



**Minutes
Council meeting
Municipality of West Grey
Tuesday, February 2, 2021, 9 a.m.
Virtual meeting**

- Council members present: Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Beth Hamilton, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend
- Council members absent: Councillor Rebecca Hergert
- Staff members present: CAO/Deputy Clerk Laura Johnston, Director of Administration/Clerk Genevieve Scharback, Director of Infrastructure and Public Works Vance Czerwinski, Recreation Supervisor Kodey Hewlett, Director of Finance/Treasurer Kerri Mighton, Director of Development/CBO Karl Schipprack, Manager Planning & Development Lorelie Spencer, Legislative Coordinator Lindsey Glazier
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1. Call to order

Mayor Robinson called the meeting to order at 9:01 a.m.

2. Moment of reflection

Mayor Robinson called for a moment of reflection.

Staff outlined the various features of zoom noting how to join the meeting via phone if disconnected and who to contact should technical issues arise.

3. Declaration of pecuniary interest and general nature thereof

None.

4. Delegations / presentations

4.1 Delegations

4.1.1 **Jill Umbach, Bruce Grey Poverty Task For Laura Needham, Grey Bruce Health Unit - The Bruce Grey Food Charter**

Jill Umbach, Bruce Grey Poverty Task and Laura Needham, Grey Bruce Health Unit presented information on The Bruce Grey Food Charter. The charter is a tool for driving actions and strategies for civically engaged food systems and has been used to engage others, expand partnerships and create a food asset map. COVID-19 has highlighted food insecurity throughout the region and the Food Security Action Group, acting as the Emergency Food Security Action Group during the pandemic, has been presenting externally and meeting bi-weekly to address those needs. Ms. Umbach and Ms. Needham responded to questions from council. Mayor Robinson thanked them for their informative presentation.

4.1.2 **Bruce Davidson, Project Manager, Grey Bruce Sustainability Network - Empowering Communities With Real Solutions to Plastics Problems**

Bruce Davidson, Project Manager, Grey Bruce Sustainability Network presented waste solutions for film plastics and expanded polystyrene that will divert waste from landfills, highlighting the program in place in Brockton. Mr. Davidson answered a number of questions from council members. Mayor Robinson thanked him for his informative presentation.

4.1.3 **J. Magwood, West Grey resident - Hanover / West Grey Boundaries**

Jim Magwood, West Grey resident addressed the Town of Hanover's Growth Management Plan presented to Hanover Council on January 18, 2021. Mr. Magwood presented on behalf of the Magwood family regarding privately and corporately owned property that is part of the proposed development of the Town of Hanover plan, highlighting the history of the lands owned by the Magwood family and the history of the Town of Hanover seeking development on the Magwood property. The Magwood family is not supportive of development of their lands, which are almost solely used for agriculture purposes, and which is almost exclusively located in the Municipality of West Grey. Mayor Robinson thanked Mr. Magwood for attending.

4.2 Presentations

4.2.1 Jennifer Stephens, General Manager, Saugeen Valley Conservation Authority - Saugeen Valley Conservation Authority Budget 2021 and Strategic Plan Update

Jennifer Stephens, General Manager, Saugeen Valley Conservation Authority presented to council regarding the Saugeen Valley Conservation Authority 2021 budget, the history and importance of the conservation authority and current conservation authority programming. The overall budget increase from 2020 to 2021 is a 1.6 percent increase, which equals an additional \$4,492 for The Municipality of West Grey. The conservation authority is embarking on the creation of a strategic plan during 2021. The Saugeen Valley Conservation Authority is significantly impacted by the amendments to the Conservation Authorities Act passed in December 2020, and will keep member municipalities informed of progress throughout 2021. Ms. Stephens answered a number of questions from council members. Mayor Robinson thanked her for her informative presentation.

Resolution: 58-2021

Moved: Councillor Hamilton

Seconded: Councillor Townsend

That closed session be moved to after agenda number 22. Comment period.

Disposition: Carried

Council recessed at 10:51 a.m. and reconvened at 11:01 a.m.

7. Business arising from the previous meeting

7.1 Staff reports

7.1.1 Manager, Planning and Development - Official Plan Update – Engagement and Community Strategy

Resolution: 59-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council receives report Official Plan Update – Engagement and Community Strategy for information purposes.

