCE: Notwithstanding anything contained herein to the contrary, I confirm this Agreement with all changes both typed and written was finally accepted by all parties at this day of 2020.

(Signature of Seller or Buyer)

INFORMATION ON BROKERAGE(S)

Listing Brokerage:  

Coop/Buyer Brokerage:

(Sole proprietor/Broker of Record Name)  

(Tel. No.)

(Sole proprietor/Broker of Record Name)  

(Tel. No.)

ACKNOWLEDGEMENT

I acknowledge receipt of my signed copy of this accepted Agreement of Purchase and Sale and I authorize the Brokerage to forward a copy to my lawyer:

(Seller)  

(Aug 31, 2020)

(Aug 31, 2020)

Address for Service:

177 Toronto Street North, Markdale, ON N0G 1H0

Jennifer Schwass - Johnson & Schwass P.C.

Email: jennifer@johnsonandschwass.ca

519 986-1969  519 986-4793

Buyer's lawyer: Michael J. McCauley, Prof. Corp.

City: *Redacted*

Fax: *Redacted*

FOR OFFICE USE ONLY

COMMISSION TRUST AGREEMENT

To: Co-operating Brokers shown on the foregoing Agreement of Purchase and Sale.

In consideration for the Co-operating Brokerage providing the foregoing Agreement of Purchase and Sale, hereby declare that all moneys received or receivable by me in connection with this transaction are contemplated in the MLS® Rules and Regulations of my Real Estate Board shall be receivable and held in trust. This agreement shall constitute a Commission Trust Agreement as defined in the MLS® Rules and shall be subject to and governed by the MLS® Rules pertaining to Commission Trust.

DATED as of the date and time of the acceptance of the foregoing Agreement of Purchase and Sale. Acknowledged by:

[Signature of Listing Brokerage]  

[Signature of Co-operating Brokerage]

Form 100 Revised 2020 Page 3 of 6

This form is licenced for use by JAN CHARLES JOHNSON only.
OREA Ontario Real Estate Association

Schedule A
Agreement of Purchase and Sale

Form 100
for use in the Province of Ontario

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER: DJ Land Developments Ltd.

SELLER: The Corporation of The Town of Durham (The Corporation of The Municipality of West Grey)

for the purchase and sale of: no assigned municipal address

dated the 31st day of August 2020

Buyer agrees to pay the balance as follows:

The balance of the purchase price shall be paid on closing by bank draft or certified cheque, subject to the usual adjustments.

The buyer agrees to reimburse the seller for the Seller's legal fees on the Statement of Adjustments; however, the Seller shall be responsible for the fees to register the Application to Change Name - Owner prior to closing.

Notwithstanding that this is a firm Offer, the buyer acknowledges that the sale of the subject property is contingent on the passing of a by-law authorizing the sale, which is scheduled for September 15, 2020. Should the by-law not be passed for any reason, each party agrees to release the other from any claims or liability with respect to this contract, other than a payment of $225.00 from the buyer to the seller for the preparation of the Agreement of Purchase and Sale. Should the date of the passing of the by-law need to be amended or extended for any reason whatsoever, the parties agree to extend the Closing Date of this transaction to the next business day following the passing of the by-law.

This form must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S):

INITIALS OF SELLER(S):

© 2020, Ontario Real Estate Association (OREA). All rights reserved. This form was developed by OREA for the use and reproduction by its members and licensees only. Any other use or reproduction is prohibited except with prior written consent of OREA. Do not alter, when printing or reproducing the standard print portion. OREA bears no liability for use of this form.

This form is licensed for use by JACOB JOHNSON only.
The Corporation of the Municipality of West Grey
Bylaw Number 62 - 2020

Being a bylaw to adopt a Council Code of Conduct for members of West Grey Council.

Whereas section 5(3) of the Municipal Act, 2001, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

Whereas section 223.2 of the Municipal Act, 2001, as amended, provides that a municipality shall establish codes of conduct for members of the council of the municipality and of its local boards; and

Whereas the Council of the Municipality of West Grey deems it necessary to adopt a Council Code of Conduct;

Now therefore be it resolved that the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the Council Code of Conduct attached hereto and identified as Schedule “A”, shall form an integral part of this bylaw.

2. That bylaw No. 51-2016 and all previous bylaws adopting a Council Code of Conduct are hereby repealed with respect to matters occurring on or after this date.

3. That this bylaw shall come into force and take effect upon date of final passing.

Read a first, second and third time and finally passed this 15th day of September, 2020.

___________________________    ____________________________
Mayor Christine Robinson   Clerk Genevieve Scharback
Code of Conduct for Members of Council
May 2020

Table of Contents:

A. General Introduction .................................................. 2

B. Framework and Interpretation ...................................... 2

C. Guiding Principles ..................................................... 4

D. Specific Rules
   Rule 1: Avoidance of Conflicts of Interest ....................... 5
   Rule 2: Member’s Role in Funding Community Charitable Activities 9
   Rule 3: Member’s Expenses .......................................... 14
   Rule 4: Confidential information .................................. 16
   Rule 5: Use of Municipal Resources .............................. 18
   Rule 6: Election Campaigns ........................................ 20
   Rule 7: Improper Use of Influence ................................ 21
   Rule 8: Business Relations ......................................... 22
   Rule 9: Member Conduct ............................................. 23
   Rule 10: Media Communications ................................. 25
   Rule 11: Respect for the Municipality By-laws and Policies ..... 27
   Rule 12: Respectful Workplace .................................... 28
   Rule 13: Conduct Respecting Staff ............................... 29
   Rule 14: Employment of Council Relatives/Family Members .... 31
   Rule 15: Not Undermine, Work Against Council’s Decisions .......... 32
   Rule 16: Reprisals and Obstructing ............................... 34
   Rule 17: Acting on Advice of Integrity Commissioner .......... 34
   Rule 18: Implementation ............................................ 34

E. Complaint Protocol ..................................................... 35
   Part A: Informal Complaint Procedure ............................ 35
   Part B: Formal Complaint Procedure
      Initial Complaint ................................................ 35
      Classification by Integrity Commissioner .................... 36
      Investigation ..................................................... 37
      Council Review ................................................ 39
      Confidentiality .................................................. 40
      Complaint Form ................................................ 41
A. **General Introduction**

Members of West Grey Council recognize their obligation to serve their constituents and the public in a conscientious and diligent manner understanding that as leaders of the community, they are held to a higher standard of behaviour and conduct.

Members recognize that ethics and integrity are at the core of public confidence in government and in the political process; that elected officials are expected to perform their duties in office and arrange their private affairs in a manner that promotes public confidence, avoids the improper use of influence of their office and conflicts of interests, both apparent and real. They recognize the need to uphold the letter and the spirit of the law including policies adopted by council.

This Code of Conduct ensures that members share a common basis and understanding for acceptable conduct in concert with and beyond the minimum standards of behaviour set out in the existing legislative framework.

This Code of Conduct is consistent with the principles of transparent and accountable government, and reflective of the municipality’s Strategic Vision Plan 2020-2022.

B. **Framework and Interpretation**

1. This Code of Conduct applies to all members of council (“members”). It is to be given broad, liberal interpretation in accordance with applicable legislation and the definitions set out herein. As a living document, the Code of Conduct will be brought forward for review at the end of each term of council, when relevant legislation is amended, and at other times as appropriate to ensure that it remains current and continues to be a useful guide for members.

2. Commentary and examples used in this Code of Conduct are illustrative and not exhaustive. From time to time additional commentary and examples may be added to this document by the integrity commissioner and supplementary materials may also be produced as deemed appropriate.

3. Where an elected official discloses all known facts to the integrity commissioner and as long as those facts remain unchanged, the member may rely on written advice provided by the integrity commissioner. The integrity commissioner will be bound by the advice given, as long as the facts remain unchanged, in the event that he or she is asked to investigate a complaint.

