

AGENDA
Gardens and Green Spaces Advisory Committee
Municipality of West Grey
Durham Arena Hall
7:00 p.m. | September 14, 2022

- 1. Call to order**
- 2. Declaration of pecuniary interest and general nature thereof**
- 3. Adoption of previous minutes of May 3 and June 8**

Recommendation

That the minutes of May 3 and June 8 be adopted as circulated.

4. Business Arising from the minutes

- 4.1** Results of recommendation to council to adopt annual Beautification Plan
- 4.2** Further clarification of mandatory Police Check, wearing of safety vests and gloves
- 4.3** Viability of a comprehensive inventory of reutilized seasonal material and equipment after each seasonal change

5. New Business

- 5.1** The summer banner program in each community
- 5.2** Update on the Legion Banner program
- 5.3** Review of summer flower program, 2022
 - number of bridge baskets, hanging baskets
 - suitability of flowers
 - number of flowers (flats) ordered (too much or not enough)
 - possible numbers and colours for next season
- 5.4** Planning for fall and winter decor as outlined in annual beautification plan

Check the overview of last year's winter decor to target areas of success and areas needing improvement when planning this coming winter's decor order

Recommendation

That the Gardens and Greenspaces Advisory Committee recommends council approve the purchase of the following items for the winter season: garlands, bunches of boughs, strings of lights, and miscellaneous decorations based on staff input.

5.5 Mechanism in place for proposed changes by a community to a garden or proposed new green space

5.6 Remaining budget allotted to 2022; budget recommendations for council consideration for 2023.

6. Next meeting

7. Adjournment

Recommendation

That we hereby adjourn at _____ p.m. To meet again on _____ at 7 p.m. or at the call of the chair.

DRAFT Minutes
Gardens and Green Spaces Advisory Committee
Municipality of West Grey
June 8, 2022 at Depot Building, Durham at 6:30 p.m.

Members Present - Scott Foerster
Mary Lou Pfeffer
Lauren Smolen
Julie Wilson
Connie MacEwan
Doug Hutchinson (Councillor)
Geoffrey Shea (Councillor)

Regrets – none

1. The business meeting planned for this evening has been deferred to a later date as this committee used this time to plant bridge baskets for Durham, Ayton and Neustadt as well as fill planters behind the depot and continue planting at McGowan Falls.
2. 14 bridge baskets were planted for Ayton, 20 were planted for Durham and 16 planted for Neustadt. Durham required fewer baskets this year due to construction on main street by the bridge.
4. Mary Lou will pick up the annuals needed to fill the planters on main street in Ayton and the arena beds. Scott will take the flowers needed for Neustadt.
5. The Durham members will continue to plant the annuals in the various planters and gardens in preparation for Durham's Homecoming.
6. Julie, Lauren and Doug took flowers to complete the plantings at McGowan Falls and finished at 9:30 p.m.

Draft Minutes
Garden and Green Spaces Advisory Committee
May 3, 2022
Durham Arena, at 7:00 p.m.

Members Present Scott Foerster (Chairperson)
 Mary Lou Pfeffer (Secretary)
 Julie Wilson
 Lauren Smolen
 Becky Weltz
 Connie MacEwan
 Doug Hutchinson (Councillor)
 Geoffrey Shea (Councillor)

Regrets Angela Stanley
 Elizabeth MacKenzie
 Courtney Hunter

1. Call to order

Chair Scott Foerster called the meeting to order at 7:09 p.m.

2. Declaration of pecuniary interest and general nature thereof: None

3. Adoption of previous meeting's minutes

Resolution: 10 – 2022

Moved: Julie Wilson

Seconded: Lauren Smolen

That the minutes of the April 6, 2022 be adopted as circulated.

Disposition: Carried

4. Business arising from the previous meeting

4.1 Councillor Doug Hutchinson was acclaimed as Vice Chair.

4.2 Confirmation of the order of 106 flats of flowers for West Grey has been made but no delivery date has been given.

4.3 Resolution 11 – 2022

Moved: Becky Weltz

Seconded: Julie Wilson

Garden and Green Spaces Advisory Committee recommend that West Grey council adopt the proposed yearly plan as presented with a comprehensive review completed after each season. This should decrease the number of meetings per year as a timely schedule will be established.

Disposition: Carried

4.4 This committee would like further clarification of the necessity of a Police Check for the Volunteer Registry. Doug will contact the CAO for more details.

4.5 The committee feels that a comprehensive inventory of supplies and materials required to complete the yearly activities can be documented as each season is completed.

4.6 Because of time constraints, the project concerning the proposed Community Gardens in Ayton is being deferred until the fall.

4.7 Councillor Doug Hutchinson reported that the number of members on the committee's Term of Reference will now comply with the West Grey's Policy: 2 council members plus 5 – 13 community members.

5 New Business

5.1 Resolution 12 – 2022

Moved: Connie MacEwan

Seconded: Becky Weltz

That Gardens and Green Spaces Advisory Committee, after reviewing the recommendations concerning the Flower Plans for Durham recommend that West Grey council consider this plan. Councillor Doug Hutchinson will share this proposed plan with the CAO this week.

Disposition: Carried.

Resolution 13 – 2022

Moved: Becky Weltz

Seconded: Lauren Smolen

That Garden and Green Spaces Advisory Committee recommend that West Grey council consider using soil and locally sourced natural mulch for use in the flower beds.

Disposition: Carried

5.2 Resolution 14 – 2022

Moved: Scott Foerster

Seconded: Mary Lou Pfeffer

That the Gardens and Green Spaces Advisory Committee recommend that the planting of the bridge baskets be assisted by this committee and other community volunteers. The date will be determined by the arrival of the ordered flowers.

Disposition: Carried.

5.3 West Grey is planning to install 12 banner brackets for the Spring Banner program in Neustadt and Durham with 6 in Ayton. Members were inquiring if last year's request for turning the Neustadt flower hangers the correct way and the raising of Ayton's flower basket holders will be resolved when these banner holders are being installed.

6. Next Meeting

The next meeting will be a work bee with the planting of the bridge baskets. When the flowers arrive, Scott will contact the members with a date. This will present an opportunity to assess the number of supplies available such as soil for use in the other planters.

7. Adjournment

Resolution 15 – 2022

Moved: Mary Lou Pfeffer

Second: Scott Foerster

That we hereby adjourn the meeting at 9:08 p.m. To meet again at the call of the chair.

Disposition: Carried