Disposition: Carried

7.1.2 Clerk - Procedural bylaw follow-up

Resolution: 60-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That council receives the report, Procedural Bylaw Review Follow-up.

Disposition: Carried

Resolution: 61-2021

Moved: Councillor Townsend

Seconded: Councillor Hamilton

That the director of finance/treasurer bring forward a report advising how council will be receiving budget to actual information.

Disposition: Carried

Resolution: 62-2021**Moved:** Councillor Hamilton**Seconded:** Councillor Hutchinson

That council directs the following amendments, as set out in the clerk's report, be included in the draft procedural bylaw:

- Electronic attendance for open meetings shall allow a member with a declared pecuniary interest to remain in attendance, clearly not influencing the debate or decision on the matter, rather than leave the meeting for the noted agenda item;
- Electronic attendance for closed meetings shall be amended to include a statement confirming confidentiality by all members attending, and an option for members to attend by telephone, rather than with video, if there are extenuating circumstances such as broadband limitations;
- The bylaw and easy reference guide will be reviewed to ensure consistency in terms January 19, 2021 and capitalization;
- Vouchers removed from agenda;
- The easy reference guide will be updated to reflect positive, plain language for the explanation of Delegations on the agenda, i.e. Delegations may speak for up to ten minutes;
- Bylaw section 22.19 shall be corrected to note that committee minutes shall be included on the agenda in draft form, as noted in the easy reference guide;
- Bylaw section 4.7 shall be updated to note that notice of cancellation shall include "any further means deemed appropriate in the circumstances by the clerk" which may include methods such as various social media forums or the radio.

Disposition: Carried

Resolution: 63-2021**Moved:** Councillor Townsend**Seconded:** Councillor Hamilton

That the draft procedural bylaw be amended to include that an ex-officio position may attend any committee open or closed session but shall not vote or be included in quorum.

Disposition: Carried**Resolution: 64-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Shea

That comment period be added to the agenda as set out in the current procedural bylaw.

Disposition: Carried**Resolution: 65-2021****Moved:** Councillor Townsend**Seconded:** Councillor Hutchinson

That the procedural bylaw be amended by changing the curfew to four hours with a one-time extension of up to one hour allowed by a majority vote of council.

Disposition: Carried**Resolution: 66-2021****Moved:** Councillor Shea**Seconded:** Councillor Townsend

That the motion regarding motions without notice be amended by adding "on the recommendation of staff".

Disposition: Carried

Resolution: 66-2021**Moved:** Councillor Hamilton**Seconded:** Councillor Shea

That the procedural bylaw include provisions to allow motions without notice to be added to the agenda following council approval by a two-thirds vote and on the recommendation of staff.

Disposition: Carried

Council recessed at 1:11 p.m. and reconvened at 1:41 p.m..

7.1.3 Chief Administrative Officer - 2020 Strategic Vision Plan - Q4 update

Councillor Shea joined the meeting at 1:48 p.m.

Resolution: 67-2021**Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Hamilton

That council receives report, 2020 Strategic Vision Plan – Q4 update.

Disposition: Carried

7.2 Bylaws

7.2.1 05-2021 - Community Safety and Well-being Plan bylaw

Resolution: 68-2021**Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

That bylaw 05-2021, being a bylaw to adopt a Community Safety and Well-being Plan, be read a first, second and third and final time.

Disposition: Carried

7.3 New Business

7.3.1 Support for Peter Julian, MP, New Westminster-Burnaby, BC re: Bill C-213, The Canada Pharmacare Act

Resolution: 69-2021

Moved: Councillor Hamilton

Seconded: Councillor Shea

The Council of the Corporation of the Municipality of West Grey hereby supports the request of Peter Julian, MP, New Westminster-Burnaby, BC dated November 26, 2020 to endorse Bill C-213, the Canada Pharmacare Act, as introduced by the New Democratic Party caucus to provide universal healthcare for Canadians.

Disposition: Carried

7.3.2 Notice of motion - Vacant Unit Rebate

Resolution: 70-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That the main motion regarding the vacant unit rebate be amended by replacing the last two paragraphs with "Now therefore be it resolved that staff bring forward a report regarding the vacant rebate program".