4. Elected officials seeking clarification of any part of this Code of Conduct should consult with the integrity commissioner.
5. The Municipal Act, 2001 is the primary piece of legislation governing municipalities however there are other statutes that govern the conduct of elected municipal officials. It is intended that the Code of Conduct operate together with and as a supplement to the following legislation:

- Municipal Act, 2001;
- Municipal Conflict of Interest Act (MCIA);
- Municipal Elections Act, 1996;
- Municipal Freedom of Information and Protection of Privacy Act (MFIPPA);
- Criminal Code of Canada.

6. Where reference is made to legislation, or to a by-law or policy of the municipality, the respective provision should be interpreted as being in its most recent or amended form at the relevant point in time.

**Definitions**

a. “Family” includes “child”, “parent” and “spouse” as those terms are defined in the Municipal Conflict of Interest Act (set out below for ease of reference), and also includes

- stepchild and grandchild;
- siblings and step-siblings;
- aunt/uncle, niece/nephew, first cousins
- in-laws, including mother/father, sister/brother, daughter/son
- any person who lives with the member on a permanent basis.

b. “Child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family;

c. “Parent” means a parent who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child;

d. “Spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside of marriage;

e. “Member” means a member of the council of the Municipality of West Grey, including the mayor.

f. “Social Media” means publicly available, third party hosted, interactive web technologies used to produce, post and interact through text, images, video and audio to inform, share, promote, collaborate or network.
g. “Staff” includes the chief administrative officer, directors, managers, supervisors and all non-union and union staff whether full-time, part-time, contract, seasonal or volunteers.

h. “Nomination Day” means the last day for filing or withdrawing a nomination as provided for by the Municipal Elections Act, 1996.

C. Guiding Principles

1. Members shall serve the public and their constituents in a conscientious and diligent manner.

2. Members should be committed to performing their functions with integrity impartiality and transparency.

3. Members shall perform their duties in office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny.

4. There is a benefit to municipalities when members have a broad range of knowledge and continue to be active in their own communities, whether in business, in the practice of a profession, in community associations, and otherwise.
D. **Specific Rules**

**Rule No. 1**  
**Avoidance of Conflicts of Interest**

In this rule:

a. “disqualifying interest” means an interest in a matter that, by virtue of the relationship between the member and other persons or bodies associated with the matter, is of such a nature that reasonable persons fully informed of the facts would believe that the member could not participate impartially in the decision-making processes related to the matter.

b. “non-disqualifying interest” means an interest in a matter that, by virtue of the relationship between the member and other persons or bodies associated with the matter, is of such a nature that reasonable persons fully informed of the facts would believe that the member could participate impartially in the decision-making processes related to the matter so long as:

- The member fully discloses the interest so as to provide transparency about the relationship; and
- The member states why the interest does not prevent the Member from making an impartial decision on the matter.

1. Members shall not participate in the decision-making processes associated with their office when prohibited to do so by the Municipal Conflict of Interest Act.

2. Members shall not participate in the decision-making processes associated with their office when they have a disqualifying interest in a matter.

3. For greater certainty:
   a. Members shall not participate in the decision-making processes associated with their office when they have a direct, indirect or deemed pecuniary interest in a matter, except in compliance with the Municipal Conflict of Interest Act.
   b. Members shall not participate in the decision-making processes associated with their office when they have an interest that though in compliance with the Municipal Conflict of Interest Act, is nevertheless a disqualifying interest by virtue of the nature of the relationship between the member and other persons or bodies to be affected by the decision.

4. Treatment of Non-Disqualifying Interests:
   a. Members may participate in the decision-making processes associated with their office when they have a non-disqualifying interest provided they file at their earliest opportunity a “Transparency Disclosure” in a form and manner established by the municipal clerk acting in consultation with the integrity commissioner.
b. Transparency Disclosures are public documents and shall be available for public viewing on the Municipal web site.

c. The determination of whether an actual disqualifying interest or an actual non-disqualifying interest exists, when challenged, is subject to the determination by the integrity commissioner of whether a reasonable person fully informed of the facts would believe that the member could not participate impartially in the decision-making processes related to the matter.

Commentary

Members should be committed to performing their functions with integrity and to avoiding the improper use of the influence of their office, and private conflicts of interest, both apparent and real. Members shall also not extend in the discharge of their official duties, preferential treatment to family members, organizations or groups in which they or their family members have a direct or indirect pecuniary interest.

Members have a common understanding that in carrying out their duties as a Member, they will not participate in activities that grant, or appear to grant, any special consideration, treatment or advantage to a family member or an individual that is not available to every other individual.

Members are governed by the Municipal Conflict of Interest Act (MCIA). The integrity commissioner is empowered to investigate and rule on all conflicts of interest, whether pecuniary or non-pecuniary.

Members may seek conflict of interest or other advice, in writing, from the integrity commissioner. Where members choose to seek external legal advice on conflict of interest or other Code of Conduct issues, these fees will not be reimbursed by the Municipality of West Grey and cannot be charged to any office account.

Members may not participate in activities that grant, or appear to grant, any special consideration, treatment or advantage to a family member or an individual which is not available to every other individual.

When a member, despite the existence of an interest, believes that he or she may still participate in a matter with an open mind, the public interest is best served when the member is able to articulate the interest, and why the interest does not amount to a disqualifying conflict of interest.
Members must remain at arm’s-length when municipal staff or council is asked to consider a matter involving a family member or a person or organization with whom the member has a real or apparent conflict of interest.

5. Members who seek advice from the integrity commissioner with respect to the application of this rule may rely on the provisions of Part B: "Framework and Interpretation" (paragraph 3) and Rule 17, "Acting on Advice of Integrity Commissioner."

6. Subject to paragraph 8, members shall avoid any interest in any contract made by him/her in an official capacity and shall not contract with the municipality or any agency thereof for the sale and purchase of supplies, material or equipment or for the rental thereof.

7. Subject to paragraphs 8, 9 and 10, members, while holding public office, shall not engage in an occupation or the management of a business that conflicts with their ability to diligently carry out their role as a member, and shall not in any case profit directly or indirectly from such business that does or has contracted with the Municipality of West Grey.

   **Commentary:**
   Members may for example teach, or run a business that does not conflict or interfere with their duties.

8. A member, who through their primary business or occupation enters into a contract with the municipality pursuant to an award granted under The Municipality of West Grey’s By-law Number 74-2017 – Procurement of Goods and Services and the Disposal of Surplus Goods, may contract with the municipality but must comply with Rule No. 1, Avoidance of Conflicts of Interest in doing so.

9. Despite paragraph 7, a member may hold office or a directorship in an agency, board, commission or corporation where the member has been appointed by municipal council or by the council of the County of Grey, or by the federal or provincial government.

10. Despite paragraph 7, a member may hold office or directorship in a charitable, service or other not-for-profit corporation subject to the member disclosing all material facts to the integrity commissioner and obtaining a written opinion from the integrity commissioner approving the activity, as carried out in the specified manner, which concludes that the member does not have a conflict between his/her private interest and public duty. In circumstances where the integrity commissioner has given the member a qualified opinion, the member may remedy the situation in the manner specified by the integrity commissioner.
Commentary:

Examples of exceptions include hospital boards, charitable boards, police services boards, community foundations, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, service clubs such as the Rotary Club, Lions Club and other not-for-profit organizations. Members should exercise caution if accepting such positions if the organization could be seeking a benefit or preferential treatment from the municipality at any time.

The legislative obligation is set out in the Municipal Conflict of Interest (MCIA). If the member or a family member of the member sits on a body which has a pecuniary interest in a matter before council (such as an application for grant, support or other contribution), that member has a deemed pecuniary interest. The member should disclose the interest and should not participate in or vote on such matter, in compliance with the obligations of S.5, MCIA.

The Code of Conduct captures the broader common law responsibility and requires members to avoid any possible appearance of favouring organizations or groups on which the member’s family members serve.

Family members or members are not precluded, or even discouraged, from serving on not-for-profit organizations or other bodies. However, where family members of members serve in such a capacity, the member should declare a conflict of interest whenever there is a matter for council consideration in which the not-for-profit organization or body has a pecuniary interest.

For this reason, the following questions may assist members in assessing whether they should be a member of the body, or if their family member is a member of the body, when a matter may give rise to a conflict:

- Is this a corporation created to carry on municipal business on behalf of the municipality, or to which I am appointed because I am a council appointee?
  - In these cases the Municipal Conflict of Interest Act, s.4(h) exempts members from MCIA disclosure/recusal obligations.
    - If no: is this a body (a board, commission, or corporation) which seeks municipal resources such as space, support, funds?
    - If yes, the member should not serve on the board of directors.
    - If a family member (spouse, sibling, child) of the council member is a member of the body, then the council
member should declare a conflict of interest any time council is considering a matter in which the body has a pecuniary interest. In this way, there is no perception that the member is giving preferential consideration to the body on which the member’s family member serves.
Rule No. 2
Gifts, Benefits and Hospitality:

In this Rule:

a. “Gift” means money, fee, advance, payment, gift, gift certificate, promise to pay, property, travel, accommodation, entertainment, hospitality or any other personal benefit connected directly or indirectly with the performance of a member’s duties of office, but excludes:
   i. compensation authorized by law;
   ii. political contributions otherwise reported by law, in the case of members running for office;
   iii. services provided by persons volunteering their time;
   iv. contributions of value that are specifically addressed in other provisions of this code;
   v. gifts provided to the Municipality of West Grey and which are logged, archived and/or publicly displayed as such.

b. A gift provided with the member’s knowledge to a family member or to a member’s staff that is connected directly or indirectly to the performance of the member’s duties, is deemed to be a gift to that member.

c. “Token of appreciation” means such gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, or which are a suitable memento of a function honouring the member.

d. “Official hospitality” means food, lodging, transportation and entertainment provided by provincial, regional and local governments or political subdivisions of them, by the federal government or by a foreign government within a foreign country or at a conference, seminar or event where the member is either speaking or attending in an official capacity at an official event (such as at meetings of AMO, FCM, or conducted by providers of continuing education).

e. “Business hospitality” means entertainment, food and beverages consumed at banquets, receptions or similar events, if:
   i. attendance serves a legitimate business purpose;
   ii. the person extending the invitation or a representative of the organization is in attendance; and
   iii. the value is reasonable and the invitations infrequent.

f. “Publications” means communication to the offices of a member, including subscriptions to newspapers and periodicals.
1. No member shall accept any gift unless expressly permitted by this rule.

2. No member shall accept any gift involving the use of property or facilities, such as a vehicle, office, club membership or vacation property at less than reasonable market value or at no cost. Notwithstanding this prohibition, with specific approval provided by council, a member may be sponsored to attend educational site visits connected with an identified project.

3. Gifts identified in Column B of Table ‘1’ may be accepted by a member provided the gift is disclosed in accordance with the conditions set out in Column ‘C’.

4. Gift disclosure, where required, is to be accomplished by filing within 30 days of receipt of the gift or reaching the annual limit, a Councillor Information Statement in a form prescribed by the integrity commissioner and providing same to the municipal clerk for posting on the municipality’s web site.

5. Gifts identified in Column B shall not be accepted, without the integrity commissioner’s specific approval, when the conditions set out in Column ‘D’ are applicable.

6. In providing advice to a member about their obligations respecting gifts, or in considering any inquiry with respect to a Councillor Information Statement or an assertion that this rule has been breached, or in providing consent, where required, that a gift may be accepted, the integrity commissioner shall determine whether the receipt of the gift or might, in the opinion of the integrity commissioner, create a conflict between a private interest and the public duty of the member. In the event that the integrity commissioner makes that preliminary determination, he/she shall call upon the member to justify receipt of the gift or benefit.

7. Should the integrity commissioner determine the receipt of a gift was inappropriate, the integrity commissioner may direct the member to return the gift, reimburse the donor for the value of any gift or benefit already consumed, or the integrity commissioner may order the member to forfeit the gift or remit the value of any gift or benefit already consumed to the municipality, or a municipal agency, board or commission. Any such direction ordered by the integrity commissioner shall be a matter of public record.
### Table ‘1’
*Gift Treatment and Disclosure*

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type of Gift</strong></td>
<td><strong>Examples</strong></td>
<td><strong>Gift Disclosure</strong></td>
<td><strong>Gift No Longer Allowable</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Apparent value at which gift, or the cumulative value from one source in a calendar year is disclosable</em></td>
<td><em>Condition or Actual Value beyond which gift is not allowable (Value assessed on basis of single gift or cumulative gift value from one source in calendar year) (without IC approval)</em></td>
</tr>
<tr>
<td><strong>Token of Appreciation</strong></td>
<td>Plaques, pens, mugs, vase, event photos, and similar</td>
<td>No need to record - Deemed zero value</td>
<td>Actual value of a single gift is over $500 (allowable with IC approval)</td>
</tr>
<tr>
<td></td>
<td>Perishable (includes flowers, food)</td>
<td>No need to record - Deemed zero value</td>
<td>Excludes alcohol with actual value over $100</td>
</tr>
<tr>
<td></td>
<td>Gift to municipality</td>
<td>Not a ‘gift’. No need to record. Clerk to record and take possession unless otherwise on public display. Deemed zero value</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Course of Business</strong></td>
<td>Publications</td>
<td>No need to record. Deemed zero value</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Art</td>
<td>$100</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>Business Meals</td>
<td>$100</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>Business Hospitality</td>
<td>$100</td>
<td>$750 More than two Event Tickets (Golf, Gala, Sporting, Entertainment) per event More than one event per year from the same person or organization (allowable with IC approval)</td>
</tr>
<tr>
<td></td>
<td>Official Hospitality</td>
<td>$500</td>
<td>No limit</td>
</tr>
</tbody>
</table>
Commentary

Gifts and benefits are often received by elected officials in the course of their duties and attendance at public functions is expected and is considered part of their role. Business-related entertainment and gift giving can be a token of respect and admiration for the elected official, but can also be seen as an instrument of influence and manipulation. The object of this rule is to provide transparency around the receipt of incidental gifts and benefits and to establish a threshold where the total value could be perceived as potentially influencing a decision.

The practical problems that nominal gifts and benefits create require a Code of Conduct that provides clarity and transparency. Personal integrity and sound business practices require that relationships with developers, vendors, contractors or others doing business with the municipality be such that no member is perceived as showing favouritism or bias toward the giver. There will never be a perfect solution.

Members who are members of both West Grey Council and County Council will be subject to both this rule and the rules in place for the County of Grey governing the receipt of gifts, benefits and hospitality. Where a gift, benefit or hospitality offering is made within the exclusive scope of the member’s duties as a member of either County Council or West Grey Council, it will be clear which provision will govern. However, since business or personal interactions with members are not always specific to a discrete matter easily identified as either a county or local matter, in many, if not most circumstances, the member may be subject to both the provisions adopted by both municipalities. In such cases, the more stringent provision would govern.

Each member is individually accountable to the public and is encouraged to keep a list of all gifts and benefits received from individuals, firms or associations, with estimated values, in their offices for review by the integrity commissioner in the event of a complaint.