Disposition: Carried

Resolution: 71-2021

Moved: Councillor Shea

Seconded: Councillor Hutchinson

That the main motion regarding the Vacant Unit Rebate be deferred.

Disposition: Defeated

Resolution: 72-2021**Moved:** Councillor Hutchinson**Seconded:** Councillor Townsend

Whereas Schedule 30 to Bill 229, the Protect, Support and Recover from COVID-19 Act, amends section 313 of the Municipal Act, 2001, as amended, with respect to the prescribed subclass tax reductions; and

Whereas the amendments provide that municipalities may, by bylaw, provide for different percentages than those that are set out in the Municipal Act, 2001, as amended, to a maximum of 35%; and

Whereas Schedule 30 to Bill 229 amends section 364 of the Municipal Act, 2001, as amended, and provides that municipalities other than lower tier municipalities may, by bylaw, reduce the percentages for or eliminate the tax rebate programs that provide vacancy rebates for eligible properties with vacant portions; and

Whereas the upper tier municipality, being The County of Grey, has authority in regards to setting tax ratios and the vacant unit rebate program for all lower tiers within the County of Grey; and

Whereas the Council of the Municipality of West Grey deems it to be unfair for the many West Grey businesses that are paying the full rate;

Now therefore be it resolved that staff bring forward a report regarding the vacant rebate program.

Disposition: Carried**7.3.3 Notice of motion - Conference and Seminar Policy****Resolution: 73-2021****Moved:** Councillor Shea**Seconded:** Councillor Hutchinson

That the main motion be deferred to the February 23, 2021 budget meeting.

Disposition: Carried

Resolution:**Moved:** Councillor Townsend**Seconded:** Councillor Hamilton

Whereas bylaw 72-2018, outlines the Conference and Seminar Policy for Council and Staff of the Municipality of West Grey;

And whereas the current version of the conference and seminar policy includes the following three (3) specific terms, for both council and staff:

- i. The maximum number of conferences and seminars that can be attended each year, for which the expenses incurred are eligible for submission to the municipality for reimbursement; and
- ii. A commitment by the municipality to pay each attendee a per diem rate for each day or part day the attendee is away from home, including a travel day; and
- iii. A commitment by the municipality to cover the conference or seminar expenses related to travel, accommodation, meals, parking and eligible sundries, for each attendee.

And whereas the bylaw was developed when conferences and seminars were primarily offered and held as in-person events;

And whereas as a result of COVID-19, 2020 conferences and seminars were primarily offered and held online, resulting in an estimated (relative) reduction of approximately 50% in expenses, directly related to the reduction in travel, accommodation, parking, meals and other sundry expenses;

And whereas the expectation for future conferences and seminars is to offer and hold them either in-person, online or both, so the Conference and Seminar Policy going forward will need to address this variety of options;

Now therefore be it resolved that council directs staff to revise bylaw 72-2018, as follows:

- a. Replace the number of days, with a maximum dollar amount (reflecting cost reductions to encourage attendees to select online education where offered), available annually to each of council and staff, to attend conferences and seminars, or other education opportunities directly related to their role / career, noting each person may choose how to spend the funds.

- b. Revise bylaw 72-2018, to address the shift in how conference, seminar or other education opportunity expenses are / will be incurred in the future, ensuring at least the following are addressed:
 1. The remuneration for each day or part day the conference, seminar or other education opportunity held online is attended, with no travel allowance; and
 2. Defining the other expenses, if any, covered by the municipality, for a conference, seminar or other education opportunity attended online.
 3. Identify, and revise, other areas within bylaw 72-2018 where changes are required, if any.
- c. Identify the financial impact of the above so it's reflected in the approved West Grey 2021 budget.

Disposition: Deferred

8. Public meetings

None.

9. Comment period

Staff outlined the process for members of the public to participate in comment period.

Supervisor Hewlett read an email provided by Marian Ratcliffe, West Grey resident in which she thanked council for including the comment period and noted she does not want the vouchers removed from the agenda and asked if they could be on the municipal website instead of the agenda.