Use of real estate or significant assets or facilities (i.e. a vehicle, office, vacation property or club membership) at a reduced rate or at no cost is not an acceptable gift or benefit. The purpose of the code is not to prohibit members from accepting all invitations to socialize at a vacation property with personal friends at their vacation property, provided the gift is disclosed in accordance with this rule.

Proper caution and diligence must however be exercised when a social function occurs within close proximity to the individual having an issue before municipal council or staff for approval. It is always prudent to
consult with the integrity commissioner before accepting or attending at any such engagements. Any doubts about the propriety of a gift should be resolved in favour of not accepting it or not keeping it. It may be helpful to consult with the integrity commissioner when a member chooses to decline a gift as well as when a recipient may opt to keep a gift.

An invitation to attend a function with a developer or supplier could be seen as allowing the giver an opportunity to influence the elected official. Such invitations should only be accepted if the invitation is within the scope of permissible gifts and benefits, meaning that members should not consistently accept invitations from the same individual or corporation and should avoid any appearance of favouritism.

For clarification, an invitation to an event celebrating the successful completion of a development or project or the opening of a new business on the other hand could serve a legitimate business purpose and be seen as part of the responsibilities of office provided the person extending the invitation or that person’s representative is in attendance.

An invitation to attend a charity golf tournament or fundraising gala, provided the member is not consistently attending such events as a guest of the same individual or corporation, is also part of the responsibilities of holding public office. Likewise, accepting invitations to professional sports events, concerts or dinners may serve a legitimate business purpose. Where a member is uncertain in regards to whether an invitation is or is not appropriate, it may be prudent to consult with the integrity commissioner before attending any such event.

Regular invitations to lunch or dinner with persons who are considered friends of the member is acceptable in situations where the member pays their portion of the meal expense and treats it as a personal expense, meaning a claim is not made under By-law Number 72-2018 (Conference and Seminar Policy for Council and Staff). Proper caution and diligence not to discuss matters before the municipality for a decision must be exercised at all times. When in doubt it is prudent to consult with the integrity commissioner.
Rule No. 3

Member’s Role in Funding Community Charitable Activities:

There are a range of expenses that support a member’s role in community development and engagement activities within their community. For federal and provincial elected officials, these expenses are often paid for by Riding Association funds. Municipal elected officials do not have this benefit. Members should refer to By-law Number 72-2018 (Conference and Seminar Policy for Council and Staff) for guidance of expenses eligible for reimbursement.

1. As community leaders, members may lend their support to, and encourage community donations to registered charitable, not-for-profit and other community-based groups. Monies raised through fundraising efforts shall go directly to the groups or volunteers or chapters acting as local organizers of the group and members should not handle any funds on behalf of such organizations.

Members routinely perform important work in supporting charitable causes and in so doing there is a need for transparency respecting the member’s involvement. The following guidelines shall apply:

a. Members should not directly or indirectly manage or control any monies received relating to community or charitable organizations fundraising;

b. Members or persons acting on behalf of a member shall not solicit or accept support in any form from an individual, group or corporation, with any pending significant planning, conversion or demolition variance application or procurement proposal before municipal council, which the member knew or ought to have known about.

c. With reference to member-organized community events, members must report to the integrity commissioner, the names of all donors and the value of their donation that supplement the event.

d. Where a member sponsors and/or lends support to a community or charitable event, this code recognizes that all donations are subject to By-law Number 72-2018 (Conference and Seminar Policy for Council and Staff).

e. A member shall not accept any donation cheques payable to a member or to the Municipality of West Grey. Members may only accept donation cheques made payable to a Business Improvement Association, charity or community group and only for the purpose of passing the cheques on to such group.
f. Members should not handle any cash on behalf of any charitable organization, not-for-profit or community group, and should always remain at arm’s-length from the financial aspects of these community and external events. If a member agrees to fundraise on behalf of a charity or community group, the member should ensure that payment is received by a means that does not involve cash, including bank draft, money order, credit card or cheque made payable to the applicable group or organization.

2. Nothing included herein affects the entitlement of a member to:

i) urge constituents, businesses or other groups to support community events and advance the needs of a charitable organization put on by others in the municipality;

ii) play an advisory ex-officio or honorary role in any charitable or non-profit organization that holds community events in the municipality, and

iii) collaborate with the Municipality of West Grey and its agencies, boards or commissions to hold community events.

Commentary
By virtue of the office, members will be called upon to assist various charities, service clubs and other non-profits as well as community associations, by accepting an honourary role in the organization, lending their name or support to it or assisting in fundraising. Transparency and accountability are best achieved in today’s era by encouraging contributors to make donations to such organizations on-line through a website or where that is not possible through a cheque made payable directly to the organization. Cash should never be accepted.
Rule No. 4

Confidential Information:

1. No member shall disclose the content of any such matter, or the substance of deliberations, of the in-camera meeting until the council or committee discusses the information at a meeting that is open to the public or releases the information to the public.

2. No member shall disclose or release by any means to any member of the public, any confidential information acquired by virtue of their office, in either oral or written form, except where required by law or authorized by council to do so.

3. No member shall use confidential information for personal or private gain, or for the gain of relatives or any person or corporation.

4. No member should directly or indirectly benefit, or aid others to benefit, from knowledge respecting bidding on the sale of municipal property or assets.

5. Members should not access or attempt to gain access to confidential information in the custody of the municipality unless it is necessary for the performance of their duties and is not prohibited by council policy.

Commentary:

Confidential information includes information in the possession of, or received in confidence by, the Municipality of West Grey that the municipality is either prohibited from disclosing, or is required to refuse to disclose, under the Municipal Freedom of Information and Protection of Privacy Act (“MFIPPA”), or any other legislation.

MFIPPA restricts or prohibits disclosure of information received in confidence from third parties of a corporate, commercial, scientific or technical nature, information that is personal, and information that is subject to solicitor-client privilege.

The Municipal Act, 2001 allows information that concerns personnel, labour relations, litigation, property acquisitions and security of the property of the municipality or a local board, and matters authorized in other legislation including MFIPPA, to remain confidential. For the purposes of the Code of Conduct, “confidential information” includes this type of information.
As elected officials, members will receive highly sensitive and confidential information concerning residents who need their assistance. This is consistent with the nature of the members’ duties. Councillor constituency records which are at all times solely under the control of the member may not be subject to municipal disclosure requirements.

Under the Council Procedure By-law, a matter that has been discussed at an in-camera (closed) meeting remains confidential, until such time as a condition renders the matter public. The following are examples of the types of information that a member must keep confidential:

- items under litigation, negotiation, or personnel matters;
- information that infringes on the rights of others (e.g. sources of complaints where the identity of a complainant is given in confidence);
- price schedules in contract tender or request for proposal submissions if so specified;
- information deemed to be “personal information” under the Municipal Conflict of Interest Act; and
- statistical data required by law not to be released (e.g. certain census or assessment data)

Where it is clear that a communication was not made in a confidential manner (i.e. copied to others, or made in the presence of others) or the manner of communication undermines the validity of labelling it “Confidential”, such communication will not be given any higher level of confidentiality than any other communication. The words “Privileged”, “Confidential” or “Private” will not be understood to preclude the appropriate sharing of the communication for the limited purpose of reviewing, responding or looking into the subject-matter of the communication.
Rule No. 5

Use of Municipality Resources:

1. No member shall use for personal purposes any municipal staff services, property, equipment, services, supplies, websites, webboards, or other municipally owned materials, other than for purposes connected with the discharge of municipal duties.

2. No member shall obtain personal financial gain from the use or sale of municipality developed intellectual property (for example, inventions, creative writings and drawings), computer programs, technical innovations or any other item capable of being patented. Members acknowledge and do not dispute that all such property remains exclusively that of the Municipality of West Grey.

3. No member shall use information gained in the execution of his or her duties that is not available to the general public, for any purposes other than his or her official duties.

Commentary

Members, by virtue of their position, have access to a wide variety of property, equipment, services and supplies to assist them in the conduct of their municipal duties as public officials.

While most of this property is provided within the confines of their office, much of it is transportable or may be provided for home use, given the nature of the demands placed on members in carrying out their duties and in recognition of the fact that the Municipality does not provide constituency offices to members. Members are held to a higher standard of behaviour and conduct and therefore should not use such property for any purpose other than for carrying out their official duties. For clarity, this rule is intended to prohibit the use of municipal resources for purposes such as running a home business. It is not intended to prohibit occasional personal use, but it should be subject to practical limitations.

Careful attention should be given to the provisions By-law Number 72-2018 (Conference and Seminar Policy for Council and Staff) which identifies approvable allowable expenses. During election campaigns, the provisions of Rules 6 and 7 will apply.
4. Members cannot use the services of municipal staff and may only receive documents or information from municipal staff after consultation with the CAO or department head.

5. No member shall include in his or her website, newsletters, e-mails or other printed material, advertising of businesses in the municipality, including the distribution of gift certificates, free tickets and compiling a list of businesses. Attending and reporting the opening of a new business or a business event in the municipality is permissible and a member may thank verbally or in a newsletter, a business by name or an employee of that business, which contributes to a municipal event provided that no such recognition shall constitute an endorsement of such business.
Rule No. 6
Election Campaigns:

1. Members are required to follow the provisions of the Municipal Elections Act, 1996 and members are accountable under the provisions of that statute.

Members are required to follow the provisions of Bylaw Number 12-2018, being a by-law to adopt a “Use of Corporate Resources During an Election Policy”.

Commentary

Members should not authorize any event that could be perceived as the municipality providing them with an advantage over other candidates. It is the personal responsibility of members to ensure that any use of facilities or the services of municipal staff are carried out in accordance with applicable legislation. Staff are not responsible for monitoring and advising members or any other candidates, in this regard.

The Municipal Elections Act, 1996 clearly states that it is the responsibility of the municipal clerk to conduct the election and take all necessary actions to ensure municipal elections meet all statutory requirements.

2. The integrity commissioner may at any time be consulted with regard to complying with any part of Rule 6.
Rule No. 7

Improper Use of Influence:

1. No member shall use the influence of his or her office for any purpose other than for the exercise of his/her official duties.

2. Members shall not contact members of any tribunal which is charged with making independent decisions and whose members have been appointed by council regarding any matter before it. Members may send a letter or e-mail addressed to the secretary of such tribunal expressing the views of the member on behalf of the community.

If council has taken a position in a Local Planning Appeal Tribunal ("LPAT") matter and instructed the municipal solicitor to appear at a hearing in support of such position, no member who disagrees with such position shall give evidence at such hearing or otherwise work against the will of council in such matter. With the consent of the lawyer assigned to represent the municipality at an LPAT hearing, a member who is in support of the council instructions to such lawyer, may give evidence at an LPAT hearing. Notwithstanding the above, if the LPAT has decided to mediate a dispute between parties in a matter, any member may offer his or her services to assist with such mediation regardless of his or her position in the matter and participate, if approved by the LPAT mediator.

Commentary

Examples of prohibited conduct are the use of one’s status as a member to improperly influence the decision of another person to the private advantage of oneself, or one’s family member, or friends. This would include attempts to secure preferential treatment beyond activities in which members normally engage on behalf of their constituents as part of their official duties. Also prohibited is the holding out of the prospect or promise of a future advantage through a member’s supposed influence within council in return for present actions or inaction.

Contact with members of tribunals appointed by council on any case might be viewed as attempts to intimidate the tribunal member. Generally, members should not take part in the proceedings of any other tribunal where the municipality is a party unless such participation is approved by the integrity commissioner.

3. The chief administrative officer directs department heads who in turn direct municipal staff. Municipal council and not individual members appropriately give direction to the municipal administration.
Rule No. 8

Business Relations:
1. No member shall allow the prospect of his/her future employment by a person or entity to affect the performance of his/her duties to the municipality, detrimentally or otherwise.

2. No member shall borrow money from any person who regularly does business with the municipality unless such person is an institution or company whose shares are publicly traded and who is regularly in the business of lending money, such as a credit union.

3. No member shall act as a paid agent before council or a committee of council or any agency, board or committee of the municipality.

4. No member shall refer a third party to a person, partnership or corporation in exchange for payment or other personal benefit.
Rule No. 9

Member Conduct

Conduct at Council and Committee Meetings:

1. Members shall conduct themselves at council and committee meetings with decorum in accordance with the provisions of the Council Procedure By-law.

2. Members shall endeavour to conduct and convey council business and all their duties in an open and transparent manner (other than for those decisions which by virtue of legislation are authorized to be dealt with in a confidential manner in closed session), and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.

Commentary

Members recognize the importance of cooperation and strive to create an atmosphere during council and committee meetings that is conducive to solving the issues before council, listening to various points of view and using respectful language and behaviour in relation to all of those in attendance.

Various statutes, the council procedure by-law and decisions by courts and quasi-judicial tribunals and the Information and Privacy Commission, establish when municipal council can discuss issues in closed session. Transparency requires that council apply these rules narrowly so as to best ensure that decisions are held in public session as often as possible.

Unless prohibited by law, members should clearly identify to the public how a decision was reached and the rationale for so doing.

3. Members shall make every effort to participate diligently in the activities of the committees, agencies, boards, commissions and advisory committees to which they are appointed by the municipality or by virtue of being an elected official.
Commentary

Individual members are appointed to committees, agencies, boards and commissions based on their various backgrounds and their ability to contribute to matters before them, bringing their expertise and experience. Members shall not be absent from council or committee meetings, or from those of agencies, boards and commissions to which they are appointed without reasonable justification (for example, illness of the member, family circumstance, county business) for more than three consecutive scheduled meetings or on a regular basis.

4. Members shall conduct themselves with appropriate decorum at all times.

Commentary

As leaders in the community, members are held to a higher standard of behaviour and conduct, and accordingly their behaviour should be exemplary.
Rule No. 10

**Media Communications:**

1. Members will accurately communicate the decisions of West Grey Council, even if they disagree with the majority decision of Council, and by so doing affirm the respect for and integrity in the decision-making processes of Council.

2. Members will keep confidential information confidential, until such time as the matter can properly be made public.

3. In all media communications, including social media, members will treat each other, staff and members of the public with decorum, dignity and respect, and shall avoid messaging that amounts to abuse, bullying or intimidation.

**Commentary**

A member may state that he/she did not support a decision, or voted against the decision. A member should refrain from making disparaging comments about other members about Council's processes and decisions.

When communicating with the media, a member should at all times refrain from speculating or reflecting upon the motives of other Members in respect of their actions as a member.

While openness in government is critical, governments also must respect confidentiality when a matter must remain, at least for a period of time, confidential. Breaches of confidentiality by members erodes public confidence.

While members are encouraged to actively participate in vigorous debate, members should understand that they are part of a democratically-elected representative body and should not engage in social media as if they are outsiders. In this regard, caution should be exercised when blogging, posting, tweeting, re-posting and linking to posts using social media, whether the member is using a personal account or a municipal account.

Members who post blogs should recognize that the Canadian Association of Journalists has identified the ethical conflict faced by journalists holding elected public office. It is recognized that there is an irreconcilable conflict in holding both roles.
While social media can be an excellent tool for communicating quickly with constituents and sharing ideas and obtaining input, social media can breed incivility that is generally avoided in face-to-face interactions. In a world where a transitory comment can become part of the permanent record, members should exercise restraint in reacting too quickly, or promoting the social media posts of others whose views may be disparaging of council's decisions or another member's perspectives.
Rule No. 11

Respect for Municipality By-laws and Policies:

1. Members shall encourage public respect for the municipality and its by-laws.
2. Members shall adhere to such by-laws, policies and procedures adopted by council that are applicable to them.