10. Adoption of minutes**10.3 January 20, 2021 special council meeting****Resolution: 74-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Townsend

That council hereby adopts the minutes of the special council meetings of January 15 & 20, 2021 and the minutes of the regular council meeting of January 19, 2021, as circulated.

Disposition: Carried**11. Committee and local board minutes and reports****11.5 West Grey Traffic Safety Working Group, November 25, 2020 minutes and January 13, 2021 draft minutes****Resolution: 76-2021****Moved:** Councillor Townsend**Seconded:** Deputy Mayor Hutchinson

That council approves the recommendation of the Traffic Safety Working Group to reduce the speed limit from 50 km/h to 40 km/h on roads running through the settlement boundaries of Durham, Ayton, Neustadt and Elmwood with the support of municipal staff and, further, that we request council to bring this recommendation forward to the County of Grey and the Province of Ontario for support on their respective roadways.

Disposition: Carried**Resolution: 77-2021****Moved:** Councillor Shea**Seconded:** Councillor Townsend

That minutes of committees and boards are hereby received.

Disposition: Carried**11.1 Commercial Beautification Committee November 19, 2020 and January 21, 2021 draft minutes**

11.6 West Grey Police Services Board

Mayor Robinson congratulated Doug Townsend on being the newly appointed chair of the West Grey Police Services Board. Councillor Shea has been appointed as the vice-chair.

11.7 Saugeen Valley Conservation Authority

Mayor Robinson informed that a Saugeen Valley Conservation Authority task force dealing with water resources is holding their first meeting on February 3, 2021.

11.3 West Grey Local Accessibility Committee November 12, 2020 and January 20, 2021 draft minutes

Resolution: 75-2021

Moved: Councillor Shea

Seconded: Councillor Hamilton

That council approves the recommendation of the accessibility advisory committee that West Grey have a dialogue with the Durham Hospital administrators about COVID-19 related challenges relating to accessing accessible washrooms.

Disposition: Carried

11.4 West Grey Public Library Board minutes, December 9, 2020**11.8 Grey County Committee of the Whole**

Mayor Robinson informed that Grey County Committee of the Whole met on January 29, 2021 to discuss the budget. The recommendation still needs to go before county council. There was a proposed levy increase of 2.11 percent, with one percent funding to be dedicated to an affordable housing fund.

12. Miscellaneous correspondence

12.1 Items requiring action

12.1.1 Geoff Bowlby, General Manager, Census Management Office - Request support for 2021 Census

Resolution: 78-2021

Moved: Councillor Hutchinson

Seconded: Councillor Hamilton

The Council of the Corporation of the Municipality of West Grey supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

Disposition: Carried

12.1.2 Jennifer Hart, West Grey resident - Request to open gates at upper dam bridge

Resolution: 79-2021

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That council hereby directs the clerk to reach out to Jennifer Hart regarding the information shared by Saugeen Valley Conservation Authority and any further information provided by Saugeen Valley Conservation Authority regarding access to the middle dam.

Disposition: Carried

12.1.3 Brett and Jerri-Lynn Levitt, West Grey residents - Minor Variance application A06.2020

Resolution: 80-2021

Moved: Councillor Hutchinson

Seconded: Councillor Shea

That the clerk and planner reach out to the individuals to inform of the next committee of adjustment meeting.

Disposition: Carried

**12.1.4 Antonius Peeters, CEO/President, EH!tel Networks Inc. -
Request for letter of support**

Resolution: 81-2021

Moved: Councillor Townsend

Seconded: Councillor Hutchinson

That West Grey council supports EH!tel Networks Inc. in their work on designs to extend the proposed SWIFT fibre network; and

That staff are hereby directed to provide a letter of support to EH!tel for their application to the Universal Broadband Fund.

Disposition: Carried

12.2 Items for information

Resolution: 82-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

That all correspondence items not otherwise dealt with are hereby received.

Disposition: Carried

**12.2.1 Jason Boparai, Director, Ministry of Transportation - Ontario
Regulations 316/03 & 863**

Resolution: 83-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That staff report back regarding ATV bylaws and Ontario Regulations 316/03 & Ontario Regulation 863.