Commentary

A councillor must not encourage disobedience of a municipal by-law in responding to a member of the public, as this undermines confidence in the municipality and in the Rule of Law.

Members are required to observe the policies and procedures established by municipal council at all times, and are directed to pay special attention to, and comply strictly with, the Council Procedure By-law and By-law Number 72-2018 (Conference and Seminar Policy for Council and Staff). In exceptional circumstances, a member may request council grant an exemption from any policy.
Rule No. 12

Respectful Workplace:

1. Members are governed by the municipality’s By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence). All members have a duty to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation and to ensure that their work environment is free from discrimination and harassment.

2. All complaints received involving members under By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence), shall be referred to the integrity commissioner for processing in accordance with both the said policy and the Council Code of Conduct Complaints Protocol.

3. The Ontario Human Rights Code applies in addition to the municipality’s By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence),

Commentary

It is the policy of the Municipality of West Grey that all persons are treated fairly in the workplace in an environment free of discrimination or personal and sexual harassment.

The Municipality of West Grey’s By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence) ensures a safe and respectful workplace environment and provides for the appropriate management of any occurrences of harassment and discrimination as those terms are defined in the policy.

The Municipality of West Grey’s By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence) applies equally to members of staff and members of council. It will provide guidance to the integrity commissioner when a complaint is received involving a member.
Rule No. 13
Conduct Respecting Staff:

1. No member shall compel staff to engage in partisan political activities or be subjected to threats or discrimination for refusing to engage in such activities.

2. No member shall use, or attempt to use, their authority for the purpose of intimidating, threatening, coercing, commanding or influencing any staff member with the intent of interfering in staff’s duties, including the duty to disclose improper activity.

3. Members shall be respectful of the role of staff to advise based on political neutrality and objectivity and without undue influence from any individual member or faction of the council.

4. No member shall maliciously or falsely impugn or injure the professional or ethical reputation or the prospects or practice of staff, and all members shall show respect for the professional capacities of the staff of the municipality.

Commentary

Under the direction of the chief administrative officer, staff serve the council as a whole, and the combined interests of all members as evidenced through the decisions of council. Only council as a whole has the authority to approve budget, policy, committee processes and other matters.

Accordingly, members shall direct requests outside of council-approved budget, process or policy, to the Committee of the Whole (Budget) or directly to Council.

In practical terms, there are distinct and specialized roles carried out by council as a whole and by councillors when performing their other roles. The key requirements of these roles include dealing with constituents and the general public, participating as council representatives on agencies, boards, commissions and other bodies. Similarly, there are distinct and specialized roles expected of municipal staff in both the carrying out of their responsibilities and in dealing with the council. Staff is expected to provide information to members that they are entitled to.

Municipal staff are accountable to the chief administrative officer who is accountable to municipal council. Sometimes the line between staff duties
and activities that are political in nature is not clear. Members must respect the difference between the two in making requests of staff.

Members should expect a high quality of advice from staff based on political neutrality and objectivity irrespective of party politics, the loyalty of persons in power, or their personal opinions.

The municipality’s By-law Number 22-2018 - Council/Staff Relations Policy, and Policy C-4.3 – Respect in the Workplace (Harassment and Violence) apply to members. Staff and members are all entitled to be treated with respect and dignity in the workplace.

It is inappropriate for a member to attempt to influence staff to circumvent normal processes in a matter, or overlook deficiencies in a file or application. It is also inappropriate for members to involve themselves in matters of administration or departmental management, which fall within the jurisdiction of the chief administrative officer. Any such attempts should be reported to the integrity commissioner.
Rule No. 14

Employment of Council Relatives/Family Members:

1. No member shall attempt to influence the outcome, or to influence any municipal employee to hire or promote a family member.

2. No members shall make any decision or participate in the process to hire, transfer, promote, demote, discipline or terminate any family member.

3. No member shall supervise a family member, or be placed in a position of influence over a family member.

4. No member shall attempt to use a family relationship for his or her personal benefit or gain.

5. Every member shall adhere to the Municipality’s By-law Number 122-2004, as amended (Personnel Policy) as it relates to hiring of council relatives or family members. (see By-law Number 122-2004 attached to email)

Commentary

If a family member of a councillor is an applicant for employment with the municipality or is a candidate for promotion or transfer, the family member will proceed through the usual selection process pursuant to the municipality’s hiring policies, with no special consideration.
Rule No. 15
Not Undermine, Work Against Council’s Decisions:

1. Members shall not actively undermine the implementation of Council’s decisions.

Commentary
The role of elected officials, once a council decision is made, is to support the implementation of that decision, not to work against its implementation, publicly or behind the scenes. Council decisions are arrived at following discussion and debate, reflecting the democratic process. Members are expected to engage in debate with their fellow members through the democratic process of government. However, once council has made its decision, members must recognize that decision as the duly-considered decision of the body of council. As members of that body of council, individual members – those who did not agree with the decision - are not to engage in activities that seek to challenge or undermine that decision.

Members can express disagreement with council’s decisions, but it is contrary to the ethical behaviour of members to actively seek to undermine, challenge or work against council’s decisions. That said, this rule is not intended to fetter a member’s obligation to vote in what they determine is in the best interest of council at the time of a vote, despite they or council having taken a contrary position previously. It is also not intended to prevent a member from referring constituents to resources that they might use to challenge council, so long as the member does not participate in the challenge.

In the absence of the exceptions noted below, when members are allowed to participate in activities to challenge council’s properly considered decisions, such as legal challenges or other forms of litigation, they act in a manner that is contrary to the interests of the municipality as determined by the decision of the democratically elected governing body, council. The practical impact of unchecked advocacy can create challenges to staff as to when and how much information can be provided to council (legal advice for example) because of the possibility that a member might later join in a challenge to the decision, and use ‘insider knowledge’ in that regard.
3. Members shall not engage in litigation or other legal challenges against the municipality or council’s decisions. Despite this provision,

   a. Members may pursue a complaint or request for investigation under any of the oversight, transparency and accountability mechanisms provided under Part V.1 and under section 239 of the Municipal Act.

   b. Members may pursue a complaint or request for investigation under a statutory scheme dealing with access to information, the protection of privacy, or the protection of human rights;

   c. Members are not restricted from participating in litigation or other legal challenges if they are uniquely impacted by the decision, such as when council has imposed a penalty or reprimand following a report of the integrity commissioner;

   d. Members are not restricted from participating in litigation or other legal challenges if they did not participate, and were not entitled to participate, in the deliberations and respective decision of council, or in regard to which the municipality has made a decision in regard to their interests, in circumstances where they are uniquely impacted by the decision.

   e. Members may seek to have a council decision reconsidered in accordance with Council’s Procedure By-law.

Commentary

Members who were not entitled to participate in council’s original decision, as would be the case if they had recused themselves because they had a disqualifying interest because they were uniquely impacted (such as in regard to an application to develop their personal residence), are not subsequently restricted from advocating on their own behalf in the proper forum. The same is true with respect to decisions made by municipal staff within their delegated or operating authority (such as in respect of the issuance of a permit for an addition on their personal residence).
Rule No. 16
Reprisals and Obstruction:

1. It is a violation of the Code of Conduct to obstruct the integrity commissioner in the carrying out of his/her responsibilities.

2. No member shall threaten or undertake any active reprisal against a person initiating an inquiry or complaint under the Code of Conduct, or against a person who provides information to the integrity commissioner in any investigation.

3. It is a violation of the Code of Conduct to destroy documents or erase electronic communications or refuse to respond to the integrity commissioner where a formal complaint has been lodged under the Code of Conduct.

Rule No. 17
Acting on Advice of Integrity Commissioner:

1. Any written advice given by the integrity commissioner to a member binds the integrity commissioner in any subsequent consideration of the conduct of the member in the same matter, as long as all the relevant facts were disclosed to the integrity commissioner, and the member adhered to the advice given.

Rule No. 18
Implementation:

1. Members are expected to formally and informally review their adherence to the code on a regular basis or when so requested by council.

2. At the beginning of each term, members will be expected to meet with the integrity commissioner.

Commentary:
Members are expected to understand the obligations on elected officials set out in this Code of Conduct, and are encouraged to contact the integrity commissioner for any clarification required. A Code of Conduct component will be included as part of the orientation for each new term of council.
PART A: INFORMAL COMPLAINT PROCEDURE

Any person or representative of an organization who has identified or witnessed behaviour or an activity by a member that they believe is in contravention of the Council Code of Conduct may wish to address the prohibited behaviour or activity themselves as follows:

1. advise the member that the behaviour or activity contravenes the Code;
2. encourage the member to stop the prohibited behaviour or activity;
3. keep a written record of the incidents including dates, times, locations, other persons present, and any other relevant information;
4. if applicable, confirm to the member your satisfaction with the response of the member; or, if applicable, advise the member of your dissatisfaction with the response; and
5. consider the need to pursue the matter in accordance with the formal complaint procedure outlined in Part B, or in accordance with another applicable judicial or quasi-judicial process or complaint procedure.

All persons and organizations are encouraged to initially pursue this informal complaint procedure as a means of stopping and remedying a behaviour or activity that is prohibited by the Code of Conduct. With the consent of the complaining individual or organization and the member, the integrity commissioner may be part of any informal process. However, it is not a precondition or a prerequisite that those complaining must pursue the informal complaint procedure before pursuing the Formal Complaint Procedure in Part B.

PART B: FORMAL COMPLAINT PROCEDURE:

Initial Complaint

1. A request for an investigation of a complaint that a member has contravened the Code of Conduct (the “complaint”) shall be sent directly to the integrity commissioner by E-mail substantially in the form attached to this Protocol as Schedule “A”.

Page 122 of 134
(2) All complaints shall be submitted by an identifiable individual (which includes the authorized signing officer of an organization).

(3) A complaint shall set out reasonable and probable grounds for the allegation that the member has contravened the code.

The complaint should include the name of the member, the provision of the code allegedly contravened, facts constituting the alleged contravention, the names and contact information of witnesses, and contact information for the complainant during normal business hours.

(4) Election Blackout Period:
No investigation shall be commenced or continued, nor shall the integrity commissioner report to council respecting an investigation, within the election period described within s.223.4 and 223.4.1 of the Municipal Act, except as described in those sections.

Classification by Integrity Commissioner

2. (1) Upon receipt of the request, the integrity commissioner shall make an initial classification to determine if the matter is, on its face, a complaint with respect to non-compliance with the code and not covered by other legislation, a complaint with respect to the Municipal Conflict of Interest Act or other relevant council policies.

(2) If the complaint, on its face, is not a complaint with respect to non-compliance with the code or another council policy governing ethical behaviour or the Municipal Conflict of Interest Act, or if the complaint is covered by other legislation, the integrity commissioner shall advise the complainant in writing as follows:

(a) if the complaint on its face is an allegation of a criminal nature consistent with the Criminal Code of Canada, the complainant shall be advised that if the complainant wishes to pursue any such allegation, the complainant must pursue it with the appropriate police force;

(b) if the complaint on its face is with respect to non-compliance with the Municipal Freedom of Information and Protection of Privacy Act, the complainant shall be advised that the matter will be referred for review to the municipal clerk; and
(c) the complainant shall be advised that the matter, or part of the matter, is not within the jurisdiction of the integrity commissioner to process, with any additional reasons and referrals as the integrity commissioner considers appropriate. The integrity commissioner may proceed with that part of the complaint that is within jurisdiction.

(3) The integrity commissioner may assist the complainant in restating, narrowing or clarifying the complaint so that the public interest will be best served were the complaint to be pursued.

(4) The integrity commissioner may report to council that a specific complaint is not within the jurisdiction of the integrity commissioner.

(5) The integrity commissioner shall report annually to council on complaints not within the jurisdiction of the integrity commissioner, but, where possible, shall not disclose information that could identify a person concerned.

Investigation

3. (1) The integrity commissioner is responsible for performing the duties set out in this protocol independently and shall report directly to council in respect of all such matters. In applying this protocol, the integrity commissioner shall retain the discretion to conduct investigations applying the principles of procedural fairness, and any deviation from the provisions of this protocol for that purpose shall not invalidate the investigation or result in the integrity commissioner losing jurisdiction.

(2) If the integrity commissioner is of the opinion that a complaint is frivolous, vexatious or not made in good faith, or that there are no grounds or insufficient grounds for an investigation, or that the pursuit of the investigation would not, in the opinion of the integrity commissioner be in the public interest, the integrity commissioner shall not conduct an investigation, or, where that becomes apparent in the course of an investigation, terminate the investigation.

(3) The integrity commissioner shall file an annual report to municipal council respecting the advice, education and investigations carried out in the previous year, and developments or recommendations of significance related to the role of the integrity commissioner. Other than in exceptional
circumstances, the integrity commissioner will not report to council on any complaint described in subsection (2) except as part of an annual or other periodic report.

(4) Where the integrity commissioner rejects or terminates an investigation pursuant to this section, reasons shall be provided.

4. (1) If a complaint has been classified as being within the integrity commissioner jurisdiction and not rejected under section 3, the commissioner shall investigate and may attempt to settle the complaint.

(2) The integrity commissioner may elect to exercise the powers of a Commission under Parts I and II of the Public Inquiries Act, as contemplated by Subsection 223.4(2) of the Act.

(3) If the integrity commissioner elects to conduct a hearing under the Public Inquiries Act, he/she shall report to council before proceeding, setting out the reasons for the investigation, and providing an estimate of the expected cost and time that the investigation will require, and providing an opportunity for council to respond to the reasonableness of the expenditure of public funds for the purpose of such commission.

(4) When the integrity commissioner conducts a hearing under the Public Inquiries Act the integrity commissioner shall comply with the procedures specified in that Act and this Complaint Protocol, but, if there is a conflict between a provision of the Complaint Protocol and a provision of the Public Inquiries Act, the provision of the Public Inquiries Act prevails.

5. (1) The integrity commissioner will proceed as follows, except where otherwise required by the Public Inquiries Act and/or in the context of a particular situation, the principles of procedural fairness:

(a) provide the complaint and supporting material to the member whose conduct is in question and provide the member with a reasonable opportunity to respond.

(2) Except where the integrity commissioner determines that it is not in the public interest to do so, the name of the complainant shall be provided as part of the complaint documents.
(3) If necessary, after reviewing the written materials, the integrity commissioner may speak to anyone relevant to the complaint, access and examine any of the information described in subsections 223.4(3) and (4) of the Municipal Act, and may enter any municipal work location relevant to the complaint for the purposes of investigation and settlement.

(4) The integrity commissioner shall not issue a report finding a violation of the Code of Conduct on the part of any member unless the member has had reasonable notice of the basis for and an opportunity to comment on the proposed findings.

(5) The integrity commissioner may make interim reports to council where necessary and as required to address any instances of interference, obstruction or retaliation encountered during the investigation.

6. (1) The integrity commissioner shall report to the complainant and the member generally no later than 90 days after the making of the complaint.

(2) Where the complaint is sustained in whole or in part, the integrity commissioner shall also report to council outlining the findings, the terms of any settlement, or recommended corrective action.