Disposition: Carried

12.2.2 Jennifer Keyes, Director, Resources Planning and Development Policy Branch, Ministry of Natural Resources and Forestry - Proposed regulation for compressed air energy storage in reservoirs

12.2.3 MPP Bill Walker, Bruce-Grey-Owen Sound - Announcement of \$5,944,642 in infrastructure funding for local municipalities

Resolution: 84-2021

Moved: Councillor Townsend

Seconded: Councillor Shea

That a list of grants received by West Grey, how the funds may be spent and if there are funds remaining be brought to the February 23, 2021 budget meeting.

Disposition: Carried

12.2.4 Municipality of Grey Highlands - Insurance Rates Resolution

Resolution: 85-2021

Moved: Councillor Hamilton

Seconded: Councillor Townsend

That council directs staff to bring a motion of support forward to the next council meeting.

Disposition: Carried

12,2,5 where

12.2.6 Joe Jacobs, VP of Operations, Chapmans Ice Cream - Proposed Development

12.2.7 Robert Kelly, West Grey resident - Gravel pit

Resolution: 86-2021

Moved: Councillor Hamilton

Seconded: Councillor Hutchinson

That council directs staff to respond to the letter from Mr. Kelly and that the letter be circulated to council.

Disposition: Carried

13. Routine department reports

None.

Council recessed at 3:35 p.m. and reconvened at 3:45 p.m.

14. Future committee meetings

14.1 Elmwood Community Centre Board, February 2, 2021 at 7 p.m.

This meeting has been postponed to a future date to be determined.

14.2 West Grey Economic Development Advisory Committee, February 4, 2021 at 9 a.m.

This meeting has been postponed to a future date to be determined.

14.3 West Grey Public Library Board, February 10, 2021 at 7 p.m.

14.4 West Grey Traffic Safety Working Group, February 17, 2021 at 10 a.m.

15. Communications from the mayor and council

Council shared updates regarding activities and reported on past activities and events since the last regular meeting of council and on upcoming events and activities.

16. Staff reports

16.1 Director of Finance/Treasurer

16.1.1 Approval of Accounts – Vouchers 25-2020 and 2-2021

Resolution: 87-2021

Moved: Deputy Mayor Hutchinson

Seconded: Councillor Townsend

That council approves voucher No. 25-2020 in the amount of \$245,445.51 and voucher No. 2-2021 in the amount of \$271,161.70.

Disposition: Carried

16.1.2 New Police Station – FCM Funding

CBO Schipprack informed that the FCM Funding identifies a requirement for 100 percent net-zero energy recovery goals for the new building in order to be eligible for the funding.

Resolution: 88-2021**Moved:** Councillor Hutchinson**Seconded:** Deputy Mayor Hutchinson

That council requests Formworks Inc. Architects to prepare design/costings for a base building code standard option and a net zero target option.

Disposition: Carried**16.2 Director of Infrastructure/Public Works****16.2.1 Point of Presence Land Use Lease for EH!tel Networks****Resolution: 89-2021****Moved:** Councillor Hutchinson**Seconded:** Deputy Mayor Hutchinson

That council receives the report “EH!tel Networks Point of Presence Building Land Lease”; and,

That council consider a bylaw to lease municipal lands to EH!tel Networks in the bylaw portion of the agenda.

Disposition: Carried**16.3 Clerk****16.3.1 Voter List Management Services Agreement****Resolution: 90-2021****Moved:** Councillor Hutchinson**Seconded:** Councillor Townsend

That council receives the report, Voter List Management Services; and

That council considers the bylaw to authorize an agreement with DataFix for voter list management services, as presented in the bylaw portion of the agenda.

Disposition: Carried

16.4 Chief Administrative Officer

16.4.1 CAO - Hanover Growth Plan meeting update

Resolution: 91-2021

Moved: Councillor Shea

Seconded: Councillor Hamilton

That the main motion be amended by appoint Councillor Hutchinson and Councillor Townsend to participate in future joint meetings.

Disposition: Carried

Resolution: 92-2021

Moved: Councillor Hamilton

Seconded: Councillor Townsend

That council hereby directs the mayor to send a letter to the Hanover council and CAO in which the following paragraph be included, "West Grey council apologizes for the delay in responding to Hanover's request to discuss growth planning in Hanover. Correspondence regarding this matter was first received by West Grey council on January 12, 2021 and was followed by a special council meeting on January 15, 2021. West Grey council appreciates the opportunity to discuss these matters and has appointed Councillor Hutchinson and Councillor Townsend as council representatives for future joint meetings"; and

That this letter also be circulated to West Grey council and CAO.

Disposition: Carried

Resolution: 93-2021**Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Hutchinson

That council receives report CAO – Hanover Growth Plan meeting update; and further

That council directs staff to continue participating in joint meetings to represent West Grey's interests; and further

That council appoints Councillor Hutchinson and Councillor Townsend to participate in future joint meetings; and further

That council considers inviting Hanover's consultant team to a future West Grey council meeting to provide an overview of the study and outline of Hanover's timelines; and

That council hereby directs the mayor to send a letter to the Hanover council and CAO in which the following paragraph be included, "West Grey council apologizes for the delay in responding to Hanover's request to discuss growth planning in Hanover. Correspondence regarding this matter was first received by West Grey council on January 12, 2021 and was followed by a special council meeting on January 15, 2021. West Grey council appreciates the opportunity to discuss these matters and has appointed Councillor Hutchinson and Councillor Townsend as council representatives for future joint meetings"; and

That this letter also be circulated to West Grey council and CAO.

Disposition: Carried**17. Bylaws****17.1 07-2021 - Authorize an agreement with DataFix for voter list management services****Resolution: 94-2021****Moved:** Deputy Mayor Hutchinson**Seconded:** Councillor Hutchinson

That bylaw 07-2021, being a bylaw to authorize an agreement with Datafix, be read a first, second and third and final time.

Disposition: Carried

17.2 08-2021 - Land use lease agreement with EH!tel**Resolution: 95-2021****Moved:** Councillor Townsend**Seconded:** Councillor Shea

That bylaw 08-2021, being a bylaw to enter into a lease agreement with EH!tel Networks, as amended, be read a first, second and third and final time.

Disposition: Carried**17.3 09-2021 - Confirm proceedings of council****Resolution: 96-2021****Moved:** Councillor Hamilton**Seconded:** Councillor Shea

That bylaw 09-2021, being a bylaw to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey, be read a first, second and third and final time.

Disposition: Carried

18. New business

18.1 Support for Town of Carleton Place re: COVID 19 Childcare Funding

Resolution: 97-2021

Moved: Councillor Hamilton

Seconded: Deputy Mayor Hutchinson

The Council of the Corporation of the Municipality of West Grey hereby supports the resolution of The Town of Carleton Place dated December 14, 2020 wherein they request the Government of Ontario to prioritize children and childcare as part of its overall post pandemic recovery plan by;

- a. Developing and adequately funding a comprehensive plan that can support facilities through the provision of licensed childcare and early learning and education; and
- b. Providing increased funding to childcare providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and

That this resolution of support be provided to Alex Ruff, Member of Parliament, Bill Walker, Member of Provincial Parliament, The Honourable Ahmed Hussen, Minister of Families, Children and Social Development, and The Honourable Stephen Lecce, Ontario Minister of Education.

Disposition: Carried

19. Addendum

There was no further addendum.

20. Closed session - incomplete items only

Not applicable.

21. Matters arising from closed session

Not applicable.

22. Question period

Staff outlined the process for members of the public to participate in question period. There were no questions from the public.

5. Closed session**Resolution: 98-2021****Moved:** Councillor Hutchinson**Seconded:** Councillor Townsend

The Council of the Municipality of West Grey does now go into a closed session at 4:52 p.m., with the CAO/deputy clerk, director of administration/clerk for the purpose of addressing matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board.

Disposition: Carried**6. Matters arising from the closed session**

Councillor reconvened in open session at 5:11 p.m.

Mayor Robinson confirmed that only matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board were discussed during closed session. There is nothing further to report.

23. Municipal act - notices

None.

24. Adjournment**Resolution: 99-2021****Moved:** Councillor Townsend**Seconded:** Deputy Mayor Hutchinson

That we do now adjourn at 5:14 p.m. to meet again on February 16, 2021 at 4 p.m. or at the call of the chair.

Disposition: Carried