(3) Where the complaint is dismissed, other than in exceptional circumstances, the integrity commissioner shall not report to council except as part of an annual or other periodic report.

(4) Any recommended corrective action must be permitted in law and shall be designed to ensure that the inappropriate behaviour or activity does not continue.

7. If the integrity commissioner determines that there has been no contravention of the Code of Conduct or that a contravention occurred although the member took all reasonable measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence or an error of judgement made in good faith, the integrity commissioner shall so state in the report and shall recommend that no penalty be imposed.

8. The municipal clerk shall process the report for the next meeting of council.
Council Review

9. (1) Council shall consider and respond to the report within 90 days after the day the report is laid before it.

(2) In responding to the report, council may vary a recommendation that imposes a penalty, subject to Section 223.4, subsection (5) of the Municipal Act, but shall not refer the recommendation other than back to the integrity commissioner.

(3) Council can terminate the integrity commissioner only by a two-thirds vote of all members.

(4) Upon receipt of recommendations from the integrity commissioner, council may, in circumstances where the integrity commissioner has determined there has been a violation of the Code of Conduct, impose either of two penalties:

(a) a reprimand; or

(b) suspension of the remuneration paid to the member in respect of his/her services as a member or a local board, as the case may be, for a period of up to 90 days,

and may also take the following actions:

(c) removal from membership of a committee;
(d) removal as chair of a committee;
(e) repayment or reimbursement of monies received;
(f) return of property or reimbursement of its value;
Confidentiality

1. A complaint will be processed in compliance with the confidentiality requirements in sections 223.5 and 223.6 of the Municipal Act, which are summarized in the following subsections.

2. The integrity commissioner and every person acting under her or his instructions shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of any investigation except as required by law in a criminal proceeding.

3. All reports from the integrity commissioner to council will be made available to the public.

4. Any references by the integrity commissioner in an annual or other periodic report to a complaint or an investigation shall not disclose confidential information that could identify a person concerned.

5. The integrity commissioner in a report to council on whether a member has violated the Code of Conduct shall only disclose such matters as in the integrity commissioner’s opinion are necessary for the purposes of the report.
Schedule
“A”
Complaint

I __________________________ hereby request the Integrity Commissioner for the Municipality of West Grey to conduct an inquiry about whether or not the following member(s) of the Municipal Council has contravened the Council Code of Conduct or the Municipal Conflict of Interest Act:

________________________________________________________________________

I have reasonable and probable grounds to believe that the above member(s) has contravened the Council Code of Conduct and/or the Municipal Conflict of Interest Act by reason of the following (please include date, time and location of conduct, the Rules contravened, and particulars, including names of all persons involved, and of all witnesses, and information as to how they can be reached, (attach additional pages as needed):

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I hereby request the Integrity Commissioner to conduct an inquiry with respect to the above conduct. Attached are copies of documents and records relevant to the requested inquiry.

Date: __________________________

Signature: __________________________

Name:
Address:

Email:
Phone:

Email completed Complaint to Principles Integrity at: postoffice@principlesintegrity.org
The Corporation of the Municipality of West Grey  
Bylaw Number 63 - 2020

Being a bylaw to amend Zoning Bylaw No. 37-2006, for the Municipality of West Grey.

Whereas the Council of the Corporation of the Municipality of West Grey deems it in the public interest to pass a bylaw to amend Bylaw No. 37-2006; and

Whereas, pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, bylaws may be amended by councils of municipalities;

Now therefore the council of the Corporation of the Municipality of West Grey enacts as follows:

1. Schedule ‘A’ to Bylaw No. 37-2006 is hereby amended by changing the zone symbol of Lot 23 CON 4 SDR Municipality of West Grey from Rural (A2) and Natural Environment 2 (NE2) to Rural (A2), Natural Environment 2 (NE2) and Rural (A2-420). Exception 420 will recognize the deficient lot area and frontage of the newly created parcel as shown on Schedule ‘A’, attached to and forming part of this bylaw.

2. Section 35.1 of Bylaw No. 37-2006 is hereby amended by adding the following paragraph:

   A2-420 (see Schedule ‘A’)

   Notwithstanding Section 9.2.1 and 9.2.2 of Bylaw No. 37-2006, as amended, those lands zoned ‘A2-420’ shown on Schedule ‘A’ shall be used in accordance with the ‘A2’ zone excepting however that:

   • Minimum lot frontage - 78 metres
   • Minimum lot area - 2.0 hectares

3. Notwithstanding subsection 6.20.2 of Bylaw No. 37-2006 to the contrary, lands within the Natural Environment (NE) Zone shall be included in the calculation of lot area for the lands subject to this bylaw.

4. That this bylaw amendment shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

Read a first and second time this 15 day of September, 2020

Read a third time and finally passed this 15 day September, 2020

___________________________    _____________________________
Mayor Christine Robinson    Clerk Genevieve Scharback
The Corporation of the Municipality of West Grey
Bylaw Number 64 - 2020

Being a bylaw to amend Zoning bylaw no. 37-2006, for the Municipality of West Grey.

Whereas the Council of the Corporation of the Municipality of West Grey deems it in the public interest to pass a bylaw to amend bylaw no. 37-2006; and

Whereas, pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, bylaws may be amended by councils of municipalities;

Now therefore the council of the Corporation of the Municipality of West Grey enacts as follows:

1. Schedule ‘A’ to Bylaw No. 37-2006 is hereby amended by changing the zone symbol of Part of Lot 27, Concession 11, Geographic Township of Normanby, Municipality of West Grey from Agricultural (A1) and Natural Environment (NE) to Agricultural (A1-421), Natural Environment (NE) and Agricultural (A1). Exception 421 will permit the construction of a second dwelling unit on the subject lands as shown on Schedule ‘A’, attached to and forming part of this by-law.

2. Section 35.1 of Bylaw No 37-2006 is hereby amended by adding the following paragraph:

A1-421 (see Schedule “A”)

Notwithstanding Section 8.1 of Bylaw No. 37-2006, as amended, those lands zoned ‘A1-421’ shown on Schedule ‘A’ shall be used in accordance with the ‘A1’ zone excepting however that:

• A second dwelling unit shall be permitted on the subject lands.

3. Notwithstanding subsection 6.20.2 of Bylaw No. 37-2006 to the contrary, lands within the Natural Environment (NE) Zone shall be included in the calculation of lot area for the lands subject to this By-law.

4. That this Bylaw Amendment shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

Read a first and second time this 15 day of September, 2020

Read a third time and finally passed this 15 day September, 2020

___________________________    _____________________________
Mayor Christine Robinson    Clerk Genevieve Scharback
The Corporation of the Municipality of West Grey

Bylaw Number 65 - 2020

Being a bylaw to confirm the proceedings of the council of the Corporation of the Municipality of West Grey

Whereas section 5(3) of the Municipal Act, 2001, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise; and

Whereas section 8 of the Municipal Act, 2001, as amended, provides that the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas the council of the Corporation of the Municipality of West Grey deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the proceedings and actions taken by the council of the Municipality of West Grey at the regular council meeting of September 15, 2020, in respect of each report, motion, recommendation, bylaw and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate bylaw duly enacted.

2. The mayor and proper officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the council of the Corporation of the Municipality of West Grey referred to in the preceding section thereof.

3. That on behalf of the Corporation of the Municipality of West Grey the mayor or presiding officer of council and the clerk or CAO, where instructed to do so, are authorized and directed to execute all documents necessary, and to affix the seal of the Corporation of the Municipality of West Grey thereto.

4. That this by-law shall come into force and take effect upon being passed by council.

Read a first, second and third time and finally passed this 15 day of September, 2020.

__________________________  ____________________________
Christine Robinson, Mayor                Genevieve Scharback, Clerk